



August 29, 2019

Community Grants Program  
c/o Finance Department  
Regional District of Nanaimo  
6300 Hammond Bay Road  
Nanaimo, BC, V9T 6N2

Dear Community Grants Committee:

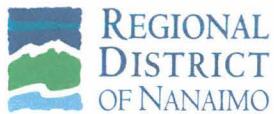
Please find enclosed our grant application for an exciting and important project at the Parksville Museum. Accompanying the application are the following:

- 2018 BC Society Annual Report
- Our most recent financial statements for the year ended September 30, 2018
- Our approved budget for the 2018-19 year (year end September 30, 2019)
- Our proposed budget for the 2020 year (commencing October 1, 2019)

Thank you for your consideration of this application. I would be pleased to provide any additional information that you may wish.

Sincerely

Ron Woodward  
Board Member  
Parksville and District Historical Society



## COMMUNITY GRANTS PROGRAM APPLICATION

|                                                                                                  |                                       |                                         |
|--------------------------------------------------------------------------------------------------|---------------------------------------|-----------------------------------------|
| <b>NAME OF ORGANIZATION</b><br>PARKSVILLE AND DISTRICT HISTORICAL SOCIETY<br>(PARKSVILLE MUSEUM) |                                       | <b>GRANT AMOUNT REQUESTED</b><br>\$9800 |
| <b>MAILING ADDRESS</b><br>1245 EAST ISLAND HIGHWAY, PARKSVILLE, BC                               |                                       |                                         |
| <b>POSTAL CODE</b><br>V9P 2E5                                                                    | <b>CONTACT PERSON</b><br>RON WOODWARD |                                         |
| <b>EMAIL ADDRESS</b><br>[REDACTED]                                                               | <b>TELEPHONE NUMBER</b><br>[REDACTED] |                                         |

|                                                                                                                                                       |                                                |                                    |
|-------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------|------------------------------------|
| <b>PLEASE REVIEW THE COMMUNITY GRANTS CRITERIA OUTLINED ON THE LAST PAGE OF THIS FORM. DOES YOUR ORGANIZATION MEET THE CRITERIA FOR THIS PROGRAM?</b> | <b>YES</b> <input checked="" type="checkbox"/> | <b>NO</b> <input type="checkbox"/> |
|-------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------|------------------------------------|

**IMPORTANT:** If your organization meets the Community Grants criteria, and if you can answer 'yes' to the following four questions, please proceed to complete this application for submission.

|                                                                              |                                         |                             |
|------------------------------------------------------------------------------|-----------------------------------------|-----------------------------|
| Are you a registered non-profit organization in good standing?               | YES <input checked="" type="checkbox"/> | NO <input type="checkbox"/> |
| Does your organization provide a social enrichment service to the community? | YES <input checked="" type="checkbox"/> | NO <input type="checkbox"/> |
| Does the project fill a need in the community?                               | YES <input checked="" type="checkbox"/> | NO <input type="checkbox"/> |
| Does the project promote volunteer participation and citizen involvement?    | YES <input checked="" type="checkbox"/> | NO <input type="checkbox"/> |

### **Application Submission Requirements**

**Please provide the following information. Items 1 through 14 are mandatory requirements for consideration of the application. Please attach additional pages with corresponding question numbers if more space is required.**

1. Provide information about the programs and services offered to the community by your organization.

The Parksville Museum (owned and operated by the Parksville and District Historical Society), a BC Heritage Museum, strives to bring to life the history and culture of the of the local area (including Parksville, Errington, Coombs, Hilliers, French Creek, and Nanoose Bay) for current and future generations. The museum preserves and displays a wealth of artifacts, photographs and documents for the education and enjoyment of residents and visitors. The museum also has a number of historical buildings that have been preserved to showcase the history and culture of our region.

The museum is operated mostly by volunteers. Our Board members, event organizers, archivists, and the many people who help create and maintain the buildings, exhibits and grounds are volunteers. This year we do have a manager who is employed on a seasonal basis and had three summer students funded by the federal government. In the off season volunteers operate the museum for events and special occasions. We hope to have a year round manager in the future.

We celebrate our history and culture through several events that happen each year: Multicultural days, Old Fashioned Christmas, Market at the Museum, Artisan Days, a Speaker Series, Railroad Days, and Movie Night at the Museum. We host school groups and other organizations that visit the museum to experience first hand the history and culture of our region. Thousands of people visit the museum annually participating in events and programs, and enjoy and learn from the buildings and archives.

And yet...there is something missing; a story left unacknowledged and untold, the story of the Snaw-Naw-As (Nanoose First Nation). The Parksville Museum is situated on the traditional lands of the Snaw-Naw-As. The absence of their history and culture from the museum needs to be addressed as we grow the museum as a community gathering place.

2. Provide information regarding your organization's revenue generating activities and other sources of income.

The Parksville Museum is a registered non-profit organization, located in the Regional District of Nanaimo. As a volunteer organization we depend on our members and other volunteers to support the organization financially and with in kind contributions.

We do not charge admission to the museum, but rather depend on donations from visitors to offset some of our operating costs. We do rent our facilities, especially the church for weddings and other gatherings, generating a small amount of revenue. The gift shop generates a small amount of revenue. We have plans to enhance these parts of our operation. We are connecting with potential donors and sponsors to assist with projects we have (e.g. building restoration, grounds and exhibit development). This activity is in the early stages of development.

We have applied for and received small grants over the years from various levels of government. This year we received funding to support our Celebrate Canada events and to hire three students for the summer. We do not currently have other grant applications pending or approved.

Several years ago we received a significant investment from the estate of a local donor. Our practice is to preserve the principal of this investment and use the interest to support operations (approximately \$30,000 per year). The principal cannot be accessed without Board approval and can only be used in special circumstances.



3. Does your organization own its own facility? Yes ☒ No ☐

**Grant Request Information:**

4. Describe the project that this grant is intended to be used for.

The Snaw-Naw-As people have inhabited this area for hundreds of years, first encountering European explorers and traders in the 18th century. They continue to be a strong presence in our region today, but their history and culture is largely absent from the museum. This absence impedes connection to the larger community and the opportunity to celebrate this important aspect of our history. The museum wants to engage with the local First Nations peoples to have them tell their story in a way that celebrates and honours their culture and history.

The Mosaic and Welcome Sign/Symbol project is our way of acknowledging, celebrating and showcasing the history of the Nanoose First Nation. The project will bring together First Nations youth to tell their story through the design, fabrication and installation of an exterior mosaic near the entrance to the museum grounds. In addition Snaw-Naw-As carvers will design, build and install a sign/symbol at the entrance to the museum grounds. The entrance welcome and mosaic will highlight our connection to the Snaw-Naw-As people and the importance of their history and culture to our region. They will be a powerful visual symbol of the importance of First Nations history, culture and art; and will be experienced by residents and visitors as they enter the museum grounds.

Under the guidance and mentorship of a local mosaic artist and First Nation carvers youth will come together to tell their story through the project. The greater Snaw-Naw-As community will be invited to participate in the project as well.

5. Provide the project start and end date.

Start Date: January, 2020

End Date: August, 2020

6. Describe the benefit of the project for the residents of the Regional District.

The project will acknowledge and honour the importance of the First Nations role and contributions to the development of our region. The project will increase understanding between all people in the region, and be a powerful symbol of reconciliation with our First Nations neighbours. In addition First Nations youth will work together to tell their story while exploring traditional and new artistic modalities.

The thousands of people who visit the museum each year will see and learn from the mosaic and the sign/symbol. As visitors and residents view and understand the messages of the mosaic and sign/symbol, they will have a greater appreciation of the connection between our various cultural histories and our current community opportunities for collaboration through informed understanding of our similarities and differences.

Regional District residents will be invited to view the fabrication and installation of the mosaic and sign on the museum grounds. This too will afford opportunities for community connection, dialogue and understanding. An appropriate public ceremony involving the Nanoose First Nation, the Regional District, and the public will be held to unveil and honour the finished mosaic and sign.

The project will contribute to increasing the understanding of our relationship with First Nations people in our region and be a symbol of the pride we have in this relationship.



7. How many people does your organization anticipate will attend, benefit or participate in this project?

There will be a number of people involved in the planning, design, construction and installation of the mosaic and the sign/symbol. This will include the artists, students, Nanoose First Nation residents, and Parksville Museum volunteers. We anticipate 40-50 people involved in these phases, as well as 100+ observers. Once completed we expect that 5-10,000 people per year will experience these indigenous displays as they enter the museum grounds

8. Describe how the project will promote volunteer participation and citizen involvement. Include a description of the types of roles the volunteers will undertake.

The project will be managed by the volunteer Board of the Parksville and District Historical Society along with volunteers who support the museum. We will engage volunteers from the Nanoose First Nation to advise and support the design of the mosaic and sign/symbol as appropriate. Citizens and visitors will be invited to observe the construction and installation of both pieces of the project. The opening/unveiling of the project will be a community event open to all community members, Nanoose First Nation residents, and others from the region and beyond.

The volunteers will assist in preparing the sites for the two project pieces, organize and manage information and communications to the community, support the artists and students in all phases of the project as required, manage the financial aspects of the project, and provide reporting as required to funders and other partners.

Volunteers from the Nanoose First nation will be engaged in the design of the mosaic and sign/symbol to ensure they appropriately reflect the historical and cultural messages in the two pieces.

Volunteers will also plan and deliver the celebration event to unveil the two pieces; and will be responsible to care for the two pieces over time.

9. Provide details of how the grant funding will be used and a breakdown of expenses.

The grant funding will be used to pay for:

|                                                                                   |        |
|-----------------------------------------------------------------------------------|--------|
| + professional fees for the mosaic artist and First Nations carver (\$4000 each)  | \$8000 |
| + site preparation: equipment (rental and operator), materials                    | \$1500 |
| + materials, supplies, for mosaic, sign/symbol construction and installation      | \$9000 |
| + travel and related expenses for students, First Nations volunteer advisors      | \$1400 |
| + design, construction and installation of descriptive signage for the two pieces | \$1200 |
| + event planning, communication, volunteer support                                | \$1500 |

|       |         |
|-------|---------|
| TOTAL | \$22600 |
|-------|---------|

NOTE: In addition we will be applying for a Canada Summer Works grant in 2020 to hire a summer student who will be dedicated to work on this project in the summer of 2020. The estimated cost will be \$5040, of which we estimate \$3920 will be a grant from the Canadian government.

10. Provide information regarding revenues and fees that will be charged for the event or program (if applicable).

The museum does not charge an admission fee, visitors are encouraged to make a donation to support operating costs. The project is part of the museum and there will be no additional fees to see the mosaic and sign/symbol.

11. Provide details regarding all other sources of funding for this project including financial contributions and any grants received, or applied for, from other sources, i.e. other municipalities, levels of government or service organizations.

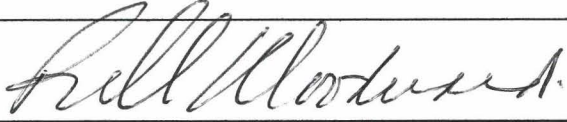

We have not yet applied for other grants to support this project. The museum's contribution will come from operating funds and from the restricted investment fund (which permits use of the funds for major projects subject to Board approval).

As part of the museum's plans to seek new sponsorship and philanthropic funding we will continue to identify new funding sources (e.g. service clubs, businesses, individuals, etc.) that would reduce the need for use of restricted funds for the project.

**Budget Information – please provide the following information as separate attachments:**

- |                                                                       |          |     |
|-----------------------------------------------------------------------|----------|-----|
| 12. Provide a copy of your organization's current year budget.        | Attached |     |
| 13. Provide a copy of your organization's latest financial statement. | Attached |     |
| 14. Provide an annual report for your organization, if applicable.    | Attached | N/A |

Applications received that are incomplete, that do not meet the criteria, or are received after the deadline will not be considered. Please check to ensure that you have provided all information and details as requested in this application prior to submission.

|                                                                                                       |                                                                                                    |
|-------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------|
| <b>SIGNATURE</b><br> | <b>DATE</b><br> |
|-------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------|

**Please submit your organization's completed application to:**

Finance Department  
Regional District of Nanaimo  
6300 Hammond Bay Road, Nanaimo, BC V9T 6N2  
Telephone: 250-390-4111 or toll free 1-877-607-4111, Fax: 250-390-6572  
Email: [inquiries@rdn.bc.ca](mailto:inquiries@rdn.bc.ca)

**Please Note:** The Regional District of Nanaimo is subject to the provisions of the *Freedom of Information and Protection of Privacy Act* and cannot guarantee that information provided can or will be held in confidence.



## **PARKSVILLE AND DISTRICT HISTORICAL SOCIETY**

### **2020 PROPOSED BUDGET**

#### **REVENUE**

|                              |         |
|------------------------------|---------|
| Donations                    | \$ 2500 |
| Community Events/Programming | \$ 7000 |
| Facility Rentals             | \$ 1000 |
| Fundraising                  | \$ 8500 |

#### **Grants:**

|              |         |
|--------------|---------|
| • Federal    | \$15000 |
| • Provincial | \$30000 |
| • Municipal  | \$ 5000 |
| • Other      | \$ 1000 |

|                 |                |
|-----------------|----------------|
| Investment      | \$30000        |
| Membership Dues | \$ <u>1600</u> |

|                      |                 |
|----------------------|-----------------|
| <b>TOTAL REVENUE</b> | <b>\$101600</b> |
|----------------------|-----------------|

#### **EXPENSES**

|                                             |         |
|---------------------------------------------|---------|
| Accounting, Administration, Office expenses | \$ 4000 |
| Bank & Financial Service Fees               | \$ 500  |
| Board Development                           | \$ 1100 |
| Building repair/maintenance                 | \$10000 |
| Grounds maintenance                         | \$ 5000 |
| Pest control                                | \$ 2000 |
| Utilities                                   | \$ 7000 |
| Archival supplies                           | \$ 5000 |
| Exhibit design/supplies/installation        | \$ 5000 |

|                              |                 |
|------------------------------|-----------------|
| Community Events/programming | \$ 5000         |
| Fundraising                  | \$ 2000         |
| Investment Fees              | \$10000         |
| Insurance                    | \$ 7500         |
| Property Taxes               | \$ 2500         |
| Publicity                    | \$ 5000         |
| Wages                        | <u>\$30000</u>  |
| <b>Total Expenses</b>        | <b>\$101600</b> |

P & DHS BUDGET 2018/2019

REVENUE

GRANTS

|                 |      |
|-----------------|------|
| CMA Grant       | 4700 |
| Services Canada | 9400 |
| City Grant      | 5000 |
| RDN Grant       | 5000 |
| Canada Day      | 2500 |

Total 26600

|                       |       |
|-----------------------|-------|
| Investment Funds      | 30000 |
| Donations (receipted) | 2500  |
| Admissions & Tours    | 4000  |
| Memberships           | 1500  |
| Church Rentals        | 3000  |
| Room & Ground Rentals | 3000  |

FUND RAISING EVENTS

|                              |      |
|------------------------------|------|
| Railway Days                 |      |
| Wellness Fair                | 9000 |
| Christmas Event              |      |
| Miscellaneous                |      |
| Gift Shop Sales (incl books) | 2000 |
| Miscellaneous earnings       | 100  |

Total 25100

TOTAL REVENUE 81700

EXPENSES

|                             |      |
|-----------------------------|------|
| Accounting & Administration | 1000 |
| Advertising & Promotion     | 3000 |
| Archive & Museum Supplies   | 1000 |
| Bank & Credit Card Fees     | 200  |
| Exhibit Expense             | 1500 |
| Facility Supplies           | 500  |
| Gift Shop Inventory         | 500  |
| Hydro Expense               | 6000 |
| Internet & Telephone        | 1800 |
| Insurance                   | 7500 |
| Investment Fees             | 8000 |
| Memberships & Licenses      | 500  |
| Office Expense              | 500  |
| Professional Development    | 500  |
| Property Taxes              | 2500 |
| Strategic Plan              | 2000 |
| Water Expense               | 1000 |
| Website Development         | 2000 |

Total 40000

|                             |      |
|-----------------------------|------|
| R & M Buildings & Equipment | 2500 |
| R & M Grounds               | 2000 |
| Equipment Purchases         | 500  |
| Structural Improvements     | 3700 |

Total 8700

Wages (including benefits) 33000

TOTAL EXPENSES 81700

NET INCOME/LOSS Nil



## Parksville &amp; District Historical Society

## Profit &amp; Loss

October 2017 through September 2018

|                                       | Oct '17 - Sep 18 |
|---------------------------------------|------------------|
| Ordinary Income/Expense               |                  |
| Income                                |                  |
| 42200 · CMA Grants                    | 9,208.89         |
| 42250 · Grants                        | 5,000.00         |
| 42300 · Donations - Tax Receipted     | 2,500.00         |
| 42350 · Donations - Non Receipted     | 1,190.70         |
| 42400 · Memberships                   | 1,735.00         |
| 42450 · Bank Interest Received        | 12.97            |
| 42500 · Admissions & Tours            | 4,767.43         |
| 42550 · Church Rentals                | 3,122.75         |
| 42575 · Railway Days                  |                  |
| 42580 · Railway Days Expenses         | -351.85          |
| 42575 · Railway Days - Other          | 2,512.20         |
| Total 42575 · Railway Days            | 2,160.35         |
| 42600 · Rooms and Ground Rental       | 2,690.00         |
| 42760 · Fundraising Revenue           | 2,259.00         |
| 42800 · Museum Gift Shop Sales        | 364.30           |
| 42810 · Parksville & Then Some sales  | 624.67           |
| 42820 · Book Sales Other              | 889.30           |
| 42900 · Investment Earnings           |                  |
| 42910 · Investment Transfers          | 23,000.00        |
| 42900 · Investment Earnings - Other   | 0.00             |
| Total 42900 · Investment Earnings     | 23,000.00        |
| 42925 · PST Commission Earned         | 55.03            |
| 42950 · Cash Over                     | 60.17            |
| Total Income                          | 59,640.55        |
| Cost of Goods Sold                    |                  |
| 50000 · Cost of Goods Sold            | 255.25           |
| Total COGS                            | 255.25           |
| Gross Profit                          | 59,385.31        |
| Expense                               |                  |
| 60400 · Bank Charges                  | 5.34             |
| 61000 · Operating Expenses            |                  |
| 61005 · Accounting and Administration | 2,240.45         |
| 61100 · Advertising and Promotion     | 155.97           |
| 61150 · Archive and Museum Supplies   | 4,308.18         |
| 61230 · Exhibit Expenses              | 19.27            |
| 61250 · Farmers Market Expense        | 98.00            |
| 61310 · Credit Card Transaction Fees  | 68.06            |
| 61320 · Cash short                    | 23.50            |
| 61330 · Insurance                     | 8,172.29         |
| 61350 · Internet and Telephone        | 3,014.37         |
| 61380 · Investment Fees Cost          | 9,912.43         |
| 61400 · Meeting Expenses              | 219.36           |
| 61450 · Memberships and Licences      | 438.55           |
| 61500 · Office Expense                | 501.49           |
| 61600 · Utilities - Hydro             | 5,383.88         |
| 61650 · Utilities - Water             | 652.00           |
| 61660 · Property Tax                  | 2,021.11         |
| Total 61000 · Operating Expenses      | 37,218.91        |

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Parkville & District Historical Society

2018-11-16

Profit & Loss

Accrual Basis

October 2017 through September 2018

|                                              | Oct '17 - Sep 18 |
|----------------------------------------------|------------------|
| 63000 · Repairs, Maint. & Minor Equip.       |                  |
| 63100 · R & M - Building & Equipment         | 1,354.81         |
| 63200 · R & M - Grounds                      | 589.02           |
| 63500 · R & M - Equipment Purchases          | 350.82           |
| 63700 · Facility Supplies                    | 116.49           |
| Total 63000 · Repairs, Maint. & Minor Equip. | 2,411.14         |
| 66000 · Payroll                              |                  |
| 66005 · Salaries & Wages                     | 18,511.09        |
| 66010 · Vacation Pay                         | 1,428.48         |
| 66015 · Severance Pay                        | 4,340.00         |
| 66020 · Employee Benefits                    | 1,663.15         |
| 66030 · WCB                                  | 56.12            |
| Total 66000 · Payroll                        | 25,998.84        |
| Total Expense                                | 65,634.23        |
| Net Ordinary Income                          | -6,248.92        |
| Net Income                                   | -6,248.92        |

## Parksville &amp; District Historical Society

## Balance Sheet

As of 30 September 2018

2018-11-16

Accrual Basis

30 Sep 18

## ASSETS

## Current Assets

## Chequing/Savings

|                                      |            |
|--------------------------------------|------------|
| .10950 · CCCU Chequing               | 7,643.62   |
| 10955 · CCCU Pay Pal from Square     | 1,105.56   |
| 10962 · Pay Pal Account              | 37.64      |
| 10965 · CCCU HIS                     | 7,016.81   |
| 10977 · BMO Nesbitt Burns Investment | 612,960.54 |
| 10980 · Museum Float                 | 150.00     |
| 10990 · Petty Cash                   | 250.00     |

Total Chequing/Savings 629,164.17

## Other Current Assets

|                             |          |
|-----------------------------|----------|
| 11550 · GST Receivable      | 491.69   |
| 12150 · Gift Shop Inventory | 3,731.99 |
| 12300 · Prepaid Insurance   | 25.64    |

Total Other Current Assets 4,249.32

## Total Current Assets

633,413.49

## Fixed Assets

## 15000 · Capital Assets

|                                       |            |
|---------------------------------------|------------|
| 15100 · Archives and Museum Building  | 281,800.76 |
| 15200 · Emergency Equip. Storage Bldg | 5,813.02   |
| 15300 · Equipment Pavillion           | 6,152.00   |
| 15350 · MacMillan House               | 13,361.49  |
| 15400 · Projection Equipment          | 1,099.99   |
| 15500 · Misc. Furn Equip & Network    | 66,843.61  |
| 15600 · Memorial Bench                | 542.43     |
| 15700 · Landscaping                   | 34,610.36  |
| 15800 · Fencing                       | 14,321.00  |
| 15900 · Collection                    | 1.00       |

Total 15000 · Capital Assets 424,545.66

|                                         |             |
|-----------------------------------------|-------------|
| 17100 · Accum Depr - Arch & Museum Bldg | -236,231.77 |
| 17200 · Accum Depr - Emerg Equip. Bldg  | -1,704.31   |
| 17300 · Accum Depr- Equipment Pavillion | -3,950.78   |
| 17350 · Accum Depr - MacMillan House    | -303.58     |
| 17400 · Accum Depr - Projection Equip.  | -767.14     |
| 17500 · Accum Deprn - Misc Furn & Equip | -55,709.66  |
| 17600 · Accum Deprn - Memorial Bench    | -454.00     |
| 17700 · Accum Deprn - Landscaping       | -11,078.20  |
| 17800 · Accum Deprn - Fencing           | -12,990.19  |

## Total Fixed Assets

101,356.03

## TOTAL ASSETS

734,769.52

## LIABILITIES &amp; EQUITY

## Liabilities

## Current Liabilities

## Accounts Payable

|                          |        |
|--------------------------|--------|
| 20000 · Accounts Payable | 432.00 |
|--------------------------|--------|

## Total Accounts Payable

432.00



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2018-11-16

Accrual Basis

**Parksville & District Historical Society**

**Balance Sheet**

**As of 30 September 2018**

|                                 | 30 Sep 18  |
|---------------------------------|------------|
| Other Current Liabilities       |            |
| 20150 · Hydro Usage owing       | -283.50    |
| 20300 · Prepaid Event           | 75.00      |
| 24200 · Accrued Liability - WCB | 18.57      |
| 25550 · PST Payable (BC)        | 2.95       |
| Total Other Current Liabilities | -186.98    |
| Total Current Liabilities       | 245.02     |
| Total Liabilities               | 245.02     |
| Equity                          |            |
| 32000 · Unrestricted Net Assets | 733,383.62 |
| 33000 · Increase in Capital     | 35,261.04  |
| 33100 · Decrease in Capital     | -27,871.24 |
| Net Income                      | -6,248.92  |
| Total Equity                    | 734,524.50 |
| TOTAL LIABILITIES & EQUITY      | 734,769.52 |



## 2018 BC SOCIETY ANNUAL REPORT

BC Society • Societies Act

NAME OF SOCIETY: **PARKSVILLE & DISTRICT HISTORICAL SOCIETY**  
Incorporation Number: S0012493  
Business Number: 11888 6191 BC0001  
Filed Date and Time: November 17, 2018 09:59 PM Pacific Time  
Annual General Meeting (AGM) Date: November 17, 2018

### REGISTERED OFFICE ADDRESS INFORMATION

|                                            |                                            |
|--------------------------------------------|--------------------------------------------|
| <b>Delivery Address:</b>                   | <b>Mailing Address:</b>                    |
| 1245 E ISLAND HWY<br>PARKSVILLE BC V9P 2E5 | 1245 E ISLAND HWY<br>PARKSVILLE BC V9P 2E5 |

### DIRECTOR INFORMATION AS OF November 17, 2018

**Last Name, First Name Middle Name:**  
BROWN, LYNN

**Delivery Address:**  
[REDACTED]

**Last Name, First Name Middle Name:**  
CAMPBELL, MARY ELLEN

**Delivery Address:**  
[REDACTED]

**Last Name, First Name Middle Name:**  
DUNCAN, ROB

**Delivery Address:**  
[REDACTED]

**Last Name, First Name Middle Name:**  
FOGG, LARRY

**Delivery Address:**  
[REDACTED]

**Last Name, First Name Middle Name:**

HILBORN, EVA

**Delivery Address:**

[REDACTED]

**Last Name, First Name Middle Name:**

MATTE, LEONA

**Delivery Address:**

[REDACTED]

**Last Name, First Name Middle Name:**

PRICE, BETTY

**Delivery Address:**

[REDACTED]

**Last Name, First Name Middle Name:**

WISMER, SUSAN

**Delivery Address:**

[REDACTED]

**Last Name, First Name Middle Name:**

WOODWARD, RON

**Delivery Address:**

[REDACTED]

#### **CERTIFICATION**

I, Mary Ellen Campbell, certify that I have relevant knowledge of the society, and that I am authorized to make this filing.