

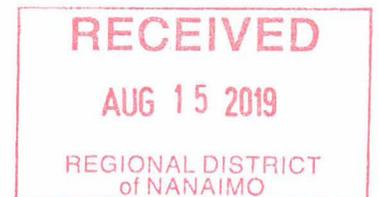
# COMMUNITY GRANTS PROGRAM APPLICATION

<b>NAME OF ORGANIZATION</b> The HOPE Centre		<b>GRANT AMOUNT REQUESTED</b> \$ 4,784.04	
<b>MAILING ADDRESS</b> 790 North Road, Gabriola Island			
<b>POSTAL CODE</b> V0R 1X3		<b>CONTACT PERSON</b> Alice Verstraete	
<b>EMAIL ADDRESS</b> hopecentre@shaw.ca		<b>TELEPHONE NUMBER</b> 250-247-8730	

<b>PLEASE REVIEW THE COMMUNITY GRANTS CRITERIA OUTLINED ON THE LAST PAGE OF THIS FORM. DOES YOUR ORGANIZATION MEET THE CRITERIA FOR THIS PROGRAM?</b>	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>
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**IMPORTANT:** If your organization meets the Community Grants criteria, and if you can answer 'yes' to the following four questions, please proceed to complete this application for submission.

Are you a registered non-profit organization in good standing?	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>
Does your organization provide a social enrichment service to the community?	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>
Does the project fill a need in the community?	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>
Does the project promote volunteer participation and citizen involvement?	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>



**Application Submission Requirements**

**Please provide the following information. Items 1 through 14 are mandatory requirements for consideration of the application. Please attach additional pages with corresponding question numbers if more space is required.**

1. Provide information about the programs and services offered to the community by your organization.

The HOPE (Hands On Prevention and Education) Centre is the only family resource centre on Gabriola Island. We provide services and support programs for children (ages 0 - 19 years) and their parents and caregivers. All our programs are prevention based and focus on the resiliency of the individual and families to enable them to make positive lifestyle choices. Some of the programs are Mother Goose, Rughuggers, preschool and childcare for 2 1/2 - 5 year olds, after school care, peer helpers in training, HOPE for Grade Seven, Teen Peer Helpers program, Teen Drop-in, Triple P (Positive Parenting Program).

2. Provide information regarding your organization's revenue generating activities and other sources of income.

The HOPE Centre all day licensed childcare program and licensed after school program receives fees for service. All other programs are free. We run a bottle depot (with volunteers) which provides revenue. We apply for grant money when the opportunity arises.

3. Does your organization own its own facility? Yes  No

**Grant Request Information:**

4. Describe the project that this grant is intended to be used for.

We have successfully obtained a \$ 500,000. major capital grant from the provincial government to build a new childcare centre which will provide 16 new spaces for infant/toddlers as well as 16 preschool spaces and 16 childcare spaces. We are well on the way but it is obvious that the budget for the building will not be able to provide for the all the toys and furnishings needed for the infant/toddler rooms.

5. Provide the project start and end date.

Start Date: December 2, 2019

End Date:

6. Describe the benefit of the project for the residents fo the Regional District.

Since there has never been a licensed infant/toddler program on the island and over 25 babies have been born in the last two years we are looking to purchase many furnishings that we do not have at this time so we can provide as many spaces as possible when we open our facility.

7. How many people does your organization anticipate will attend, benefit or participate in this project?

The community will benefit because we will be able to provide the childcare needed to keep young families living on the island. The childcare centre is key and the demand for infant/toddler childcare has been heard for years and never been address until now.

8. Describe how the project will promote volunteer participation and citizen involvement. Include a description of the types of roles the volunteers will undertake.

At the present time the building is going up with volunteers working with paid supervision. The community has been very supportive giving of their volunteer time and will continue when we get to painting the interior and setting up rooms.

9. Provide details of how the grant funding will be used and a breakdown of expenses.

This application is specifically for eight cribs ( $8 \times \$449.00 = \$3592.00 + 179.00 + 251.44$  (taxes) = \$ 4022.44) and eight crib mattresses ( $8 \times \$85.00 = \$680.00 + 34.00 + 47.60$  (taxes) = \$ 761.60).  
TOTAL \$ 4784.04

10. Provide information regarding revenues and fees that will be charged for the event or program (if applicable).

N/A

11. Provide details regarding all other sources of funding for this project including financial contributions and any grants received, or applied for, from other sources, i.e. other municipalities, levels of government or service organizations.

We are presently applying for grants for specific items that we will require to furnish the building. We have applied for a grant from the Coastal Community Credit Union to purchase playground equipment and we have received donated items from the community.

**Budget Information – please provide the following information as separate attachments:**

- 12. Provide a copy of your organization’s current year budget. Attached
- 13. Provide a copy of your organization’s latest financial statement. Attached
- 14. Provide an annual report for your organization, if applicable. Attached N/A

Applications received that are incomplete, that do not meet the criteria, or are received after the deadline will not be considered. Please check to ensure that you have provided all information and details as requested in this application prior to submission.

<b>SIGNATURE</b> 	<b>DATE</b> August 12, 2019
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**Please submit your organization’s completed application to:**

Finance Department  
Regional District of Nanaimo  
6300 Hammond Bay Road, Nanaimo, BC V9T 6N2  
Telephone: 250-390-4111 or toll free 1-877-607-4111, Fax: 250-390-6572  
Email: [inquiries@rdn.bc.ca](mailto:inquiries@rdn.bc.ca)

**Please Note:** The Regional District of Nanaimo is subject to the provisions of the *Freedom of Information and Protection of Privacy Act* and cannot guarantee that information provided can or will be held in confidence.

# The Hope Centre

Income Statement 2018-01-01 to 2018-12-31

## REVENUE

<b>Revenue</b>	
Hope House Revenue	35,864.81
GST Revenue	766.53
Bottle Depot Revenue	22,423.85
Teen Revenue	9,735.00
After School Program Revenue	38,333.32
Preschool Revenue	120,979.82
Other Revenue	2,895.00
Revenue from Fund Raising	6,559.68
<b>Net Sales</b>	<u>237,558.01</u>
<b>TOTAL REVENUE</b>	<u>237,558.01</u>

## EXPENSE

<b>Cost of Goods Sold</b>	
Supplies Expense - Teen Program	3,984.97
Supplies Expenses - After School	3,806.46
Supplies Expenses - Other	1,811.40
Supplies Expenses - Daycare -NB	700.54
Supplies Expenses - Preschool	7,219.30
<b>Total Cost of Goods Sold</b>	<u>17,522.67</u>
<b>Payroll Expenses</b>	
Wages & Salaries	147,675.92
EI Expense	3,399.11
CPP Expense	5,759.04
WCB Expense	1,238.26
Contract Labour	1,143.00
<b>Total Payroll Expense</b>	<u>159,215.33</u>
<b>General &amp; Administrative Expenses</b>	
Accounting & Legal	2,520.00
Advertising & Promotions	380.10
Courier & postage	142.88
Amortization Expense	178.44
Education, training & seminars	753.00
Insurance	5,585.84
Interest & Bank Charges	97.74
Office Supplies	1,739.75
Office Expense	187.99
Rent	14,400.00
Repair & Maintenance	9,028.55
Household Supplies	2,747.74
Telephone	3,910.70
Travel	2,133.20
Meals & Entertainment	52.13
Utilities	6,198.38
Garbage Removal	2,898.00
<b>Total General &amp; Admin. Expenses</b>	<u>52,954.44</u>
<b>TOTAL EXPENSE</b>	<u>229,692.44</u>
<b>NET INCOME</b>	<u><u>7,865.57</u></u>

**THE HOPE CENTRE PROPOSED BUDGET  
FOR 2019**

**INCOME**

Fees for service: ASLC	38,000.00
HOPE Preschool/Childcare	103,000.00
Summer Fun Day Camp	14,400.00
Bottle Drop-off	22,000.00
Operating Grant	15,000.00
Lion's Club	3,500.00
Gabriola Auxiliary	6,000.00
VIHA	2,400.00
Grant-in-aid (RDN & Gabriola Recreation Society)	2,000.00
United Way	4,500.00
Grants	46,651.00
<b>TOTAL</b>	<b>257,451.00</b>

**EXPENSES**

**Programming:**

Mornings of HOPE	15,875.00
HOPE Preschool/Childcare staff	82,375.00
food & supplies	8,000.00
ASLC staff	22,530.00
food & supplies	3,000.00
HOPE for Grade Seven	6,053.00
Summer Fun Day Camp staff	13,600.00
TEEN Programs:	15,680.00
<b>SUB-TOTAL</b>	<b>167,113.00</b>

**Operating:**

Executive Director	32,600.00
Telephone & Internet	4,320.00
Hydro	6,200.00
Water (well & cistern maintenance)	600.00
Rent	14,400.00
Building & property maintenance	9,000.00
Bookkeeping & payroll	2,520.00
Janitorial services	12,000.00
Garbage pick-up	2,898.00
Insurance & WCB	5,800.00
<b>SUB-TOTAL</b>	<b>90,338.00</b>

<b>TOTAL</b>	<b>257,451.00</b>
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