

**REGIONAL DISTRICT OF NANAIMO
ELECTORAL AREA 'B' PARKS AND OPEN SPACE ADVISORY COMMITTEE
AGENDA**

Monday, June 17, 2019

6:00 P.M.

Gabriola Arts Centre

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1. CALL TO ORDER	
2. APPROVAL OF THE AGENDA	
3. ADOPTION OF MINUTES	
3.1 Electoral Area 'B' Parks and Open Space Advisory Committee Meeting - February 4, 2019	3
That the minutes of the Electoral Area 'B' Parks and Open Space Advisory Committee meeting held February 4, 2019 be adopted.	
4. INVITED PRESENTATIONS	
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7. UNFINISHED BUSINESS

8. REPORTS

8.1 Parks Update Report – January to March 2019 24

That the Parks Update Report – January to March 2019 be received as information.

8.2 5-year Project Plan - Electoral Area B Spring 2019 33

That the 5-year Project Plan: 2020-2024 for Community Parks in Electoral Area B be approved.

9. BUSINESS ARISING FROM DELEGATIONS

10. NEW BUSINESS

11. ADJOURNMENT

**REGIONAL DISTRICT OF NANAIMO
MINUTES OF THE ELECTORAL AREA 'B' PARKS AND OPEN SPACE ADVISORY
COMMITTEE MEETING**

**Monday, February 4, 2019
10:30 A.M.
Gabriola Arts Centre**

In Attendance:	Director V. Craig	Chair
	D. Kilbourn	Member, Gabriola Recreation Society
	K. Clifford	Member at Large
	T. Gambrill	Member at Large
	C. McMahon	Member at Large
	T. Wojcik	Member at Large
Regrets:	R. Brockley	Member at Large
Also in Attendance:	E. McCulloch	RDN Parks Planner

CALL TO ORDER

The Chair called the meeting to order and respectfully acknowledged the Coast Salish Nations on whose traditional territory the meeting took place.

COMMITTEE INTRODUCTIONS AND ORIENTATION

Committee members introduced themselves and E. McCulloch provided a brief orientation regarding the Committee Terms of Reference and the role of Community Parks on Gabriola Island.

ELECTION OF SECRETARY

D. Kilbourn was nominated to be Secretary. He accepted and with no other nominations was acclaimed as Secretary.

APPROVAL OF THE AGENDA

It was moved and seconded that the agenda be approved as amended to add:

Invited Presentation - K. Langereis, Island Trust Local Trust Area Trustee

Late Delegation - G. Manson, re: Application for EA B Parks and Open Space Advisory Committee

CARRIED UNANIMOUSLY

ADOPTION OF MINUTES

Electoral Area B Parks and Open Space Advisory Committee Meeting - September 17, 2018

It was moved and seconded that the minutes of the Electoral Area B Parks and Open Space Advisory Committee meeting held September 17, 2018, be adopted.

CARRIED UNANIMOUSLY

INVITED PRESENTATIONS

K. Langereis, Islands Trust Gabriola Island Local Trust Area Trustee

Islands Trust Gabriola Island Local Trust Area Trustee, Kees Langereis provided a verbal update on LTC activities related to parks including the Regional Conservation Plan (2018-2027); recent approval to undertake a project to create a new Ecological Protection Zone; preliminary discussions regarding the Islands Trust Strategic Plan; and a review of the Islands Trust Policy Statement.

DELEGATIONS

J. Henigman, re: Spring Beach Rd Water Access Closure - Stair Replacement Request

J. Henigman and others provided a verbal presentation requesting that the wooden stairs located at the Spring Beach Road water access be repaired as soon as possible as this water access provides the local residents much valued access to the beach for both recreational and emergency evacuation purposes. The stairs were damaged during the winter storms in December 2018. Four additional letters and a petition were submitted in support of the stair repair request.

G. Manson, re: Application for Area B Parks and Open Space Advisory Committee

Snuneymuxw First Nation representative, G. Manson provided a verbal presentation regarding her request to become a member of the Electoral Area B Parks and Open Space Advisory Committee.

CORRESPONDENCE

It was moved and seconded that the following correspondence be received for information:

L. Milman, Re Spring Beach Stairs

CARRIED UNANIMOUSLY

REPORTS

Parks Update Report - July-September 2018

It was moved and seconded that the Parks Update Report - July - September 2018 be received as information.

CARRIED UNANIMOUSLY

Parks Update Report – October-December 2018

It was moved and seconded that the Parks Update Report – October-December 2018 be received as information.

CARRIED UNANIMOUSLY

BUSINESS ARISING FROM DELEGATIONS

J. Henigman, re: Spring Beach Rd Water Access Closure - Stair Replacement Request

Staff will continue working on this issue through the operations plan.

G. Manson, re: Application for Area B Parks and Open Space Advisory Committee

The Committee discussed their support of having a representative from the Snuneymuxw First Nation on the Electoral Area B Parks and Open Space Advisory Committee. RDN staff are currently looking into this matter.

NEW BUSINESS

Proposal for a Public Area B Park Map at Huxley Community Park - D. Kilbourn

Staff will continue working on this issue through the operations plan.

POSAC Meeting Times

The Committee discussed the meeting times for 2019 and expressed concern that scheduling meetings during the day might limit the opportunity for committee and community members to attend. Committee members requested that the RDN consider alternating meeting times between 6:00pm and 10:30am throughout the year.

ADJOURNMENT

It was moved and seconded that the meeting be adjourned.

CARRIED UNANIMOUSLY

TIME: 12:00 PM

CHAIR

Gabriola Land & Trails Trust Update for POSAC

June 17, 2019

Invasive Species Control

For the past several years, Gabriola Land & Trails Trust (GaLTT) has joined forces with the Gabriola Lions Club in efforts to control the spread of Scotch broom in Drumbeg Provincial Park. Beginning last year, we began to engage the entire Gabriola community in cutting “broom in bloom” throughout the island, included work in Rollo McClay Community Park and Coats Marsh Regional Park. This year, the annual Drumbeg broom bash was held in late April, and several neighbourhood cuts were held throughout May. In addition, Island organizations were encouraged to adopt a patch of broom for action. About 12 different groups participated. The Lions Club completed the island-wide pick of cut broom up on June 1st and delivered it to a mid-island property for disposal. Broom has now formed seed pods, so action has ceased until next year. We’ll switch our volunteer efforts to pulling Tansy ragwort later this summer and will also continue our monitoring and control of a nasty patch of giant hogweed on the south part of the island.

Invasive species are a growing threat to Gabriola Island and require a sustained and concerted effort to control their spread. The GaLTT Board is currently discussing the desirability and logistics of forming a separate Invasive Species sub-committee or encouraging the formation of a separate invasive species organization on Gabriola Island.

Accessibility Survey

During March and April, GaLTT invited Gabriolans to complete an Accessibility Survey in order to assess the interest and need for improved access to island trails and beaches. We will use the results to consult and work with the RDN and Provincial Parks to improve access where it is most needed for those with mobility or sensory difficulties. More than 200 surveys were completed and the results are currently being analyzed.

Conservation Covenants

GaLTT currently holds two conservation covenants on Gabriola Island and is the local agency authorized to monitor a third covenant held by American Friends of Canadian Land Trusts. A conservation covenant is an agreement between a landowner and a covenant holder, the purpose of which is to conserve the property in its current state in perpetuity, usually for environment reasons. The covenant holder’s major responsibility is to inspect the property at least once per year to ensure that no breaches of the agreement have occurred. GaLTT completed annual inspections of two of the properties in May and plans to monitor the 3rd property in June. After thorough discussion and reflection, GaLTT recently declined an offer to hold a conservation covenant on the Gabriola Commons property.

707 Community Park Signage

GaLTT is currently cooperating with the RDN to improve signage in the 707 Community Park. Our volunteer crews recently installed 48 new posts at unmarked trail intersections and will assist with installation of numbers and signs if needed. In our opinion, the project will make the expanded park safer and more user-friendly. Trail-building is not part of the current signage project.

Map Project

GaLTT is currently in the final stages of publishing a new edition of our popular trail map. There have been several new trails built on public and private land (trail licences) since our last edition was published in 2016. The new map will feature a large-scale insert map of the expanded 707 Community Park with trail names and numbered post locations.

Trail Building and Maintenance

GaLTT continues to maintain existing trails and build new trails where opportunities arise. We recently re-routed a trail in Haven Woods at the owner’s request and built a new trail on the undeveloped right-of-way between Church Street and Tin Can Alley. GaLTT recently received a grant from the Gabriola Recreation Society to upgrade the trail

between McDonald Road and Peterson Road. GaLTT has also been contracted by the Islands Trust Conservancy to continue with trail improvements in the Elder Cedar Nature Reserve in 2019.

Community Engagement

For the past several years, GaLTT has organized an annual “end-to-end” walk for interested Gabriolans and visitors. The walking route mostly follows the wonderful network of interconnected island trails. This year’s event was held on June 2nd and was promoted as an “across the middle” walk. The new, 13.5 km route included sections in Joyce Lockwood Park and several trails in the 707 Community Park, including trails in the newly acquired parkland. The final destination for the 53 participants was the Gabriola Golf Course for a cold beverage of choice.

Several community programs are planned for the summer season. A forest bathing walk and rock hound (geology) event will be held in July and a night walk and night cycle are planned for August. GaLTT will continue to have a table at the Farmer’s market each Saturday throughout the summer.

Rob Brockley

President, Gabriola Land & Trails Trust

From: dswalkley@>

Sent: Friday, June 7, 2019 10:34 PM

To: McCulloch, Elaine <EMcCulloch>

Cc: Dobbs, Mark <MDobbs>

Subject: McConvey Road Paving Society letter regarding presentation at meeting of June 17th

Electoral Area B Parks & Open Space Advisory Committee

Category: Parks & Open Space Advisory Committee

Date: Jun 17, 2019

Time: 10:30am - 12:30pm

Location: Gabriola Arts Centre

Representatives of the McConvey Road Paving Society have been granted a ten-minute presentation at the June 17 POSAC meeting for Area B regarding the chip-seal project on McConvey Road, part of which runs between Cox Community Park and Descanso Bay Regional Park. In advance of this, the Society would like to enlighten the members of certain aspects of the project and the resulting benefits to all.

As you may know, each property owner along McConvey Road (with the exception of RDN and two non-participants) has contributed \$4,300 towards chip-sealing this road. **Of this road, approximately half the length lies between the two parks.** Each property owner, regardless of the length of their frontage, contributed the same amount. Should RDN be able to see their way to cover our shortfall (resulting from non-participants) and make similar \$4,300 contributions for each park, our Society would then be able to move forward this summer. Costs have already greatly inflated since last year and we would like to stop this from happening further.

Here are just some of the benefits accruing to the parks and RDN.

- eliminate most of the dust flowing into the campground
- eliminate the chemical exposure to the vegetation and forests adjacent to the park portion of the road
- significant improvement to the road surface between adjacent parks (primarily paid for by residents of McConvey Road)
- eliminate the surrounding heavily laden dust on the ground-cover and treed canopy that currently prevents or reduces necessary photosynthesis
- Irrespective as to whether the road is part of the park, this road provides good access to several of the wonderful public Galt trails within the park that McConvey

residents helped create

- Much improved air quality for hikers on these trail and residents alike

A final area of concern is the lack of signage on McConvey Road. perhaps the RDN can work with MOTI to request for McConvey Road some much needed signage including:

- sign indicating road is a dead-end road
- sign indicating road is narrow and windy
- caution sign regarding pedestrians and cyclist on the road
- deer crossing sign, since there is a high number of fawns and does there
- sign at the entrance, noting Cox park is to the right and Regional to the left

Funding is always an issue (as it certainly is with our Society). To mitigate part of this, the following avenues could be considered:

- Potential eligibly for various federal/provincial grants available for environmental objectives.
- Surplus funds may be "*found*" in existing grants.
- Although it is understood that budgeting has long been complete for RDN's current fiscal year, there may be the possibility of additional funding towards such a worthwhile and imminent project

We look forward to discussing these matters with you on the Seventeenth!

Respectfully on behalf of the McConvey Road Paving Society
Douglas Walkley

Gabriola, BC Canada
VOR 1X6

E-mail:
Phone:

March 24, 2019

Letter by e-mail to:

Wendy Marshall, RDN Manager of Parks Services: wmarshall@rdn.bc.ca

Rob Brockley, President Gabriola Land & Trails Trust: info@galtt.ca

Tom Reid, Vancouver Island Conservation Land Manager, Nature Trust of BC : treid@naturetrust.bc.ca

Copies by e-mail to:

Vanessa Craig, RDN Director,

Chair Electoral Area B Parks & Open Spaces Advisory Committee: vanessa.craig@rdn.bc.ca

Dan Rogers, Gabriola Island Local Trust Committee Chair: drogers@islandstrust.bc.ca

Chris van Ossenbruggen: RDN Parks & Recreation, Operations Coordinator:

CvanOssenbruggen@rdn.bc.ca

Elaine McCulloch, RDN Parks Planner: EMcCulloch@rdn.bc.ca

Jasper Lament, CEO The Nature Trust of BC: jlament@naturetrust.bc.ca

Scott Colbourne, Trustee Gabriola Island Local Trust Committee: scolbourne@islandstrust.bc.ca

Kees Langereis , Trustee Gabriola Island Local Trust Committee: klangereis@islandstrust.bc.ca

Coats Marsh RP and the Potlatch Density Additions (Coats Marsh East and 707 CP SW)

While pleased that Gabriola has recently acquired new parkland, namely Coats Marsh East (W½ of NE¼ Sec. 10 except remainder) and 707 SW (SE¼ Sec. 13 except.. and SW¼ of Sec.14), I am rather disturbed that management planning for these new areas appear to be going ahead without any opportunity that I am aware of for public or even GaLTT membership input. This is despite the fact that the current management plans for the 707 CP and Coats Marsh RP will be shortly up for renewal, and that the Islands Trust LTC is actively considering creating a new P4 zone which will give them a tool to designate areas where the needs of wildlife have absolute priority. The Coats Marsh RP Management Plan in particular very badly needs up-dating to incorporate new knowledge about the ecosystems there and the parks hydrogeology.

It is to be regretted that it is not possible administratively for the Coats Marsh East land to be integrated with the existing Coats Marsh RP when having an administrative boundary separating the east shore of the *marsh* and the catchment area of the *marsh* from the rest of the *marsh* is going to create problems in an area that is so obviously ecologically integrated.

Exactly how it is intended to manage usage of any trails that cross seamlessly from the new lands into Coats Marsh RP is unclear. Simply making all of the new lands a part of the 707 CP, and even

contemplating new trails into the Coats Marsh RP from the 707 CP, would I submit run a grave risk of weakening the stated current goal of Coats Marsh RP management as identified by the Ecological Gift's program, the TNT/RDN Lease Agreement, and community consensus, to give environmental conservation priority, and to make human access to the park property a secondary consideration. Coats Marsh is I have no doubt one of the properties that the Islands Trust would have in mind if the P4 zoning tool comes into being.

I would respectfully request that the RDN and GaLTT do not make any substantial alterations to the existing trail systems until the public, including GaLTT members, have been informed as to the nature of the changes, and had an opportunity to comment on them. GaLTT's eagerness to have the trails updated without consideration of the ecological damage that they do in an effort to have new maps ready before the tourist season appears to me not to be compatible with their mandate "...to preserve sites of environmental ...importance". This is disappointing.

Sincerely

Nick Doe

From: [ROBERT BROCKLEY](#)
To: [Marshall, Wendy](#); [Tom Reid](#)
Cc: [Craig, Vanessa](#); drogers@islandstrust.bc.ca; [van Ossenbruggen, Chris](#); [McCulloch, Elaine](#); jlament@naturetrust.bc.ca; scolbourne@islandstrust.bc.ca; klangereis@islandstrust.bc.ca
Subject: Re: Gabriola Island, Coats Marsh RP and 707 CP additions
Date: Tuesday, March 26, 2019 3:51:06 PM

You will have received a letter from Nick Doe a couple of days ago detailing his concerns regarding management planning in the 707 Community Park, including the adjacent recently-acquired parkland and adjoining Coats Marsh Regional Park. I'm currently traveling and unable to give a thorough response. However, Nick's letter contains some incorrect statements that I feel need to be addressed in a timely manner.

Gabriola Land & Trails Trust (GaLTT) is currently cooperating with the RDN Parks to update signage in the parkland described above. The project consists of the installation of cedar posts and signage at currently un-posted trail intersections. Once completed, the project will make the extensive trail system (~40 km of trails) a safer, and more user-friendly recreational area. When planning for this project, GaLTT reviewed the current trail system and made recommendations to the RDN to officially recognize a small number of well-used and currently un-posted existing trails. We also recommended that a few of the lesser-used posted trails be de-commissioned.

Contrary to Nick's concerns, trail-building is most definitely not part of the current project. GaLTT may be interested in having future discussions with the RDN, and possibly with The Nature Trust of BC, about opportunities to improve trail connectivity in the newly acquired parkland. In fact, we have identified a couple of potential short connections that would expand walking and cycling loop opportunities by making use of previously-established and overgrown logging roads. As always, ecological sensitivity is always of utmost importance to GaLTT when proposing new trail routes. However, consistent with GaLTT's previous trail work in RDN parks, we would never consider proceeding with any work without going through appropriate channels and obtaining the required support and approvals. As Nick suggests, the future review of the 707 and Coats Marsh RP management plans would be an appropriate time to have these public discussions.

I will likely respond to Nick directly when I return from holidays. Meanwhile, I wanted you to have this information at your disposal.

Best regards,
Rob Brockley
President, Gabriola Land & Trails Trust

From: "Nick Doe"
To: "Wendy Marshall" , "info" , "Tom Reid" , "Vanessa Craig" , drogers@islandstrust.bc.ca , "Chris van Ossenbruggen" , "emcculloch" , jlament@naturetrust.bc.ca , scolbourne@islandstrust.bc.ca , klangereis@islandstrust.bc.ca
Sent: Sunday, March 24, 2019 8:49:22 PM
Subject: Gabriola Island, Coats Marsh RP and 707 CP additions

Attached a note of my concerns about planning for these new park properties.

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Nick Doe
Gabriola, BC
Canada V0R 1X6

Phone:
E-mail:
Internet: <https://nickdoe.ca>

McCulloch, Elaine

From: Tom Cameron <>
Sent: Thursday, May 23, 2019 3:20 PM
To: Marshall, Wendy; McCulloch, Elaine; Craig, Vanessa; Descanso Bay Regional Park
Cc: Robert Brockley; The Gabriola Sounder
Subject: Compliments on the Improvements for Accessibility at Descanso Bay Regional Park

Hi Wendy, Elaine, Vanessa and Jessica

What a delight to be visiting Descanso Bay Regional Park (the campground) recently and to see all the improvements for better accessibility. A handicapped accessible toilet with designated parking and a hard surface access path, the extended picnic table for wheelchairs, and the new pad foundations for benches (I presume) up on the point overlooking the ocean.

The Park is very well maintained as usual, with hazard trees just removed. At this time there are very few driftwood logs blocking access to the shore from the day use parking lot as well.

Sincerely Tom Cameron

Tom Cameron, Gabriola, BC CANADA V0R 1X0

McCulloch, Elaine

Subject: RE: Potential projects for Rollo McClay park (POSAC?)

From: Andrea mcdonald
Sent: May 8, 2019 9:46 AM
To: Craig, Vanessa <vanessa.craig@rdn.bc.ca>
Cc: [cdvpilot74](#)
Subject: Fwd: ball diamond sidewalk upgrade spring 2019

Hi Vanessa, thanks again for meeting with me I really appreciate you taking the time to do that.

Here is the plan for the walkway upgrade, the Softball Association has approved the \$3000 requested for this project. Chris has volunteered to take this project on with the associations support and I am happy to do whatever is needed as well, and can attend the POSAC meeting if you wouldn't mind reminding me when that is please.

I've included Chris in this email just in case there are any questions that could be directed towards him.

All the best, Andrea McLuckie.

----- Forwarded message -----
From: **Chris deVroomen** <[cdvpilot74](#)> Date: Tue,
Mar 12, 2019 at 11:19 AM
Subject: ball diamond sidewalk upgrade spring 2019
To: Chris deVroomen <[cdvpilot74](#)>

Gabriola Ball Diamond Community,

I am putting forward an initiative to improve the accessibility needs we have at our community ball diamond specifically regarding the "hill" and the construction of new walkways.

This is the preliminary step in requesting approval from the voting members as well as requesting a budget approval for this project in the amount of \$3000.00

This project would include 3 new gravel walkways and 2 retaining walls built from existing rocks on the premises from the original construction.

The budget money would be put towards buying gravel and to cover some operational costs although a large part of the work will be done by volunteers and borrowed equipment.

I have some rough sketches attached.

Your feedback is appreciated and you can feel free to contact me if you have any questions or concerns.

Best Regards
Chris de Vroomen
250-325-2290













McCulloch, Elaine

Subject: RE: Form Submission - Contact form - Disc Golf in 707?

From: William Boyte <wboyte>

Sent: May 8, 2019 3:40 PM

To: Craig, Vanessa <vanessa.craig@rdn.bc.ca>

Cc: McCulloch, Elaine <EMcCulloch@rdn.bc.ca>

Subject: Re: Form Submission - Contact form - Disc Golf in 707?

Thanks so much Vanessa. I was very much in the “blue sky” stage when I sent my original email, but I will happily spend some time thinking about options and the items you’ve noted below. I’ll follow up with Elaine on best approach to move this forward at the June 17th meeting.

On Wed, May 8, 2019 at 1:20 PM Craig, Vanessa <vanessa.craig@rdn.bc.ca> wrote:

Hi Bill,

Follow-up to the email below.

I’ve cc’d Elaine McCulloch, who is our local Park Planner and the RDN staff person who organizes and attends our Parks & Open Spaces Advisory Committee (POSAC) meetings. The next POSAC meeting will be on June 17th at 6 pm at the Gabriola Arts Council building (requests to appear/documents should be provided in advance of the meeting so that committee members have a chance to review materials prior to the meeting). At the June meeting the committee will be discussing and making recommendations for project priorities for 2020 within the context of a 5-year plan that considers both budget and staff time constraints, and any current management plans for the park. To bring forward this idea to be discussed, please get in touch with Elaine so she can provide advice about the information to include in the proposal.

Just to throw out some ideas of questions the committee might have of you or staff to help them in their considerations (Elaine can provide more guidance about the level of detail she thinks would be useful for you to provide for this initial proposal): how many holes are proposed, which trails are proposed to be used, whether additional trails would be required or whether existing trails would need to be modified, potential environmental impacts to the park, who would be responsible for course maintenance, potential budget requirements, and how issues such as garbage, washrooms, parking etc. might be addressed. Also whether you’re flexible on location (e.g., a different park).

Sincerely,

Vanessa

--

Vanessa Craig

RDN Director Area B (Gabriola, Mudge, and DeCourcy Islands)

www.vanessacraig.ca

From: Craig, Vanessa

Sent: April 22, 2019 4:29 PM

To: [wcboyt](#)

Subject: RE: Form Submission - Contact form - Disc Golf in 707?

Hi Bill,

Thanks for your email. The 707 is a Community Park and typically something like this would go through the Parks and Open Spaces Advisory Committee (POSAC) for Area B, which has its next meeting in June. The POSAC considers requests from the community about community parks, and helps prioritize RDN staff time and funding with respect to community parks on Gabriola, within the framework of time and funding allotted for Area B. Discussions will be informed by the 707 Community Park Management Plan, which was created based on public input <https://www.rdn.bc.ca/cms/wpattachments/wpID2019atlD3689.pdf>. I will forward your email to RDN staff to ask for a preliminary opinion about your question and how it might be considered, and get back to you.

Cheers,

Vanessa

--

Vanessa Craig

RDN Director Area B (Gabriola, Mudge, and DeCourcy Islands)

www.vanessacraig.ca

From: Squarespace <no-reply@squarespace.info>

Sent: April 22, 2019 12:46 PM

To: Craig, Vanessa <vanessa.craig@rdn.bc.ca>

Subject: Form Submission - Contact form - Disc Golf in 707?

Name: William Boyte

Email Address: [wcboyte](#)

Subject: Disc Golf in 707?

Message: Hi Vanessa:

My name is Bill Boyte. We've met a few times - Tracey Thorne is my wife.

I grew up on Pender Island. I'm home for the long weekend, and have been greatly enjoying the disc golf course here - which has been an island staple for many years.

I really think we should have something like this on Gabriola. It is great , low impact land use that encourages outdoor recreation for all ages. I think the folks at GALT would also be excited to have new disc golf trails for islanders to use.

Do you have any idea how we might get something like this for our island? I'm happy to volunteer my time and do some coordinating I also have a number of friends who are in the Disc Golf "community" (such as it is!) including one who designs and builds courses.

Please let me know if you might have some time to discuss this Regards. Bill

(Sent via [Let's Work Together!](#))

TO: B POSAC, EW/PV POSAC, E POSAC, F POSAC, G POSAC, H POSAC, EA A Parks, Recreation and Culture Commission, Electoral Area Services Committee, Regional Parks and Trails Select Committee **MEETING:** May 7, 2019

FROM: Wendy Marshall
Manager of Parks Services

SUBJECT: Parks Update Report – January to March 2019

RECOMMENDATION

That the Parks Update Report – January to March 2019 be received as information.

SUMMARY

Parks staff continue to work on projects identified in the 2019 Parks Work Plan and the RDN Operational Plan.

Planning and Capital Projects – Key Highlights

Regional Parks and Trails

Mount Benson Parking Facilities RP-S4-1.20

Parking lot construction is underway with good progress made to date. Site clearing and blasting work are complete, common excavation work, fill placement and storm drainage works are ongoing. Rock blasted from the site will be re-purposed in the design for slope armouring, land-scape features and further processed to become suitable fill material. Variable subgrade conditions were expected and clearing the site did expose areas of unsuitable subgrade soils. Removal and replacement with suitable materials was necessary and a project contingency is in place for such an occurrence. Substantial project completion is anticipated for the end of June 2019.

Benson Creek Falls Facilities RP-S2-3.7

A grant application was submitted to the Economic Infrastructure and Innovation Program for the parking lot, bridge and decent to the falls. The Stage 1 submission was approved for funding up to \$103,125. However, the project now has to be approved under Stage 2 which requires more detailed information. The deadline for the Stage 2 application is September 30th.

TCT Trail Parking and Trail Realignment RP-S4-1.21

Curb stops were added to parking stalls in Phase I Timberlands Rd parking lot. Work continues with BC Hydro on obtaining approval for erection of map sign at the Phase I parking lot. Design of the Phase II parking lot (includes horse trailer parking) and Fortis BC gas line drainage channel crossing will be concluded in the spring and in time for 2020 budget planning. Note: the Trans Canada Trail is now known as The Great Trail (TGT), and work will take place in 2019 on the replacement of all signs along approximately 22 km of TGT.

Trail from Horne Lake and Heritage Designation RP-S4-1.12

Staff are awaiting Island Timberlands' response to a meeting request to initiate work on dedication of the 1911 Gazetted Horne Lake Road. Recent amalgamation of Island Timberlands and TimberWest operating staff into Mosaic Forest Management has contributed to the delay.

Staff will meet in the spring with Alberni-Clayoquot Regional District staff to explore an approach to engagement with the range of First Nations having potential interest in heritage designation of a traditional First Nations passage across Vancouver Island via Horne Lake.

Community Parks and Trails

EA B - Huxley Community Park Projects RP-S4-1.2

Sports Court

The line painting contract has been issued. User groups have been contacted for review of proposed line layout and colours. Work is anticipated to occur the last week of April, weather permitting. The court will be closed for approximately 5 days. User groups will be notified of the temporary closure and notices will be posted at the park and on the RDN website.

Phase 2 and 3 Construction Drawings

Final construction drawings have been received and are with staff for review, pending approvals from the Islands Trust for a Development Variance Permit.

EA B - Village Way Path

MoTI has confirmed it will support the RDN's revised approach to path design. Final drawings and updated costing will be produced once project budget is refreshed. Work is beginning on an operating plan to establish how the path will be funded, regulated, maintained and replaced. The operating plan is to form part of a MoTI licence to develop the path. It is forecast that a report will be forwarded to the Board in the fall of 2019 concerning acceptance of a MoTI licence, funding of path construction and advancing to tender phase.

EA EW/PV - Anders & Dorrit's Community Park Design RP-S4-1.5

Additional information was provided to support the Non-Farm Use Permit application for parking lot construction previously submitted to ALC. No decision has been made by ALC at this time.

EA E - Jack Bagley Community Park – Court Placement PR-S4-1.16

The Request for Statement of Qualifications (RFSQ) closed on March 11, 2019. A preferred proponent has been recommended and a fee proposal and scope of work is currently being formalized. It is anticipated that the successful proponent will start the work for the Redevelopment Planning project by the end of April.

EA F - Errington Community Park – Master Planning Process RP-S4-1.6

The Request for Statement of Qualifications (RFSQ) was issued on March 1, 2019 and closed March 15, 2019. Proponent evaluations are underway. The preferred proponent will be recommended by mid-April 2019; fee proposal and scope of work will be formalized by end of April 2019. Detailed design and costing to be complete by end of August 2019.

EA G - Little Qualicum Hall Renovation RP-S2-3.6

The Building Permit for upgrades to the hall was issued on March 19th and preparations for construction are underway.

EA H - Dunsmuir Community Park Development RP-S4-1.7

Construction deficiencies will be completed this spring including planting and fine grading.

General Updates

Registry and Mapping

Shape files for all community park acquisitions have been completed with work continuing on the creation of Regional Park and trail shape files. Community Park planning maps have been completed for all electoral areas and are being distributed to POSACs over the course of winter-spring 2019. The park acquisition registry system is now serving development of the RDN's asset management system.

Operations – Key Highlights

General Service Calls

Staff was heavily involved with clean-up of areas impacted by last December's windstorm. Clean-up of some areas extended into March due to weather conditions. Work on the Arrowsmith CPR Trail is still required due to earlier snow conditions.

Resident request calls and emails resulted in 10 work orders relating to hazard tree issues that required staff investigation, assessment, and in some cases removal of trees.

Park Inspection and Service Software RP-R2-4.6

Inspections were conducted at 147 park properties during the period of this report. Faults discovered during an inspection are often rectified at the time if minor or moved into the work order system if additional follow-up or other resources are necessary. Inspections help to identify items for future budget considerations and monitoring the condition of park assets.

Parks Programming

Trail Running program slated for February 24 was rescheduled to April 7 due to snowy and icy trail conditions.

Programming for Spring and Summer 2019 completed, with the Active Living Guide featuring three pages of parks information and Outdoor Recreation programs.

Park Use Permits

Area A – No permits issued for this quarter.

Area B – No permits issued for this quarter.

Area C – No permits issued for this quarter.

Area E – No permits issued for this quarter.

Area F – DFO was issued a permit to do road and side channel (Clay Young Channel) maintenance on March 21, 2019. Mid Vancouver Island Habitat Enhancement Society was issued a permit to do a tour of the Clay Young Channel on March 25, in conjunction with the Brant Festival.

Area G – BC Conservation Foundation was issued a permit to do an educational tour of Little Qualicum Estuary Regional Conservation Area in conjunction with the Brant Festival.

Area H - No permits issued for this quarter.

FINANCIAL IMPLICATIONS

The projects outlined in this report have funds identified in the 2019 Budget. Electoral Area projects are funded through the associated 2019 Community Parks Budget and in some cases are supplemented by Community Works Funds or grant funding. Regional Parks projects are funded through the 2019 Regional Parks Operational Budget or the Regional Parks Capital Budget.

STRATEGIC PLAN IMPLICATIONS

Projects in this report support the RDN's strategic priorities for Service and Organizational Excellence and Focus on the Environment:

- Delivering efficient, effective and economically viable services that meet the needs of the Region;
- We will fund infrastructure in support of our core services employing an asset management focus;
- As we invest in regional services we look at both costs and benefits — the RDN will be effective and efficient;
- We recognize community mobility and recreational amenities as core services; and
- We will have a strong focus on protecting and enhancing our environment in all decisions.



Wendy Marshall
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April 16, 2019

Reviewed by:

- T. Osborne, General Manager of Recreation and Parks
- P. Carlyle, Chief Administrative Officer

Attachments

1. Parks Work Plan – January to March 2019

**Parks Work Plan
Jan-Mar 2019**

PARKS PROJECTS AND REQUESTS - 2019

Service Area	Origin	Project #	Park	Description	Start Date	Completion	Progress	Comments
A	17-153	2018-025	Cedar Plaza	NCID application for connection and install irrigation	2017	2019 Q3	Underway	Waiting on North Cedar Improvement District.
A	18-144	2018-026	Glynneath	Trees - removal/replant. Keep park in natural state.	2018	2019 Q4	Underway	Grant money received. Planting to take place in fall.
A		2018-024	Kipp Road	Geotechnical options for site remediation	2018	2019 Q4	Not started	Planned for summer.
B	16-348, 18-008	2017-006	707	New Signs as per plan	2018	2017 Q4	Underway	Working with GaLTT to install new posts. Signage plan underway.
B		2018-031	Cox	New Property - add safety amenities	2018	2018 Q3	Not started	Will proceed once Cox additions are transferred to the RDN.
B		2019-007	Decourcy	Stair replacement	2019	2019 Q4	Not started	Planned for summer.
B		2018-029	Huxley	Electrical Upgrades Assessment	2018	2019 Q3	Not Started	To proceed if successful with grant funding.
B	19-021, 19-020	2019-008	Huxley	Grant applications for Skate Park	2019		Completed	Grant applications submitted. Decision expected fall 2019.
B		2019-009	Dodds Narrows	Park Master Plan	2019	2019 Q4	Not Started	Planned for fall.
B-CWrks	18-180	2018-030	Huxley	Phase II construction drawings	2018	2019 Q2	Underway	Awaiting final staff review once Development Variance Permit decision has been received from the Island Trust, end of May.
B-CWrks	18-182	2018-076	Huxley	Sport Court Line Painting	2018	2019 Q2	Underway	Anticipated completion by mid-May, weather permitting.
B	18-471	2017-009	Joyce Lockwood Stairs	Removal of old and trail upgrade	2018	2019 Q3	Underway	Stairs removed - Trail improvements to follow.
B-CWrks	18-310	2015-001	Village Way Path	Complete drawings and agreement	2014	2019 Q3	Underway	Meeting held with MOTI on changes. Work will proceed on agreement in April.
B-CWrks		2017-011	Village Way Path	Construction	2019	2020	Not Started	Planned for 2020.
C EW/PV		2019-010	Anders Dorrit	Detailed Design and ALC approval	2019	2019 Q4	Underway	Awaiting Non-Farm User permit from ALC for parking lot.
C Ext		2018-035	Extension Miners	Coal artifact display, trail to river design	2018	2019	Not started	Planned for fall.
C Ext			Extension Miners	Install Trail to river	2020		Not started	Planned for 2020.
C Ext		2018-034	Trails Initiative	Horse Access on Crown	2018	2019	Not started	Project on hold due to change in priorities with the Back Country Horsemen.
E	16-197	2016-009	Claudet	Utilities lot transfer	2016	TBD	On Hold	On hold.
E-Cwks	18-087, 19-060	2019-012	Jack Bagley	Court placement and design	2019	2019	Underway	RFSQ has closed and a consultant hired. Scope of work is now being defined.
E-Cwks	17-155, 17-409, 19-060	2018-036	Nanoose Road Community Park	Dog Park	2018	2019 Q2	Underway	Pricing and ordering of components is underway.

**Parks Work Plan
Jan-Mar 2019**

Service Area	Origin	Project #	Park	Description	Start Date	Completion	Progress	Comments
E-Cwks	17-517, 18-086, 18-470, 19-060	2018-074	Stone Lake Drive	Design, open house and install	2018	2019	Underway	Layout plan is being developed and costing is being completed.
F		2018-040	ACT Trails	Palmer Road East Trail Construction	2018	2018	On Hold	Survey of corridor is complete but remainder of project is on hold.
F			ACT Trails	Bellevue Trail 1 - Grafton/Bellevue	2020		Not started	Not planned until 2020.
F			ACT Trails	Bellevue Trail 2 - Koperick link	2020		Not started	Not planned until 2020.
F		2019-013	Errington	Phase I detail design	2019	2019	Underway	RFSQ has closed and consultant evaluations are in progress.
F	Staff	2018-007	Errington	Operator Agreement	2018	2020	On hold	On hold until completion of infrastructure report.
F		2019-014	Errington	Infrastructure review and report	2019	2019 Q4	Underway	Meeting held with Utilities and the operator of the infrastructure at the parks. Further reviews to take place.
F	18-196	2018-041	Meadowood	Community Hall Construction	2018		Underway	Discussions taking place with the neighbourhood group on the operation of the hall.
G		2018-056	Blue Water	Clearing and restoration.	2017	2020	Underway	Spring 2019 restoration efforts to be determined in April 2019.
G	18-185	2018-078	Maple Lane	Develop plan and add to five year plan	2018	2018	Not started	To start in late Spring.
G	Posac	2018-010	River's Edge	Playground concept design	2019	2019	Underway	Topographic survey is complete for the site. Concept Master Plan desing is underway with costing to follow.
G-Cwks	18-295	2019-027	Little Qualicum Hall	Safety and Accessibililty Upgrades	2018	2019 Q3	Underway	Building Permit Issued - work to commence in May.
H		2018-042	Beach Accesses	Signage and Improvements	2018	2019 Q3	Underway	Planning complete, awaiting installation.
H		2019-015	Dunsmuir	Phase II Planning	2019	2019 Q4	Not started	Planned for fall 2019.
H	18-148, 18-147	2018-012	Dunsmuir	Phase I Construction	2018	2019 Q2	Underway	Planting and final grading and drainage to occur this spring.
H		2016-013	Lions Park	Operators Agreement	2016	2019 Q3	Underway	Waiting for final feedback from the Lions Club.
H	Posac		Oakdowne	Licence on other crown parcels surrounding the park	2020		Not started	Planned for 2020.
H		2019-016	Sunny Beach	Improvements	2019	2019 Q4	Not started	Planned for fall 2019.
H		2018-017	Wildwood/LHRT	Kiosk	2018	2019	Underway	Site work and kiosk install is complete. Graphic design of signage is in final review stage.
Other-Comm	Board and POSAC		New signs for pilot parks	New sign development and install	2018	2020	Underway	Graphic design of signage continues.

**Parks Work Plan
Jan-Mar 2019**

Service Area	Origin	Project #	Park	Description	Start Date	Completion	Progress	Comments
Other - Comm	Other		Bike Network Plan	Develop plans	2021		Not started	Planned for 2021.
REG	Staff	2017-019	Ammonite Falls Trail	Bridge Replace	2017	2019 Q3	Underway	Replacement planning underway.
REG		2019-017	ACPR Trail	McBey Bridge Repairs	2019	2019 Q3	Not started	Planned for late summer.
REG		2019-018	Parksville - Qual Links	Barclay Bridge - asphalt extension	2019	2019 Q3	Not Started	Planned for late summer.
REG	16-668	2017-049	Benson Creek Falls	Parking - monitor and communicate with residents	2017		Ongoing	Ongoing.
REG		2019-028	Benson Creek Falls	Weigles entrance parking lot design; includes woodlot trail to URA trail	2019	2019 Q3	Underway	Contract award for construction dwgs in progress.
REG			Benson Creek Falls	Weigles entrance parking Lot Construction	2020		Not started	Planned for 2020.
REG		2018-043	BigQ/ACRD Regional Trail	Detailed planning	2018	2020	Underway	Island Timberlands briefed on 1911 Road designation plan. RFQ for design-build of north shore route to be issued before end of Q3.
REG		2020-003	BigQ-ACRD Regional Trail	Construction	2020	2020	Not started	Planned for 2020.
REG		2018-048	Coats Marsh	Cabin Removal	2018	2019 Q1	Completed	Cabin removed.
REG		2019-032	Englishman River	RDN-DFO agreement	2019	2019 Q4	Underway	As of Q2, DFO available to work on revisiting agreement first drafted in 2008.
REG		2019-031	TCT Timberlands Parking Lot	Phase II parking lot and access trail	2019	2020 Q4	Underway	Engineered design to obtained in time for 2020 budgeting.
REG	Operational	2019-019	Horne Lake	Repairs to caretakers house	2019	2019 Q3	Not started	Planned for summer.
REG	Staff	2018-018	Descanso	Tree removal	2018	2019 Q2	Completed	Completed.
REG		2019-020	Englishman River	Hatchery Bridge	2019	2019 Q4	Not Started	Planned for fall.
REG	16-767	2017-024	First Nations Passage via Horne Lake	Heritage designation	2017	2020	Not Started	Planned for May.
REG		2017-021	La Selva Trail	Construction	2017		On hold	On hold due to property issue.
REG		2019-011	Nanaimo River	Accessible Toilet	2019	2019 Q3	Underway	Pricing underway.
REG			Moorecroft	Meadow Road Upgrade	2020	2019 Q2	Not started	Planned for 2020.
REG		2019-021	Moorecroft	Reroute Water Line	2019	2019 Q2	Underway	Civil and Survey plans underway.
REG CAP	16-666, 17-510, 19-029, 19-028, 19-027	2018-054	Mount Benson	Parking design and construction; includes new section of WLRT	2018	2019 Q2	Underway	BP Issued - Civil and Survey Plans underway.

**Parks Work Plan
Jan-Mar 2019**

Service Area	Origin	Project #	Park	Description	Start Date	Completion	Progress	Comments
REG			Mount Benson	Trail Improvements - Condition and Evaluation of High Use Routes	2020	2018 Q3	Not started	Planned for 2020.
REG		2019-023	TCT signage update	Complete sign review. Apply to TCT for free signage if available; otherwise purchase. Update all signage.	2019	2021	Underway	Sign review initiated with assistance of volunteer; to be completed with staff as available.
REG			Top Bridge	Connection to Rail Trail - Design	2021		Not started	Planned for 2021.
REG	Posac	2018-017	Wildwood/LHRT	Kiosk development and installation - split with H	2018	2019	Underway	Site work and kiosk install is complete. Graphic design of signage is in final review stage.
REG	18-176	2018-047	Witchcraft Lake Regional Trail	Volunteer Trail Building	2018	2018 Q3	Underway	Planning for upcoming work underway.
REG	18-493	2019-029	Witchcraft Lake Regional Trail	Monitor use of boardwalk and parking on Benson View	2019	2020	Not started	Staff will meet in May to create a plan to monitor.
REG CAP	18-496	2018-050	Benson Creek Falls	Bridge Design	2019	2019 Q3	Underway	Construction drawings in progress.
REG CAP			Benson Creek Falls	Bridge Construction	2020		Not Started	Planned for 2020.
REG CAP	18-497	2018-050	Benson Creek Falls	Stairs at falls detailed design	2019	2019 Q3	Underway	Construction drawings in progress.
REG CAP			Benson Creek Falls	Stairs at falls construction	2020		Not Started	Planned for 2020.
REG CAP	19-026, 19-025, 19-024, 19-023	2019-022	Benson Creek Falls	Grant applications	2019	2020 Q4	Underway	Stage 1 ICET Funding application successful. Stage 2 application deadline Sept 30, 2019.
REG CAP	17-386, 19-089, 19-088	2019-030	Little Qualicum	Bridge Detail Design	2019	2019	Completed	Board Resolutions to Tender in 2020 and include \$839,910 in the 2020 budget for construction.
REG CAP	17-386, 19-089, 19-088	2017-068	Little Qualicum	Bridge Construction	2020		Not started	Planned for 2020.
REG CAP	Board	2014-001	Morden Colliery	Lease upgrade - survey etc.	2014		Underway	April site meeting scheduled with Ministry staff tasked with file.
REG CAP	16-124,14-755,14-754	2017-047	Morden Colliery	RFQ for functional design	2017	2019 Q3	Underway	Input received from City of Nanaimo and Procurement Mgr. Target release before end of Q2.
REG CAP			Morden Colliery	Construction	2020	2020	Not started	Planned for 2020.
Other	Operational	2019-024	RPT Plan	Develop RFP. Work with consultant on plan development	2019	2020 Q3	Underway	ToR in progress.
Other	Operational	2019-025	2020 Budget and Work plan	Create and forward for approvals	2019	2020 Q3	Not started	Work will start in June.
Other	18-217	2018-082	Wicklow West land exchange	Work with developer on land exchange	2018	2019	Underway	Project with Current Planning for recommendation.

**Parks Work Plan
Jan-Mar 2019**

Service Area	Origin	Project #	Park	Description	Start Date	Completion	Progress	Comments
Other	Staff	2019-006	Bylaw 1399	Update existing bylaw	2019	2019 Q4	Underway	Work with consultant progressing well. April meeting scheduled with two campground operators to review all fees.
Other	Staff	2019-005	Donation Program	Create program	2019		Not started	Planned for fall.
Other	Operational	2018-060	Parks Programming	Programming for all seasons	2018		Underway	Winter 2019 programming complete. Spring and Summer 2019 programming expanded this year to include more programs within Regional Parks.
Other	Operational	2018-052	Policies	Update	2018		Not started	Work planned for May.
Other	Operational	2018-059	School Programming	Working with schools to encourage more interpretive programs	2018		Underway	Contact made with SD 69 regarding interpretive programming and parks in September 2018. No new uptake from schools. Possible problem is transportation to the parks.
Other	Operational	2018-058	Volunteers in Parks	Re-initiate program	2018		Not started	Working with volunteers on an individual basis. Will start in Fall 2019.
Other	19-090	2019-026	DCC Plan	Prepare a plan on DCCs	2019	2019 Q4	Underway	Work is underway and report being prepared for May Board.

TO: Electoral Area B Parks and Open Space Advisory Committee **MEETING:** June 17, 2019

FROM: Elaine McCulloch
Parks Planner

Subject: 5-year Project Plan - Electoral Area B Spring 2019

RECOMMENDATION

That the 5-year Project Plan: 2020-2024 for Community Parks in Electoral Area B be approved.

SUMMARY

The 5-year Project Plan: 2020-2024 outlines the Community Parks projects identified for the Electoral Area and will guide the development of workplans and the capital plan.

BACKGROUND

The 5-year Project Plan: 2020-2024 outlines the Community Parks projects identified for the Electoral Area. Projects are ranked by priority, high to low. Suggestions come from the Parks and Open Space Advisory Committee (POSAC), the Electoral Area Director, and applicable Plans. The project list is reviewed every year to ensure that new priorities are captured.

ALTERNATIVES

1. That the 5-year Project Plan: 2020-2024 for Community Parks in Electoral Area B be approved.
2. That alternative direction be provided.

FINANCIAL IMPLICATIONS

Electoral Area B Community Park projects planned for next year will be considered as part of the 2020 budget process. Project budget guidelines are provided on the attached 5-year Project Plan: 2020-2024 EA B along with the funding sources, if known and/or currently available.

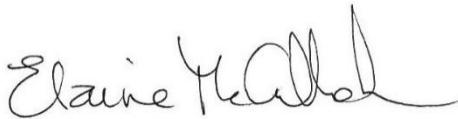
The available funding sources for Community Parks are the Area B Community Parks Budget and the Area B Reserve Fund. The Cash-in-Lieu Reserve Fund can only be used to purchase park land. Community Works Funds can also be used when available. Current budget availability for Electoral Area B is:

EA B Reserve Fund	\$57,697
EA B Cash-in-Lieu Reserve Fund	\$0

The Community Parks Budget is reviewed annually by the Regional Board and funding priorities are set with consideration of input and recommendations from the Electoral Area B POSAC.

STRATEGIC PLAN IMPLICATIONS

Focus On Service And Organizational Excellence - We Recognize Community Mobility And Recreational Amenities As Core Services



Elaine McCulloch
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May 21, 2019

Reviewed by:

- W. Marshall, Manager, Parks Services
- T. Osborne, General Manager, Recreation and Parks
- G. Garbutt, Acting Chief Administrative Officer

Attachments

1. 5-year Project Plan EA B 2020-2024_spring 2019

5-year Project Plan: 2020-2024 for Community Parks in Electoral Area B

PLANNING WORKSHEET

for review at the June 17, 2019 POSAC meeting

Note: This worksheet is provided for planning purposes only and is subject to change to accommodate other Board directives, funding constraints, and staff resources.

* Operational Item

Reserve Fund: \$57,697

Cash-in -Lieu Reserve Fund: \$0

As of May 2019

		Approved Budget 2019	Funding Source	Origin
Current Year Projects (2019)				
2019	Huxley CP: Gabriola Skatepark construction drawings (inc.survey, geotech)	\$75,000	CW Funds, (carried forward from 2018)	May 22, 2018 Board
2019	Huxley CP: electrical assessment	\$10,000	CP Operational Budget, 2018 & 2019 (carry forward)	
2019	Huxley CP: grant applications	\$0	staff time	Jan 8, 2019 Board
2019	Huxley CP: sports court line painting	\$10,000	CW Funds, (carried forward from 2018)	May 22, 2018 Board
2019	Joyce Lockwood CP: land use agreement for public beach access	\$0	staff time	Dec 4, 2018 Board
2019	Whalebone CPs: signage plan & installation pilot study	\$2,000	CP Operational Budget	July 24, 2018 Board
2019	Village Way Path: design modifications as per MoTI requirements	TBD	CW Funds	
2019	707 CP: directional signage review and install	\$5,000	CP Operational Budget, 2019	
2019	Property Acquisition, In Camera	\$0	staff time	In Camera
2019-20	Dodd Narrows CP: master plan	\$5,000	CP Operational Budget, 2019	
2019/20	Cox CP property addition: basic property assessment & security/safety improvements*	\$15,000	CP Operational Budget, 2019 - contingent on property acquisition	
2019	Cox CP: maps for trail signs (work with GaLTT)*	\$0	staff / volunteer time	
2019	Joyce Lockwood CP: stair removal & trail improvements*	\$13,000	CP Operational Budget, 2019	Dec 4, 2018 Board
2019	Spring Beach water access: stair replacement feasibility assessment/design*	\$0	TBD	
2019	DeCourcy Dr Water Access #2: stair replacement*	\$15,000	CP Operational Budget, 2019	
2019	Rollo McClay CP: Field upgrades - repairs, aeration, fertilizer, seeding*	\$18,000	South Community Recreation Budget 2019	
2019	Rollo McClay CP: Decommission well and upgrade storage capacity for trucked water*	\$8,000	South Community Recreation Budget 2020	
		Estimated Cost	Proposed Funding Source	Origin
High Priority Projects (2020)				
2020	Rollo-McClay CP: washroom accessibility assessment	TBD	CP Operational Budget, 2019	
2020	Spring Beach Water Access: stair replacement (if decide to proceed)	TBD	TBD	
2020	Village Way Path: construction	TBD	CW Funds	
2020	Huxley CP: Phase 2 or Phase 2/3 tender & construction (skatepark/park entrance/parking lot)	TBD	CW Funds; CP Capital Reserves; community contribution; potential grant funding	
2020	Rollo-McClay CP: entrance sign replacement	TBD	CP Operational Budget, 2020	
2020	Whalebone Parks: signage install	TBD	CP Operational Budget, 2020	
2020	Rollo-McClay CP: portable (GRS storage), structural assessment/repairs	TBD		operations inspection, fall 2018
2020	Geotech review - South Rd Stairs, Bluewhale, QueeQueg	TBD		operations, planned inspections

Medium Priority Projects (2021-2022)				
2021	707 CP: management plan update	TBD	CP Operational Budget, 2021	
2021	Huxley CP: Phase 3 construction drawings (tennis court renovation, storage buildings, bleachers)	TBD	CP Operational Budget, 2021	
2021	Huxley CP: Area B park info kiosk	TBD	CP Operational Budget, 2021	
2021	<i>Bluewhale, QueeQueg, landing replacements*</i>	TBD	CP Operational Budget, 2021	<i>operations, planned repairs</i>
2022	Bells Landing Water Access: boat launch feasibility study	TBD	CP Operational Budget, 2021	January 23, 2017
2022	Dog Off Leash Park: feasibility planning/public consultation	TBD	CP Operational Budget, 2021	delayed until Cox CP addition, Jan 23, 2018 Board

Low Priority Projects (2023- 2024)				
	Huxley CP: Phase 3 grant applications (tennis court reno, storage buildings, bleachers)	TBD	staff time	
	Huxley CP: Phase 3 construction (tennis court reno, storage buildings, bleachers)	TBD	TBD	
	Cox CP: management plan	TBD	CP Operational Budget, 2023	pending Cox CP addition
	Cox CP: property addition development	TBD	TBD	July 2017, POSAC
	707 CP: property addition development	TBD	TBD	

Additional Project Suggestions				
	Gabriola Water Access Development			
	Shaw Rd Water Access: MoTI permit, stair construction, signage			
	Eastholme Rd. Water Access: MoTI permit, survey, bench, signage			
	Rowan Rd. Water Access: MoTI permit, survey, trail development, signage			
	Ivory Way Water Access: benches, small pking area/turnaround, signage		staff time	
	Sir Williams/Saint Catherine's Water Access: trail/bench			
	Mudge Water Access Development			
	MI-14 & MI-18 - trail access to shore, off-road parking, signage		Priority #2 & #3	
	Mudge Island Community Park improvements		Priority #4	
	MI-21, MI-22, MI-26, MI-27 viewpoint development (inc bench, signage)		Priority #5	
	survey & sign remaining water accesses.		Priority #6	
	Trail Development			
	Support GaLTT to develop mobility accessible loop trail			June 2, 2015 POSAC
	Park Development			
	707 CP: parcel consolidation		staff time	
	707 CP: develop parking area - North Rd.			
	707 CP: develop parking area - Coats Dr.			
	707 CP: conservation covenant		staff time	

Completed Projects		Cost		
2018	Huxley CP: picnic table install	\$4,000	CP Operational Budget, 2019	
2018	Rollo McClay CP: batting cage (work with GSA)	\$0	request rescinded by GSA	May 24, 2016 Board
2018	Whalebone Parks: trail upgrades	\$11,000	CP Operational Budget, 2018	
2018	Pilot Bay CP: bench & sign install	\$1,000	CP Operational Budget, 2018 / volunteer time	
2018	Cox CP: trail construction (work with GaLTT)	\$0	staff / volunteer time	April 9, 2018 POSAC
2018	707 CP: gate, drainage, road repairs	\$11,000	CP Operational Budget, 2018	
2018	Huxley CP: Phase 1 official opening	\$500	CP Operational Budget, 2018	
2018	Huxley CP: benches, wind screens, other general maintenance	\$3,000	CP Operational Budget, 2018	
2017	Gabriola Skatepark - Concept Plan	\$12,000		
2017	Huxley CP: Playground construction (Phase 1 & Phase 2)	\$226,125	(\$13,200 donations & grants, \$212,925 CWF)	
2017	Huxley CP: tennis court resurfacing & sports court perimeter board replacement	\$148,410	(\$80,000 donations/grants; \$12,500 CWF; \$40,500 CP Reserve; \$15,500 CP Op 2017)	
2017	Cox Community park - entrance sign & benches	\$5,000		
2017	707 CP: Old Centre Rd trail brushing	\$9,000		
2017	Whalebone Parks trail improvements - trail upgrades, signage	\$20,000		
2017	Whalebone Parks Water Access improvements - Queequeg, Bluewhale, Joyce Lockwood	\$25,000		
2017	Islands Trust Bylaw Referral 289/290 Response (Potlatch)			
2017	Pilot Bay CP: trail construction (worked with GaLTT)	\$0	staff / volunteer time	
2016	Dodd Narrows CP Land Purchase			
2016	Joyce Lockwood CP: toilet & surround			
2016	Bells Landing Water Access: gravel surfacing			
2016	Huxley Park Playground & Sports Courts: grant writing			
2016	Whalebone parks improvements - survey work, directional and regulatory signage			
2016	Mudge Island Water Access - boundary identification (MI-21, MI-22, MI-26)			
2015	Rollo McClay CP: parking lot improvements			
2015	Rollo McClay CP: playground installation			
2015	Joyce Lockwood CP: lease renewal			
2015	Honeysuckle Trail - work with GaLTT & MoTI on trail permit & development			
2015	Mudge Island Water Access Identification: MI-05, MI-18, MI-20, MI-23, MI-27, MI-15			
2014	Rollo McClay CP: Water Reservoir Upgrades			
2014	Whalebone CP's: clean-up & reclaim entrances			
2014	707 CP: gate installation (South Road)			
2014	707 CP: bank stabilization at 880 Christine Close			
2014	Huxley CP: community consultation & park concept design			