

**REGIONAL DISTRICT OF NANAIMO
MINUTES OF THE REGULAR BOARD MEETING**

**Tuesday, October 16, 2018
7:00 P.M.
RDN Board Chambers**

In Attendance:	Director W. Veenhof	Chair
	Director I. Thorpe	Vice Chair
	Director A. McPherson	Electoral Area A
	Director H. Houle	Electoral Area B
	Director M. Young	Electoral Area C
	Director B. Rogers	Electoral Area E
	Director J. Fell	Electoral Area F
	Director J. Stanhope	Electoral Area G
	Director B. McKay	City of Nanaimo
	Alternate	
	Director S. Armstrong	City of Nanaimo
	Director B. Bestwick	City of Nanaimo
	Director D. Brennan	City of Nanaimo
	Director G. Fuller	City of Nanaimo
	Director M. Lefebvre	City of Parksville
	Director K. Oates	City of Parksville
	Director B. Colclough	District of Lantzville
Regrets:	Director J. Hong	City of Nanaimo
	Director J. Kipp	City of Nanaimo
	Director B. Yoachim	City of Nanaimo
	Director T. Westbroek	Town of Qualicum Beach
Also in Attendance:	Chief Michael Recalma	Qualicum First Nation
	P. Carlyle	Chief Administrative Officer
	R. Alexander	Gen. Mgr. Regional & Community Utilities
	G. Garbutt	Gen. Mgr. Strategic & Community Development
	T. Osborne	Gen. Mgr. Recreation & Parks
	D. Wells	Gen. Corporate Services
	D. Pearce	Director of Transportation & Emergency Services
	L. Gardner	Mgr. Solid Waste Services
	J. Hill	Mgr. Administrative Services
	P. Thompson	A/Mgr. Current Planning
	C. Golding	Recording Secretary

CALL TO ORDER

The Chair called the meeting to order and respectfully acknowledged the Coast Salish Nations on whose traditional territory the meeting took place.

The Chair welcomed Chief Michael Recalma, Qualicum First Nation, and Alternate Director Armstrong to the meeting.

APPROVAL OF THE AGENDA

18-416

It was moved and seconded that the agenda be approved as amended to include items of correspondence on the addendum.

CARRIED UNANIMOUSLY

ADOPTION OF MINUTES

Regular Board Meeting - September 18, 2018

18-417

It was moved and seconded that the minutes of the Regular Board meeting held September 18, 2018, be adopted.

CARRIED UNANIMOUSLY

DELEGATIONS - AGENDA ITEMS

Arthur Wong, Chair, and Blain Sepos, Executive Director, Parksville Qualicum Beach Tourism Association, re Municipal Regional District Tax Renewal

Arthur Wong, Parksville Qualicum Beach Tourism Association Chair, requested a resolution from the Board supporting renewal of the 2% Municipal Regional District Tax in the northern portion of the Regional District of Nanaimo to support tourism in the region.

CORRESPONDENCE

18-418

It was moved and seconded that the following correspondence be received for information:

Development Permit with Variance Application No. PL2018-123 - Imperial Drive and Lee Road, Electoral Area G

Development Variance Permit Application No. PL2018-078 - 1600 Brynmarl Road, Electoral Area E

CARRIED UNANIMOUSLY

COMMITTEE MINUTES

18-419

It was moved and seconded that the following minutes be received for information:

Electoral Area Services Committee - October 2, 2018

Committee of the Whole - October 2, 2018

District 69 Community Justice Select Committee - October 1, 2018

Solid Waste Management Select Committee - October 4, 2018, as amended

Transit Select Committee - September 27, 2018, as amended

Community Grants Committee - September 28, 2018

CARRIED UNANIMOUSLY

COMMITTEE RECOMMENDATIONS

Electoral Area Services Committee

Development Permit with Variance Application No. PL2018-123 - Imperial Drive and Lee Road, Electoral Area G

Lawrence Taylor spoke in opposition to the application

Vern Brownsword spoke in opposition to the application

Ken Kyler spoke in support of the application

18-420

It was moved and seconded that the Board approve Development Permit with Variance No. PL2018-123 to establish building envelopes, address previous land clearing, and permit the placement of fill in conjunction with a proposed nine lot subdivision subject to the terms and conditions outlined in Attachments 2 to 4.

CARRIED UNANIMOUSLY

Development Variance Permit Application No. PL2018-078 - 1600 Brynmarl Road, Electoral Area E

Nicholas Schulson spoke in opposition to the application

Geoff Schulson spoke in opposition to the application

Brad Edgett spoke in opposition to the application

Ian Barnes spoke in support of the application

18-421

It was moved and seconded that the Board approve Development Variance Permit No. PL2018-078 to reduce the minimum parking requirements from one space per every two berths plus one per two employees, to one space per every three berths plus one per two employees subject to the terms and conditions outlined in Attachments 2 and 3.

Opposed (1): Director Fell

CARRIED

Development Variance Permit Application No. PL2018-117 - 1035 Shayla Road, Electoral Area H

18-422

It was moved and seconded that the Board approve Development Variance Permit No. PL2018-117 to increase the accessory building floor area to permit the construction of an additional accessory building subject to the terms and conditions outlined in Attachments 2 and 3.

CARRIED UNANIMOUSLY

Development Variance Permit Application No. PL2018-142 - 6425 Island Highway West, Electoral Area H

18-423

It was moved and seconded that the Board approve Development Variance Permit No. PL2018-142 to increase the maximum floor area for accessory buildings and reduce the setback to the Other Lot Line for an accessory building addition subject to the terms and conditions outlined in Attachments 2 to 4.

CARRIED UNANIMOUSLY

Committee of the Whole

Accessible Fitness Centre in Oceanside

18-424

It was moved and seconded that Regional District of Nanaimo Recreation add a Universally Accessible Fitness and Wellness Facility to its' list of Oceanside recreation facility needs as a high priority (in a 5 to 10 year timespan), collaborative community project.

CARRIED UNANIMOUSLY

Flag Policy

18-425

It was moved and seconded that the Board adopt the attached Flag Policy A1.34.

CARRIED UNANIMOUSLY

Proposed Amendments to the Floodplain Bylaw, Bylaw 500 and Board Policy B1.5 to Modernize Flood Mitigation Requirements

18-426

It was moved and seconded that the Board introduce and give first and second reading to “Regional District of Nanaimo Floodplain Management Amendment Bylaw No. 1469.02, 2018”.

CARRIED UNANIMOUSLY

18-427

It was moved and seconded that the Board introduce and give first and second reading to “Regional District of Nanaimo Land Use and Subdivision Amendment Bylaw No. 500.417, 2018”.

CARRIED UNANIMOUSLY

18-428

It was moved and seconded that the Board approve revisions to “Regional District of Nanaimo Board Policy No. B1.5 Development Variance Permit, Development Permit with Variance & Floodplain Exemption Application Evaluation”.

CARRIED UNANIMOUSLY

18-429

It was moved and seconded that the public hearing for “Regional District of Nanaimo Land Use and Subdivision Amendment Bylaw No. 500.417, 2018” be waived and notice of the Board’s intent to consider third reading be given in accordance with Section 467 of the *Local Government Act*.

CARRIED UNANIMOUSLY

18-430

It was moved and seconded that the District of Lantzville and Gabriola Island Local Trust Area be notified of “Regional District of Nanaimo Floodplain Management Amendment Bylaw No. 1469.02, 2018”.

CARRIED UNANIMOUSLY

2018 Operational Plan Update

18-431

It was moved and seconded that the Board endorse the Regional District of Nanaimo 2018 Operational Plan Update.

CARRIED UNANIMOUSLY

Filming Permits

18-432

It was moved and seconded that staff be directed to report back to the Board on developing filming permits.

CARRIED UNANIMOUSLY

Protocol Meetings with Islands Trust

18-433

It was moved and seconded that staff be directed to work with Islands Trust staff to set two dates per year for protocol meetings between the Islands Trust staff, Regional District of Nanaimo staff and elected officials.

CARRIED UNANIMOUSLY

District 69 Community Justice Select Committee

2019 D69 Community Justice Program

18-434

It was moved and seconded that a grant in the amount of \$2,000 for the Oceanside Community Safety Volunteers be approved.

CARRIED UNANIMOUSLY

18-435

It was moved and seconded that a grant in the amount of \$2,000 for the Haven Society be approved.

CARRIED UNANIMOUSLY

18-436

It was moved and seconded that a grant in the amount of \$800 for the Corcan-Meadowood Residents Association be approved.

CARRIED UNANIMOUSLY

District 69 Police to Population Ratio

18-437

It was moved and seconded that the Board endorse a media campaign to reduce rural crime.

CARRIED UNANIMOUSLY

Solid Waste Management Select Committee

Bylaw 1591 Solid Waste and Recycling Collection Service Rates and Regulations Amendment

18-438

It was moved and seconded that "Regional District of Nanaimo Solid Waste and Recycling Collection Service Rates and Regulations Amendment Bylaw No. 1591.10", be introduced and read three times.

CARRIED UNANIMOUSLY

18-439

It was moved and seconded that "Regional District of Nanaimo Solid Waste and Recycling Collection Service Rates and Regulations Amendment Bylaw No. 1591.10", be adopted.

CARRIED UNANIMOUSLY

Curbside Collection Recommendation

Staff presented the Board with information and options for curbside collection including a summary of feedback from the public.

It was moved and seconded that staff issue a Request for Proposal to solicit proposals for the delivery of an automated garbage, recycling, organics collection service and the option for variable garbage and organic cart sizes, for a ten-year contract from April 2020 to April 2030.

It was moved and seconded that "without yard waste and for an automated garbage, recycling, organics collection service with yard waste" be inserted after the word "service".

Opposed (3): Director Stanhope

CARRIED

18-440

The vote was taken on the main motion as amended:

It was moved and seconded that staff issue a Request for Proposal to solicit proposals for the delivery of an automated garbage, recycling, organics collection service without yard waste and for an automated garbage, recycling, organics collection service with yard waste and the option for variable garbage and organic cart sizes, for a ten-year contract from April 2020 to April 2030.

Opposed (12): Director Veenhof, Director Fell, Director Stanhope, and Director Oates

CARRIED

18-441

It was moved and seconded that staff report back to the Board on the results of the Request for Proposal.

CARRIED UNANIMOUSLY

Crawler Dozer Purchase

18-442

It was moved and seconded that the Board approve the purchase of a 2018 Case 2050M Crawler Dozer with a Waste Handling Package from The Inland Group for \$434,520 (exclusive of taxes).

CARRIED UNANIMOUSLY

Transit Select Committee

Feasibility of Transit in Electoral Area F

18-443

It was moved and seconded that staff be instructed to research and determine feasibility of transit options for Area F wherein local subsidies do not exceed five times the farebox receipts; options may include one or more providers that may be non-profit and/or for-profit.

Opposed (5): Director Bestwick

CARRIED

Launch of Vancouver Island University Economic Impact Report

18-444

It was moved and seconded that staff report back to the Committee regarding system crowding on routes #91 Intercity and #15 VIU.

CARRIED UNANIMOUSLY

Community Grants Committee

Applications for Community Grants

18-445

It was moved and seconded that the following Community Grants be included in the 2019 Budget:

Fairwinds Community Association - \$4,100

Gabriola Island Community Hall Association - \$3,500

Gabriola Seniors Citizens Association - \$10,000

Haven Society - \$1,950

Jonanco Hobby Workshop - \$3,350

Ladies Auxiliary Royal Canadian Legion Branch #211 - \$2,600

Mount Arrowsmith Pipe Band Association - \$2,000

Mudge Island Citizens Society - \$15,000

Nanaimo Literacy Association - \$3,000

Nanoose Bay Lions Club - \$1,500

Oceanside Hospice Society - \$1,350

Oceanside Stroke Recovery Society - \$900

Parksville Seniors Activity and Drop-in Centre - \$7,500

The Royal Canadian Legion Branch #211 - \$2,500

Total \$59,250

CARRIED UNANIMOUSLY

18-446

It was moved and seconded that staff be directed to find out whether private schools are eligible to receive Community Grants money.

CARRIED UNANIMOUSLY

18-447

It was moved and seconded that the successful Community Grants applicants be notified that if they do not spend all the funds that are awarded to them that the funds be returned to the Regional District of Nanaimo.

CARRIED UNANIMOUSLY

18-448

It was moved and seconded that the Community Grants Policy be amended to include the following wording:

That Community Grant Applicants be advised that if they do not spend the entirety of the grant money that has been allocated to them, that the funds are to be returned to the Regional District of Nanaimo.

CARRIED UNANIMOUSLY

REPORTS

Zoning Amendment Application No. PL2015-172 and Development Permit Application No. PL2017-028 - 846 Island Highway West, Electoral Area G - Amendment Bylaw No. 500.404, 2017 – Adoption

18-449

It was moved and seconded that the Board adopt “Regional District of Nanaimo Land Use and Subdivision Amendment Bylaw No. 500.404, 2017”.

CARRIED UNANIMOUSLY

18-450

It was moved and seconded that the Board approve Development Permit No. PL2017-028 to permit the construction of a 20 unit patio home development subject to the conditions outlined in Attachments 1 to 4.

CARRIED UNANIMOUSLY

Regional District of Nanaimo Development Application and Notification Procedures Bylaw No. 1776, 2018

18-451

It was moved and seconded that the Board adopt “Regional District of Nanaimo Development Application and Notification Procedures Bylaw No. 1776, 2018”.

CARRIED UNANIMOUSLY

Referral of Comox Valley Regional District Regional Growth Strategy Amendment – for Acceptance

18-452

It was moved and seconded that the Board respond to the Comox Valley Regional District to accept their proposed Bylaw No. 539 “Comox Valley Regional District Regional Growth Strategy Bylaw No. 120, Amendment No. 1”.

CARRIED UNANIMOUSLY

Request for Support from Parksville Qualicum Beach Tourism Association to Renew the Municipal Regional District Tax

18-453

It was moved and seconded that the Board support Parksville Qualicum Beach Tourism Association's renewal of the 2% Municipal Regional District Tax in Electoral Areas E, F, G & H, City of Parksville, and Town of Qualicum Beach.

CARRIED UNANIMOUSLY

18-454

It was moved and seconded that the Board support Municipal Regional District Tax amounts collected by accommodation providers in Electoral Areas E, F, G & H (per Regional District of Nanaimo bylaws) to be provided directly to Parksville Qualicum Beach Tourism Association by the Province.

CARRIED UNANIMOUSLY

It was moved and seconded that the Board's support of the Municipal Regional District Tax renewal be subject to the Parksville Qualicum Beach Tourism Association submitting by 2020 the provincially required One Year Tactical Plan that includes a provision to use Municipal Regional District Tax revenues from Online Accommodation Platforms for affordable housing.

It was moved and seconded that the motion be amended by changing "2020" to "2021".

Opposed (5): Director Rogers, Director Stanhope, Director McKay, Director Bestwick, and Director Brennan

CARRIED

18-455

The vote was taken on the main motion as amended:

That the Board's support of the Municipal Regional District Tax renewal be subject to the Parksville Qualicum Beach Tourism Association submitting by 2021 the provincially required One Year Tactical Plan that includes a provision to use Municipal Regional District Tax revenues from Online Accommodation Platforms for affordable housing.

Opposed (5): Director Young, Director Rogers, Director Stanhope, Director McKay, and Director Bestwick

CARRIED

It was moved and seconded that in 2019 the Regional District of Nanaimo, the City of Parksville and the Town of Qualicum Beach work with the Parksville Qualicum Beach Tourism Association and accommodation providers to develop an Affordable Housing Municipal Regional District Tax Plan starting in 2019.

It was moved and seconded to amend the motion by changing "2019" to "2020".

Opposed (3): Director Rogers, Director Stanhope, and Director Bestwick

CARRIED

18-456

The vote was taken on the main motion as amended:

That in 2020 the Regional District of Nanaimo, the City of Parksville and the Town of Qualicum Beach work with the Parksville Qualicum Beach Tourism Association and accommodation providers to develop an Affordable Housing Municipal Regional District Tax Plan starting in 2020.

Opposed (5): Director Rogers, Director Fell, Director Stanhope, Director McKay, and Director Bestwick

CARRIED

It was moved and seconded that following submission of the next Municipal Regional District Tax Renewal in 2023, that the Province be requested to provide the Municipal Regional District Tax revenues from Online Accommodation Platforms directly to the Regional District of Nanaimo for use on affordable housing.

It was moved and seconded to amend the motion by changing "2023" to "2024".

Opposed (1): Director Bestwick

CARRIED

18-457

The vote was taken on the main motion as amended:

That following submission of the next Municipal Regional District Tax Renewal in 2024, that the Province be requested to provide the Municipal Regional District Tax revenues from Online Accommodation Platforms directly to the Regional District of Nanaimo for use on affordable housing.

Opposed (3): Director Rogers, Director McKay, and Director Bestwick

CARRIED

Organic Matter Recycling Regulation Intentions Paper, September 2018

18-458

It was moved and seconded that the Board submit to the BC Ministry of Environment and Climate Change Strategy a response (Attachment 1) to the proposed regulatory changes to the Organic Matter Recycling Regulation (Attachment 2).

CARRIED UNANIMOUSLY

NEW BUSINESS

Letter of Support for Snuneymuxw First Nation

18-459

It was moved and seconded:

Whereas the Snuneymuxw First Nation has requested the Regional District of Nanaimo's support for their federal grant application to assist with the purchase of a semi-automated garbage truck to service their community;

Therefore be it resolved that the Regional District of Nanaimo send a letter to the Snuneymuxw First Nation stating our support for their grant application.

CARRIED UNANIMOUSLY

Acknowledgement of Outgoing Board Members

The Chair shared his sentiments and appreciation to outgoing Board members and presented each with a service award.

IN CAMERA

18-460

It was moved and seconded that pursuant to Sections 90 (1) (e) and (k) of the *Community Charter* the Board proceed to an In Camera meeting for discussions related to the acquisition of land and the proposed provision of a service that are at their preliminary stages.

CARRIED UNANIMOUSLY

TIME: 9:16 PM

ADJOURNMENT

It was moved and seconded that this meeting be adjourned.

CARRIED UNANIMOUSLY

TIME: 9:22 PM

CHAIR

CORPORATE OFFICER