

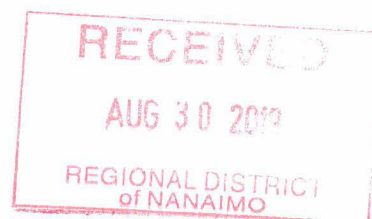
## COMMUNITY GRANTS PROGRAM APPLICATION

<b>NAME OF ORGANIZATION</b> Gabriola Senior Citizens Association		<b>GRANT AMOUNT REQUESTED</b> \$12,097.07
<b>MAILING ADDRESS</b> 685 North Road PO Box 181 Gabriola BC		
<b>POSTAL CODE</b> V0R 1X0	<b>CONTACT PERSON</b> Dale Stohn	
<b>EMAIL ADDRESS</b> [REDACTED]	<b>TELEPHONE NUMBER</b> [REDACTED]	

<b>PLEASE REVIEW THE COMMUNITY GRANTS CRITERIA OUTLINED ON THE LAST PAGE OF THIS FORM. DOES YOUR ORGANIZATION MEET THE CRITERIA FOR THIS PROGRAM?</b>	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>
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**IMPORTANT:** If your organization meets the Community Grants criteria, and if you can answer 'yes' to the following four questions, please proceed to complete this application for submission.

Are you a registered non-profit organization in good standing?	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>
Does your organization provide a social enrichment service to the community?	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>
Does the project fill a need in the community?	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>
Does the project promote volunteer participation and citizen involvement?	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>



### **Application Submission Requirements**

**Please provide the following information. Items 1 through 14 are mandatory requirements for consideration of the application. Please attach additional pages with corresponding question numbers if more space is required.**

1. Provide information about the programs and services offered to the community by your organization.

The Gabriola Senior Citizens Association (GSCA) is a self-sustaining, community-based, not-for-profit, entirely volunteer organization, organized and run by seniors. GSCA has served the Gabriola community for over 30 years, fulfilling its mandate to promote the interests of senior citizens on Gabriola and to provide and operate a recreational facility for members. GSCA owns and manages the Rollo Seniors' Centre, a multi-purpose, full accessibility community venue centrally located on Gabriola Island, consisting of two meeting rooms, two washrooms, a Island Health certified kitchen, and storage area. The Rollo Centre provides a unique community hub for both seniors'-oriented membership activity groups during weekdays as well as evening and weekend rental events that serve a broad cross section of our community residents. There are two weekly seniors' activity programs, focused on reducing seniors' isolation and encouraging social interaction, and sponsored by Gabriola's People for a Healthy Community, are offered in addition to a variety of recreational clubs (painting, quilting, fibre arts, bridge, mahjong, chess, age-appropriate exercise program, etc.) and community events (decade birthdays, celebrations of life and memorials, theatre performances, seasonal craft fairs, public interest presentations etc.). User visits number at least 10,000 annually by conservative estimate.

2. Provide information regarding your organization's revenue generating activities and other sources of income.

GSCA operates on several income-generating streams: annual membership fee (\$20) to the age of 90; annual membership is free of charge for those 90 and older. An additional per-visit user fee of \$2 per member (\$5 per non-member) is charged for participation in activity groups during weekdays. The two meeting rooms are also available for rental to the broader community, primarily on evenings and weekends. The Rollo Seniors' Centre also collects annual rental fees from groups and organizations who avail themselves of storage lockers and cubbies for their activity equipment. Basic operating expenses of the building are covered by the membership fees and user fees, while rental revenues provide a modest financial cushion for contingencies. The GSCA Board is proud of its sterling track record of maintaining financial sustainability while maintaining modest user rates that are affordable for Gabriola seniors, and particularly those who are financially limited to often small and fixed incomes.

The GSCA board has recently undertaken an extraordinary effort to modernize the facility: to bring the kitchen up to code, provide full accessibility, and maximize rental potentials. Eight grants, totalling \$117,790, have been successfully obtained and utilized during this period, including one New Horizons for Seniors grant (\$24,995 to remodel kitchen), three RDN Community Works grants (\$5,000 to provide exterior ramp for full accessibility; \$25,000 to upgrade building exterior; \$42,000 to complete interior renovations), an RDN Community Grant for \$10,000 for three new heat pumps, and three community-based grants (two for \$5,000 each from Gabriola Village Foods Community Card fundraising program, one to improve sound-proofing between two meeting rooms, one to replace worn-out chairs; \$795 from Village Liquour Store to upgrade safety equipment and signage).

3. Does your organization own its own facility? Yes ☒ No ☐

**Grant Request Information:**

4. Describe the project that this grant is intended to be used for.

The project that this grant is intended to be used for is to rebuild the deck on the south side of the building and to restore the Memory Garden to the east of the the facility.

5. Provide the project start and end date.

Start Date: upon grant approval

End Date:

6. Describe the benefit of the project for the residents fo the Regional District.

The current deck is unsafe but serves as an emergency exit for the building and has potential for display space for art shows, etc. and for a performance space in the proposed new configuration.

The Memory Garden restoration project has been long put on hold while building upgrades were executed.

Both contractors are available to proceed with the proposed work upon approval of this grant.



7. How many people does your organization anticipate will attend, benefit or participate in this project?

By conservative estimate the Rollo Seniors' Centre hosts at least 10,000 user visits annually.

8. Describe how the project will promote volunteer participation and citizen involvement. Include a description of the types of roles the volunteers will undertake.

Our volunteer Board of Directors will oversee the project work. A volunteer Rollo member work party will be organized after the installation of the new deck and access ramp to the Memory Garden to hold a painting party to paint handrails, palings etc.

9. Provide details of how the grant funding will be used and a breakdown of expenses.

**Deck Rebuild:**

Materials including lumber and fasteners and applicable taxes \$2,172.81

Labour including demolition, leveling and framing, stairs, redecking, railings and topcaps, disposal charges and applicable taxes \$4,510.30

**Memory Garden:**

Materials including lumber and fasteners, sand, pavers, mulch materials, new shrubs and applicable taxes \$1,388.05

Labour including pruning, removing dead plants, leveling and installing bark mulch, installing pavers for access at either end of the path, planting new plants, restoring signage and special mementos, building and installing an access ramp over a small drainage ditch, disposal and cleanup charges and all applicable taxes \$4,025.85

10. Provide information regarding revenues and fees that will be charged for the event or program (if applicable).

not applicable


11. Provide details regarding all other sources of funding for this project including financial contributions and any grants received, or applied for, from other sources, i.e. other municipalities, levels of government or service organizations.

The renovations completed in the past few years that this organization has completed over the past four years have improved our visibility in the community, allowed more seniors based programs to come to our facility, and improved our income stream through increased memberships, member activity fees, rentals and storage charges. The community has been very supportive of our efforts to upgrade our building and we intend to apply for another Village Foods (now Nesters) Community Card grant application for \$5,000 this fall for the final upgrades to complete this multi year project. Any unanticipated overages on this project will be funded from our reserve fund.

**Budget Information – please provide the following information as separate attachments:**

- |   |          |     |
|---|----------|-----|
| 12. Provide a copy of your organization's current year budget.        | Attached |     |
| 13. Provide a copy of your organization's latest financial statement. | Attached |     |
| 14. Provide an annual report for your organization, if applicable.    | Attached | N/A |

Applications received that are incomplete, that do not meet the criteria, or are received after the deadline will not be considered. Please check to ensure that you have provided all information and details as requested in this application prior to submission.

<b>SIGNATURE</b> 	<b>DATE</b> Aug. 27/19.
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**Please submit your organization's completed application to:**

Finance Department  
Regional District of Nanaimo  
6300 Hammond Bay Road, Nanaimo, BC V9T 6N2  
Telephone: 250-390-4111 or toll free 1-877-607-4111, Fax: 250-390-6572  
Email: [inquiries@rdn.bc.ca](mailto:inquiries@rdn.bc.ca)

**Please Note:** The Regional District of Nanaimo is subject to the provisions of the *Freedom of Information and Protection of Privacy Act* and cannot guarantee that information provided can or will be held in confidence.

**ASSETS**

Bank Balance	as of Feb.28, 2019
Chequing	\$10,259.53
Savings	\$10,042.93

**Long Term Assets**

Building	insured for	\$500,000
Contents	insured for	\$50,000

**INCOME**

Memberships	\$3,510.00
Activities	\$8,132.00
Rentals	\$9,585.00
Storage rentals	\$2,320.00
Interest(Cheq/Sav.)	\$42.05
Donations	\$758.20
Other	\$555.00

<b>TOTAL</b>	<b>\$24,902.25</b>
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**EXPENDITURES**

Administration	\$1,433.62
Cleaning & Supplies	\$4,875.11
Maintenance Bldg./yard	\$3,675.98
Utilities: Elect.	\$2,412.00
Tele.	\$519.69

Insurance	
D&O	\$600.00
Commercial/Bldg	\$2,500.00
WorkSafeBC	\$44.85

<b>TOTAL</b>	<b>\$16,061.25</b>
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**Grants & GSCA Savings**

By-Low (Community Cards)	\$5,000.00
RDN Grant 2018-2019	\$22,000.00
Carry over RDN Grant 2017-2018	\$9,953.64
New Horizons Grant	\$5,373.11
Carry over 2017-2018	
GSCA Savings	\$20,740.11

<b>Total</b>	<b>\$63,066.86</b>
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**Renos & Improvements**

Chairs & Dollies
Building Reno Completion
Building Reno Completion
Kitchen-Related Reno
Full Accessibility wash room(s) and reno costs over grant limits

Rollo Budget  
March 1, 2019 to February 28, 2020

<u>INCOME</u>		<u>EXPENDITURES</u>	
		Administration	\$1,500.00
Memberships	\$3,500.00	Cleaning & Supplies	\$6,000.00
Activities	\$8,200.00	Maintenance Bldg./yard	\$2,500.00
Rentals	\$9,600.00	Utilities: Elect.	\$2,500.00
Storage rentals	\$2,320.00	Tele.	\$520.00
Interest(Cheq/Sav.)	\$40.00	Insurance	
		D&O	\$600.00
Other	\$100.00	Commercial/Bldg	\$2,800.00
		WorkSafeBC	\$45.00
		Other	\$2,000.00
		<b>Subtotal</b>	\$18,465.00
		Reserve Fund	\$5,295.00
<b>TOTAL</b>	<b>\$23,760.00</b>	<b>TOTAL</b>	<b>\$23,760.00</b>



## 13. ROLLO

July	USER GROUF	RENTALS/	Member.	CHEQUES PAID OUT +	Admin.	Maint.Bldg	Cleaning	Hydro/	Insurance	Reserve
2019	Deposits	Stor/other	Deposit	which rental/locker group paid		& Yard	&supplies	Tele.		Fund
03/07/19				Hydro			\$210.00	\$210.00		
04/07/19	\$153.00									
04/07/19		\$540.00		Garden Club - Sept. 2019 to May 2020						
08/07/19				Infinity Electric - emergency lighting		\$268.78				
10/07/19				Dale Stohn-P.O. + B.C. Registry	\$51.97					
12/07/19				Commercial Policy Renewal-CCI					\$2,719.00	
12/07/19	\$212.25		\$20.00	#161						
12/07/19		\$900.00		Players Quarterly-July, Aug, Sept						
15/07/19				Karen McCavour			\$150.00			
18/07/19				Aquality Service - change filters		\$57.85				
19/07/19	\$205.85		\$40.00							
23/07/19	\$67.25									
23/07/19		\$20.00		Silva Bay Moorage - 12/07/19						
		\$2,310.00		PHC-SUSO Monday/Saturday-Monthly Thurs						
30/07/19				Barbara MacIsaac-Planet Clean			\$35.69			
25/07/19								\$43.63		
30/07/19				Karen McCavour			\$150.00			
31/07/19	\$285.00		\$20.00							
July	\$923.35	\$3,770.00	\$80.00		\$51.97	\$326.63	\$545.69	\$253.63	\$2,719.00	\$876.43
	\$4,773.35			Income	Expenses	\$3,896.92				