

REGIONAL DISTRICT OF NANAIMO  
INAUGURAL BOARD MEETING  
AGENDA

Tuesday, November 13, 2018

7:00 P.M.

RDN Board Chambers

*This meeting will be recorded*

Pages

1. **CALL TO ORDER**

3

The Corporate Officer will call the meeting to order and will advise the Board of the appointments of municipal Directors from the member municipalities.

2. **INVITED PRESENTATIONS**

Opening Welcome by Elder Jim Johnny of Snuneymuxw First Nation.

Opening Welcome by Chief Michael Wyse of Snuneymuxw First Nation.

Opening Welcome by Chief Michael Recalma of Qualicum First Nation.

Opening Welcome by Elder Anne Bob of Snaw-Naw-As First Nation.

3. **OATHS OF OFFICE**

The Chief Election Officer will administer the Oaths of Office.

4. **ELECTION OF BOARD CHAIR**

The Corporate Officer will conduct the election of the Chair.

The Chair will assume the Chair.

5. **ELECTION OF VICE CHAIR**

The Chair will conduct the election of the Vice Chair.

6. **APPROVAL OF THE AGENDA**

**7. ADOPTION OF MINUTES**

**7.1 Regular Board Meeting - October 16, 2018** 4

(All Directors - One Vote)

That the minutes of the Regular Board meeting held October 16, 2018, be adopted.

**8. REPORTS**

**8.1 Official Election Results – 2018 General Local Elections** 17

(All Directors - One Vote)

That the official election results for the 2018 general local elections be received for information.

**8.2 2019 Board and Standing Committee Regular Meeting Schedule** 24

(All Directors - One Vote)

That the 2019 Board and Standing Committee regular meeting schedule be approved as presented.

**9. NEW BUSINESS**

**10. ADJOURNMENT**

<b>City of Nanaimo</b>	
<b>Council Appointees</b>	<b>Weighted Vote</b>
Mayor Leonard Krog	5
Councillor Erin Hemmens	5
Councillor Sheryl Armstrong	5
Councillor Ben Geselbracht	5
Councillor Tyler Brown	5
Councillor Jim Turley	4
Councillor Don Bonner	4
Councillor Ian Thorpe	4
<b>Alternate</b>	
Councillor Zeni Maartman	

<b>District of Lantzville</b>	
<b>Council Appointee</b>	<b>Weighted Vote</b>
Mayor Mark Swain	2
<b>Alternate</b>	
Councillor Ian Savage	

<b>City of Parksville</b>	
<b>Council Appointees</b>	<b>Weighted Vote</b>
Mayor Ed Mayne	3
Councillor Adam Fras	3
<b>Alternate</b>	
Councillor Teresa Patterson	

<b>Town of Qualicum Beach</b>	
<b>Council Appointees</b>	<b>Weighted Vote</b>
Councillor Teunis Westbroek <i>(November 5, 2018 - April 30, 2019)</i>	4
Mayor Brian Wiese <i>(May 1, 2019 – November 7, 2022)</i>	
<b>Alternates</b>	
Mayor Brian Wiese <i>(November 2018 – April 30, 2019)</i>	
Councillor Teunis Westroek <i>(May 1, 2019 – October 2019)</i>	
Councillor Adam Walker <i>(November 2019 – October 2020)</i>	
Councillor Scott Harrison <i>(November 2020 – October 2021)</i>	
Councillor Robert Filmer <i>(November 2021 – October 2022)</i>	

**REGIONAL DISTRICT OF NANAIMO  
MINUTES OF THE REGULAR BOARD MEETING**

**Tuesday, October 16, 2018  
7:00 P.M.  
RDN Board Chambers**

In Attendance:	Director W. Veenhof	Chair
	Director I. Thorpe	Vice Chair
	Director A. McPherson	Electoral Area A
	Director H. Houle	Electoral Area B
	Director M. Young	Electoral Area C
	Director B. Rogers	Electoral Area E
	Director J. Fell	Electoral Area F
	Director J. Stanhope	Electoral Area G
	Director B. McKay	City of Nanaimo
	Alternate	
	Director S. Armstrong	City of Nanaimo
	Director B. Bestwick	City of Nanaimo
	Director D. Brennan	City of Nanaimo
	Director G. Fuller	City of Nanaimo
	Director M. Lefebvre	City of Parksville
	Director K. Oates	City of Parksville
	Director B. Colclough	District of Lantzville
Regrets:	Director J. Hong	City of Nanaimo
	Director J. Kipp	City of Nanaimo
	Director B. Yoachim	City of Nanaimo
	Director T. Westbroek	Town of Qualicum Beach
Also in Attendance:	Chief Michael Recalma	Qualicum First Nation
	P. Carlyle	Chief Administrative Officer
	R. Alexander	Gen. Mgr. Regional & Community Utilities
	G. Garbutt	Gen. Mgr. Strategic & Community Development
	T. Osborne	Gen. Mgr. Recreation & Parks
	D. Wells	Gen. Corporate Services
	D. Pearce	Director of Transportation & Emergency Services
	L. Gardner	Mgr. Solid Waste Services
	J. Hill	Mgr. Administrative Services
	P. Thompson	A/Mgr. Current Planning
	C. Golding	Recording Secretary

**CALL TO ORDER**

The Chair called the meeting to order and respectfully acknowledged the Coast Salish Nations on whose traditional territory the meeting took place.

The Chair welcomed Chief Michael Recalma, Qualicum First Nation, and Alternate Director Armstrong to the meeting.

**APPROVAL OF THE AGENDA**

18-416

It was moved and seconded that the agenda be approved as amended to include items of correspondence on the addendum.

CARRIED UNANIMOUSLY

**ADOPTION OF MINUTES**

**Regular Board Meeting - September 18, 2018**

18-417

It was moved and seconded that the minutes of the Regular Board meeting held September 18, 2018, be adopted.

CARRIED UNANIMOUSLY

**DELEGATIONS - AGENDA ITEMS**

**Arthur Wong, Chair, and Blain Sepos, Executive Director, Parksville Qualicum Beach Tourism Association, re Municipal Regional District Tax Renewal**

Arthur Wong, Parksville Qualicum Beach Tourism Association Chair, requested a resolution from the Board supporting renewal of the 2% Municipal Regional District Tax in the northern portion of the Regional District of Nanaimo to support tourism in the region.

**CORRESPONDENCE**

18-418

It was moved and seconded that the following correspondence be received for information:

Development Permit with Variance Application No. PL2018-123 - Imperial Drive and Lee Road, Electoral Area G

Development Variance Permit Application No. PL2018-078 - 1600 Brynmarl Road, Electoral Area E

CARRIED UNANIMOUSLY

**COMMITTEE MINUTES**

18-419

It was moved and seconded that the following minutes be received for information:

Electoral Area Services Committee - October 2, 2018

Committee of the Whole - October 2, 2018

District 69 Community Justice Select Committee - October 1, 2018

Solid Waste Management Select Committee - October 4, 2018, as amended

Transit Select Committee - September 27, 2018, as amended

Community Grants Committee - September 28, 2018

CARRIED UNANIMOUSLY

**COMMITTEE RECOMMENDATIONS**

**Electoral Area Services Committee**

**Development Permit with Variance Application No. PL2018-123 - Imperial Drive and Lee Road, Electoral Area G**

Lawrence Taylor spoke in opposition to the application

Vern Brownsword spoke in opposition to the application

Ken Kyler spoke in support of the application

18-420

It was moved and seconded that the Board approve Development Permit with Variance No. PL2018-123 to establish building envelopes, address previous land clearing, and permit the placement of fill in conjunction with a proposed nine lot subdivision subject to the terms and conditions outlined in Attachments 2 to 4.

CARRIED UNANIMOUSLY

**Development Variance Permit Application No. PL2018-078 - 1600 Brynmarl Road, Electoral Area E**

Nicholas Schulson spoke in opposition to the application

Geoff Schulson spoke in opposition to the application

Brad Edgett spoke in opposition to the application

Ian Barnes spoke in support of the application

18-421

It was moved and seconded that the Board approve Development Variance Permit No. PL2018-078 to reduce the minimum parking requirements from one space per every two berths plus one per two employees, to one space per every three berths plus one per two employees subject to the terms and conditions outlined in Attachments 2 and 3.

Opposed (1): Director Fell

CARRIED

**Development Variance Permit Application No. PL2018-117 - 1035 Shayla Road, Electoral Area H**

18-422

It was moved and seconded that the Board approve Development Variance Permit No. PL2018-117 to increase the accessory building floor area to permit the construction of an additional accessory building subject to the terms and conditions outlined in Attachments 2 and 3.

CARRIED UNANIMOUSLY

**Development Variance Permit Application No. PL2018-142 - 6425 Island Highway West, Electoral Area H**

18-423

It was moved and seconded that the Board approve Development Variance Permit No. PL2018-142 to increase the maximum floor area for accessory buildings and reduce the setback to the Other Lot Line for an accessory building addition subject to the terms and conditions outlined in Attachments 2 to 4.

CARRIED UNANIMOUSLY

**Committee of the Whole**

**Accessible Fitness Centre in Oceanside**

18-424

It was moved and seconded that Regional District of Nanaimo Recreation add a Universally Accessible Fitness and Wellness Facility to its' list of Oceanside recreation facility needs as a high priority (in a 5 to 10 year timespan), collaborative community project.

CARRIED UNANIMOUSLY

**Flag Policy**

18-425

It was moved and seconded that the Board adopt the attached Flag Policy A1.34.

CARRIED UNANIMOUSLY

**Proposed Amendments to the Floodplain Bylaw, Bylaw 500 and Board Policy B1.5 to Modernize Flood Mitigation Requirements**

18-426

It was moved and seconded that the Board introduce and give first and second reading to “Regional District of Nanaimo Floodplain Management Amendment Bylaw No. 1469.02, 2018”.

CARRIED UNANIMOUSLY

18-427

It was moved and seconded that the Board introduce and give first and second reading to “Regional District of Nanaimo Land Use and Subdivision Amendment Bylaw No. 500.417, 2018”.

CARRIED UNANIMOUSLY

18-428

It was moved and seconded that the Board approve revisions to “Regional District of Nanaimo Board Policy No. B1.5 Development Variance Permit, Development Permit with Variance & Floodplain Exemption Application Evaluation”.

CARRIED UNANIMOUSLY

18-429

It was moved and seconded that the public hearing for “Regional District of Nanaimo Land Use and Subdivision Amendment Bylaw No. 500.417, 2018” be waived and notice of the Board’s intent to consider third reading be given in accordance with Section 467 of the *Local Government Act*.

CARRIED UNANIMOUSLY

18-430

It was moved and seconded that the District of Lantzville and Gabriola Island Local Trust Area be notified of “Regional District of Nanaimo Floodplain Management Amendment Bylaw No. 1469.02, 2018”.

CARRIED UNANIMOUSLY

**2018 Operational Plan Update**

18-431

It was moved and seconded that the Board endorse the Regional District of Nanaimo 2018 Operational Plan Update.

CARRIED UNANIMOUSLY



**Filming Permits**

18-432

It was moved and seconded that staff be directed to report back to the Board on developing filming permits.

CARRIED UNANIMOUSLY

**Protocol Meetings with Islands Trust**

18-433

It was moved and seconded that staff be directed to work with Islands Trust staff to set two dates per year for protocol meetings between the Islands Trust staff, Regional District of Nanaimo staff and elected officials.

CARRIED UNANIMOUSLY

**District 69 Community Justice Select Committee**

**2019 D69 Community Justice Program**

18-434

It was moved and seconded that a grant in the amount of \$2,000 for the Oceanside Community Safety Volunteers be approved.

CARRIED UNANIMOUSLY

18-435

It was moved and seconded that a grant in the amount of \$2,000 for the Haven Society be approved.

CARRIED UNANIMOUSLY

18-436

It was moved and seconded that a grant in the amount of \$800 for the Corcan-Meadowood Residents Association be approved.

CARRIED UNANIMOUSLY

**District 69 Police to Population Ratio**

18-437

It was moved and seconded that the Board endorse a media campaign to reduce rural crime.

CARRIED UNANIMOUSLY

**Solid Waste Management Select Committee**

**Bylaw 1591 Solid Waste and Recycling Collection Service Rates and Regulations Amendment**

18-438

It was moved and seconded that “Regional District of Nanaimo Solid Waste and Recycling Collection Service Rates and Regulations Amendment Bylaw No. 1591.10”, be introduced and read three times.

CARRIED UNANIMOUSLY

18-439

It was moved and seconded that “Regional District of Nanaimo Solid Waste and Recycling Collection Service Rates and Regulations Amendment Bylaw No. 1591.10”, be adopted.

CARRIED UNANIMOUSLY

**Curbside Collection Recommendation**

Staff presented the Board with information and options for curbside collection including a summary of feedback from the public.

It was moved and seconded that staff issue a Request for Proposal to solicit proposals for the delivery of an automated garbage, recycling, organics collection service and the option for variable garbage and organic cart sizes, for a ten-year contract from April 2020 to April 2030.

It was moved and seconded that "without yard waste and for an automated garbage, recycling, organics collection service with yard waste" be inserted after the word "service".

Opposed (3): Director Stanhope

CARRIED

18-440

The vote was taken on the main motion as amended:

It was moved and seconded that staff issue a Request for Proposal to solicit proposals for the delivery of an automated garbage, recycling, organics collection service without yard waste and for an automated garbage, recycling, organics collection service with yard waste and the option for variable garbage and organic cart sizes, for a ten-year contract from April 2020 to April 2030.

Opposed (12): Director Veenhof, Director Fell, Director Stanhope, and Director Oates

CARRIED

18-441

It was moved and seconded that staff report back to the Board on the results of the Request for Proposal.

CARRIED UNANIMOUSLY

**Crawler Dozer Purchase**

18-442

It was moved and seconded that the Board approve the purchase of a 2018 Case 2050M Crawler Dozer with a Waste Handling Package from The Inland Group for \$434,520 (exclusive of taxes).

CARRIED UNANIMOUSLY

**Transit Select Committee**

**Feasibility of Transit in Electoral Area F**

18-443

It was moved and seconded that staff be instructed to research and determine feasibility of transit options for Area F wherein local subsidies do not exceed five times the farebox receipts; options may include one or more providers that may be non-profit and/or for-profit.

Opposed (5): Director Bestwick

CARRIED

**Launch of Vancouver Island University Economic Impact Report**

18-444

It was moved and seconded that staff report back to the Committee regarding system crowding on routes #91 Intercity and #15 VIU.

CARRIED UNANIMOUSLY

**Community Grants Committee**

**Applications for Community Grants**

18-445

It was moved and seconded that the following Community Grants be included in the 2019 Budget:

Fairwinds Community Association - \$4,100

Gabriola Island Community Hall Association - \$3,500

Gabriola Seniors Citizens Association - \$10,000

Haven Society - \$1,950

Jonanco Hobby Workshop - \$3,350

Ladies Auxiliary Royal Canadian Legion Branch #211 - \$2,600

Mount Arrowsmith Pipe Band Association - \$2,000

Mudge Island Citizens Society - \$15,000

Nanaimo Literacy Association - \$3,000

Nanoose Bay Lions Club - \$1,500

Oceanside Hospice Society - \$1,350

Oceanside Stroke Recovery Society - \$900

Parksville Seniors Activity and Drop-in Centre - \$7,500

The Royal Canadian Legion Branch #211 - \$2,500

**Total \$59,250**

CARRIED UNANIMOUSLY

18-446

It was moved and seconded that staff be directed to find out whether private schools are eligible to receive Community Grants money.

CARRIED UNANIMOUSLY

18-447

It was moved and seconded that the successful Community Grants applicants be notified that if they do not spend all the funds that are awarded to them that the funds be returned to the Regional District of Nanaimo.

CARRIED UNANIMOUSLY

18-448

It was moved and seconded that the Community Grants Policy be amended to include the following wording:

*That Community Grant Applicants be advised that if they do not spend the entirety of the grant money that has been allocated to them, that the funds are to be returned to the Regional District of Nanaimo.*

CARRIED UNANIMOUSLY

## REPORTS

### **Zoning Amendment Application No. PL2015-172 and Development Permit Application No. PL2017-028 - 846 Island Highway West, Electoral Area G - Amendment Bylaw No. 500.404, 2017 – Adoption**

18-449

It was moved and seconded that the Board adopt “Regional District of Nanaimo Land Use and Subdivision Amendment Bylaw No. 500.404, 2017”.

CARRIED UNANIMOUSLY

18-450

It was moved and seconded that the Board approve Development Permit No. PL2017-028 to permit the construction of a 20 unit patio home development subject to the conditions outlined in Attachments 1 to 4.

CARRIED UNANIMOUSLY

### **Regional District of Nanaimo Development Application and Notification Procedures Bylaw No. 1776, 2018**

18-451

It was moved and seconded that the Board adopt “Regional District of Nanaimo Development Application and Notification Procedures Bylaw No. 1776, 2018”.

CARRIED UNANIMOUSLY

### **Referral of Comox Valley Regional District Regional Growth Strategy Amendment – for Acceptance**

18-452

It was moved and seconded that the Board respond to the Comox Valley Regional District to accept their proposed Bylaw No. 539 “Comox Valley Regional District Regional Growth Strategy Bylaw No. 120, Amendment No. 1”.

CARRIED UNANIMOUSLY

**Request for Support from Parksville Qualicum Beach Tourism Association to Renew the Municipal Regional District Tax**

18-453

It was moved and seconded that the Board support Parksville Qualicum Beach Tourism Association's renewal of the 2% Municipal Regional District Tax in Electoral Areas E, F, G & H, City of Parksville, and Town of Qualicum Beach.

CARRIED UNANIMOUSLY

18-454

It was moved and seconded that the Board support Municipal Regional District Tax amounts collected by accommodation providers in Electoral Areas E, F, G & H (per Regional District of Nanaimo bylaws) to be provided directly to Parksville Qualicum Beach Tourism Association by the Province.

CARRIED UNANIMOUSLY

It was moved and seconded that the Board's support of the Municipal Regional District Tax renewal be subject to the Parksville Qualicum Beach Tourism Association submitting by 2020 the provincially required One Year Tactical Plan that includes a provision to use Municipal Regional District Tax revenues from Online Accommodation Platforms for affordable housing.

It was moved and seconded that the motion be amended by changing "2020" to "2021".

Opposed (5): Director Rogers, Director Stanhope, Director McKay, Director Bestwick, and Director Brennan

CARRIED

18-455

The vote was taken on the main motion as amended:

That the Board's support of the Municipal Regional District Tax renewal be subject to the Parksville Qualicum Beach Tourism Association submitting by 2021 the provincially required One Year Tactical Plan that includes a provision to use Municipal Regional District Tax revenues from Online Accommodation Platforms for affordable housing.

Opposed (5): Director Young, Director Rogers, Director Stanhope, Director McKay, and Director Bestwick

CARRIED

It was moved and seconded that in 2019 the Regional District of Nanaimo, the City of Parksville and the Town of Qualicum Beach work with the Parksville Qualicum Beach Tourism Association and accommodation providers to develop an Affordable Housing Municipal Regional District Tax Plan starting in 2019.

It was moved and seconded to amend the motion by changing "2019" to "2020".

Opposed (3): Director Rogers, Director Stanhope, and Director Bestwick

CARRIED

18-456

The vote was taken on the main motion as amended:

That in 2020 the Regional District of Nanaimo, the City of Parksville and the Town of Qualicum Beach work with the Parksville Qualicum Beach Tourism Association and accommodation providers to develop an Affordable Housing Municipal Regional District Tax Plan starting in 2020.

Opposed (5): Director Rogers, Director Fell, Director Stanhope, Director McKay, and Director Bestwick

CARRIED

It was moved and seconded that following submission of the next Municipal Regional District Tax Renewal in 2023, that the Province be requested to provide the Municipal Regional District Tax revenues from Online Accommodation Platforms directly to the Regional District of Nanaimo for use on affordable housing.

It was moved and seconded to amend the motion by changing "2023" to "2024".

Opposed (1): Director Bestwick

CARRIED

18-457

The vote was taken on the main motion as amended:

That following submission of the next Municipal Regional District Tax Renewal in 2024, that the Province be requested to provide the Municipal Regional District Tax revenues from Online Accommodation Platforms directly to the Regional District of Nanaimo for use on affordable housing.

Opposed (3): Director Rogers, Director McKay, and Director Bestwick

CARRIED

**Organic Matter Recycling Regulation Intentions Paper, September 2018**

18-458

It was moved and seconded that the Board submit to the BC Ministry of Environment and Climate Change Strategy a response (Attachment 1) to the proposed regulatory changes to the Organic Matter Recycling Regulation (Attachment 2).

CARRIED UNANIMOUSLY

**NEW BUSINESS**

**Letter of Support for Snuneymuxw First Nation**

18-459

It was moved and seconded:

Whereas the Snuneymuxw First Nation has requested the Regional District of Nanaimo's support for their federal grant application to assist with the purchase of a semi-automated garbage truck to service their community;

Therefore be it resolved that the Regional District of Nanaimo send a letter to the Snuneymuxw First Nation stating our support for their grant application.

CARRIED UNANIMOUSLY

**Acknowledgement of Outgoing Board Members**

The Chair shared his sentiments and appreciation to outgoing Board members and presented each with a service award.

**IN CAMERA**

18-460

It was moved and seconded that pursuant to Sections 90 (1) (e) and (k) of the *Community Charter* the Board proceed to an In Camera meeting for discussions related to the acquisition of land and the proposed provision of a service that are at their preliminary stages.

CARRIED UNANIMOUSLY

TIME: 9:16 PM

**ADJOURNMENT**

It was moved and seconded that this meeting be adjourned.

CARRIED UNANIMOUSLY

TIME: 9:22 PM

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CHAIR

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CORPORATE OFFICER





Keith Wilson	Director, Electoral Area A	Elected by voting
Vanessa Craig	Director, Electoral Area B	Elected by voting
Maureen Young	Director, Electoral Area C	Elected by acclamation
Bob Rogers	Director, Electoral Area E	Elected by acclamation
Leanne Salter	Director, Electoral Area F	Elected by voting
Clarke Gourlay	Director, Electoral Area G	Elected by voting
Stuart McLean	Director, Electoral Area H	Elected by voting

## ALTERNATIVES

There are no alternatives as this report is provided for information.

## FINANCIAL IMPLICATIONS

There are no financial implications arising from this report.

## STRATEGIC PLAN IMPLICATIONS

There are no Strategic Plan implications; this report is provided for information purposes only as required under the *Local Government Act*.



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Jacquie Hill  
jhill@rdn.bc.ca  
October 29, 2018

### Reviewed by:

- D. Wells, General Manager, Corporate Services
- P. Carlyle, Chief Administrative Officer

### Attachments

1. Declaration of official election results

**Regional District of Nanaimo**


**Electoral Area A**

**Regional District Director**

**Declaration of Official Election Results**

<b>Voting Place:</b>	<b>THOMSON, Sharon</b>	<b>WILSON, Keith</b>	<b>Total Votes Cast</b>
Advance Voting Opportunity - RDN Office: October 10, 2018 & October 17, 2018 (includes Mail Ballot Voting)	8	14	22
Advance Voting Opportunity - Cranberry Fire Hall: October 10, 2018	21	28	49
General Voting Day - Cranberry Fire Hall: October 20, 2018	85	82	167
General Voting Day - North Cedar Intermediate School: October 20, 2018	269	426	695
<b>Total Number of Valid Votes Cast</b>	383	550	933
<b>% of Vote</b>	41.1%	58.9%	
<b>Total Number of Ballots Cast</b>	996		
<b>Total Number on Voters List (not including Instant Registrations)</b>	5,186		
<b>New Registrations</b>	192		
<b>Total Eligible Voters</b>	5,378		
<b>Voter Turnout</b>	18.5%		

This determination of official election results was made by the Chief Election Officer on Wednesday, October 24, 2018 at 2:00 pm and is based on the ballot accounts as amended or prepared by the Chief Election Officer.

  
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**Chief Election Officer**

Regional District of Nanaimo

**Electoral Area B  
Regional District Director  
Declaration of Official Election Results**

<b>Voting Place:</b>	<b>CRAIG, Vanessa</b>	<b>HOULE, Howard</b>	<b>Total Votes Cast</b>
Advance Voting Opportunity - RDN Office: October 10, 2018 & October 17, 2018 (includes Mail Ballot Voting)	23	10	33
Advance Voting Opportunity - Gabriola Island Elementary School: October 10, 2018	160	88	248
General Voting Day - Gabriola Island Elementary School: October 20, 2018	973	467	1440
<b>Total Number of Valid Votes Cast</b>	1156	565	1721
<b>% of Vote</b>	67.2%	32.8%	
<b>Total Number of Ballots Cast</b>	1,741		
<b>Total Number on Voters List (not including Instant Registrations)</b>	3,846		
<b>New Registrations</b>	67		
<b>Total Eligible Voters</b>	3,913		
<b>Voter Turnout</b>	44.5%		

This determination of official election results was made by the Chief Election Officer on Wednesday, October 24, 2018 at 2:00 pm and is based on the ballot accounts as amended or prepared by the Chief Election Officer.



**Chief Election Officer**

**Regional District of Nanaimo**


**Electoral Area F**

**Regional District Director**

**Declaration of Official Election Results**

<b>Voting Place:</b>	<b>PEACEY, Ceri</b>	<b>SALTER, Leanne Alicia</b>	<b>Total Votes Cast</b>
Advance Voting Opportunity - RDN Office: October 10, 2018 & October 17, 2018 (includes Mail Ballot Voting)	3	5	8
Advance Voting Opportunity - Oceanside Place: October 10, 2018 & October 17, 2018	24	73	97
Advance Voting Opportunity - Qualicum Beach Civic Centre: October 10, 2018	12	16	28
General Voting Day - Bradley Centre: October 20, 2018	245	512	757
General Voting Day - Lighthouse Community Centre: October 20, 2018	13	32	45
<b>Total Number of Valid Votes Cast</b>	297	638	935
<b>% of Vote</b>	31.8%	68.2%	
<b>Total Number of Ballots Cast</b>	935		
<b>Total Number on Voters List (not including Instant Registrations)</b>	6,000		
<b>New Registrations</b>	61		
<b>Total Eligible Voters</b>	6,061		
<b>Voter Turnout</b>	15.4%		

This determination of official election results was made by the Chief Election Officer on Wednesday, October 24, 2018 at 2:00 pm and is based on the ballot accounts as amended or prepared by the Chief Election Officer.

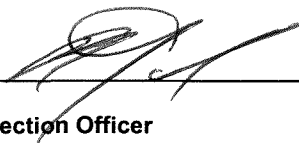
  
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**Chief Election Officer**

Regional District of Nanaimo

Electoral Area G  
Regional District Director  
Declaration of Official Election Results

Voting Place:	GOURLAY, Clarke	ROUND, Duane	WALLACE, Lehann	Total Votes Cast
Advance Voting Opportunity - RDN Office: October 10, 2018 & October 17, 2018 (includes Mail Ballot Voting)	4	3	4	11
Advance Voting Opportunity - Oceanside Place: October 10, 2018 & October 17, 2018	195	68	219	482
Advance Voting Opportunity - Qualicum Beach Civic Centre: October 10, 2018	18	29	12	59
General Voting Day - St Columba Presbyterian Church: October 20, 2018	542	241	500	1283
<b>Total Number of Valid Votes Cast</b>	<b>759</b>	<b>341</b>	<b>735</b>	<b>1835</b>
<b>% of Vote</b>	<b>41.4%</b>	<b>18.6%</b>	<b>40.1%</b>	
<b>Total Number of Ballots Cast</b>	<b>1,837</b>			
<b>Total Number on Voters List (not including Instant Registrations)</b>	<b>6,771</b>			
<b>New Registrations</b>	<b>72</b>			
<b>Total Eligible Voters</b>	<b>6,843</b>			
<b>Voter Turnout</b>	<b>26.8%</b>			

This determination of official election results was made by the Chief Election Officer on Wednesday, October 24, 2018 at 2:00 pm and is based on the ballot accounts as amended or prepared by the Chief Election Officer.



Chief Election Officer

**Regional District of Nanaimo**


**Electoral Area H**

**Regional District Director**

**Declaration of Official Election Results**

<b>Voting Place:</b>	<b>MCLEAN, Stuart</b>	<b>VEENHOF, William Frederick</b>	<b>Total Votes Cast</b>
Advance Voting Opportunity - RDN Office: October 10, 2018 & October 17, 2018 (includes Mail Ballot Voting)	8	6	14
Advance Voting Opportunity - Oceanside Place: October 10, 2018 & October 17, 2018	30	26	56
Advance Voting Opportunity - Qualicum Beach Civic Centre: October 10, 2018	46	33	79
General Voting Day - Lighthouse Community Centre: October 20, 2018	851	385	1236
<b>Total Number of Valid Votes Cast</b>	935	450	1385
<b>% of Vote</b>	67.5%	32.5%	
<b>Total Number of Ballots Cast</b>	1392		
<b>Total Number on Voters List (not including Instant Registrations)</b>	4,040		
<b>New Registrations</b>	117		
<b>Total Eligible Voters</b>	4,157		
<b>Voter Turnout</b>	33.5%		

This determination of official election results was made by the Chief Election Officer on Wednesday, October 24, 2018 at 2:00 pm and is based on the ballot accounts as amended or prepared by the Chief Election Officer.

  
 \_\_\_\_\_  
**Chief Election Officer**





## **September**

The meeting cycle is moved forward by one week in September 2019, to accommodate the annual UBCM convention. With meetings on the first and third weeks, the Board will resume business one week earlier than typical after the August break. The Board meeting cycle is affected most years in September by the UBCM convention.

## **November - December**

The November 2019 Board meeting is set in accordance with the *Local Government Act*, which requires the Board to elect its Chair and Vice Chair at the first meeting held after November 1, which is scheduled for November 12. Additionally, an EASC and COW meeting will be held on November 26, 2019 with recommendations going to the regular Board meeting on December 10, 2019.

## **ALTERNATIVES**

1. That the 2019 meeting schedule be approved as presented.
2. That the Board provide alternate direction.

## **FINANCIAL IMPLICATIONS**

The proposed 2019 Board and Standing Committee regular meeting schedule would reduce the number of Board meetings from 12 to 11, which would save approximately \$1,200.00 in meeting costs.

## **STRATEGIC PLAN IMPLICATIONS**

The Regional District of Nanaimo Strategic Plan is a guiding document for all Board and committee meetings. The Plan's key focus areas of "Governance", "Service and Organizational Excellence", and "Relationships" are directly related to the administration of an efficient meeting schedule.



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Jacquie Hill  
[jhill@rdn.bc.ca](mailto:jhill@rdn.bc.ca)  
October 31, 2018

### Reviewed by:

- D. Wells, General Manager, Corporate Services
- P. Carlyle, Chief Administrative Officer

### Attachment

1. Regional District of Nanaimo 2019 Board and Standing Committee Regular Meeting Schedule

**ATTACHMENT 1 (page 1 of 2)**

**Regional District of Nanaimo 2019 Board and Standing Committee Regular Meeting Schedule**

**Meeting Location:** RDN Board Chambers, 6300 Hammond Bay Rd, Nanaimo

**Meeting Times:** Electoral Area Services Committee (EASC) – 1:30 pm  
Committee of the Whole – 3:00 pm  
Board Meeting – 7:00 pm

January 8	EASC/Committee of the Whole
January 22	Board Meeting
February 12	EASC/Committee of the Whole
February 26	Board Meeting
March 12	EASC/Committee of the Whole
March 26	Board Meeting
April 9	EASC/Committee of the Whole
April 23	Board Meeting
May 14	EASC/Committee of the Whole
May 28	Board Meeting
June 11	EASC/Committee of the Whole
June 25	Board Meeting
July 9	EASC/Committee of the Whole
July 23	Board Meeting
August	No regular EASC, Committee of the Whole, or Board meeting
September 3	EASC/Committee of the Whole
September 17	Board Meeting
October 8	EASC/Committee of the Whole
October 22	Board Meeting
November 12	Board Meeting
November 26	EASC/Committee of the Whole
December 10	Board Meeting

**2019 Conferences:**

AVICC Convention – April 12-14 (Powell River)  
FCM Conference – May 30-June 2 (Quebec City)  
UBCM Convention – September 23-27 (Vancouver)

**ATTACHMENT 1 (page 2 of 2)**

**Regional District of Nanaimo 2019 Board and Standing Committee Regular Meeting Schedule**

January 2019						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

February 2019						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28		

March 2019						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

April 2019						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

May 2019						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

June 2019						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

July 2019						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

August 2019						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

September 2019						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

October 2019						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

November 2019						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

December 2019						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

- COW / EASC
- Board
- AVICC (April 12-14)
- FCM (May 30-June 2)
- UBCM (September 23-27)