

**REGIONAL DISTRICT OF NANAIMO
MINUTES OF THE ELECTORAL AREA SERVICES COMMITTEE MEETING**

**Tuesday, October 2, 2018
1:30 P.M.
RDN Board Chambers**

In Attendance: Director J. Stanhope Chair
 Director A. McPherson Electoral Area A
 Director H. Houle Electoral Area B
 Director M. Young Electoral Area C
 Director B. Rogers Electoral Area E
 Director J. Fell Electoral Area F
 Director W. Veenhof Electoral Area H

Also in Attendance: P. Carlyle Chief Administrative Officer
 R. Alexander Gen. Mgr. Regional & Community Utilities
 G. Garbutt Gen. Mgr. Strategic & Community Development
 T. Osborne Gen. Mgr. Recreation & Parks
 D. Wells Gen. Mgr. Corporate Services
 D. Pearce Director of Transportation & Emergency Services
 T. Armet Mgr. Building & Bylaw Services
 P. Thompson Mgr. Long Range Planning
 T. Mayea Legislative Coordinator
 S. Commentucci Recording Secretary

CALL TO ORDER

The Chair called the meeting to order and respectfully acknowledged the Coast Salish Nations on whose traditional territory the meeting took place.

APPROVAL OF THE AGENDA

It was moved and seconded that the agenda be approved as presented.

CARRIED UNANIMOUSLY

ADOPTION OF MINUTES

Electoral Area Services Committee Meeting - September 4, 2018

It was moved and seconded that the minutes of the Electoral Area Services Committee meeting held September 4, 2018, be adopted.

CARRIED UNANIMOUSLY

DELEGATIONS

Guy Dauncey, Yellow Point Ecological Society, re the failure of the RDN's planning tools to protect an S1 'critically imperiled' ecosystem, and a proposal for a new RDN Coastal Douglas fir Conservation Strategy

Guy Dauncey, Yellow Point Ecological Society, provided a presentation to the Board and requested that a public process be established to develop a new RDN Coastal Douglas fir Conservation Strategy.

PLANNING

Development Permit with Variance

Development Permit with Variance Application No. PL2018-123 - Imperial Drive and Lee Road, Electoral Area G

Ken Kyler, representing the developer, provided a brief overview of the project.

It was moved and seconded that the Board approve Development Permit with Variance No. PL2018-123 to establish building envelopes, address previous land clearing, and permit the placement of fill in conjunction with a proposed nine lot subdivision subject to the terms and conditions outlined in Attachments 2 to 4.

CARRIED UNANIMOUSLY

It was moved and seconded that the Board direct staff to complete the required notification for Development Permit with Variance No. PL2018-123.

CARRIED UNANIMOUSLY

Development Variance Permit

Development Variance Permit Application No. PL2018-078 - 1600 Brynmarl Road, Electoral Area E

It was moved and seconded that the Board approve Development Variance Permit No. PL2018-078 to reduce the minimum parking requirements from one space per every two berths plus one per two employees, to one space per every three berths plus one per two employees subject to the terms and conditions outlined in Attachments 2 and 3.

CARRIED UNANIMOUSLY

It was moved and seconded that the Board direct staff to complete the required notification for Development Variance Permit No. PL2018-078.

CARRIED UNANIMOUSLY

Development Variance Permit Application No. PL2018-117 - 1035 Shayla Road, Electoral Area H

It was moved and seconded that the Board approve Development Variance Permit No. PL2018-117 to increase the accessory building floor area to permit the construction of an additional accessory building subject to the terms and conditions outlined in Attachments 2 and 3.

CARRIED UNANIMOUSLY

It was moved and seconded that the Board direct staff to complete the required notification for Development Variance Permit No. PL2018-117.

CARRIED UNANIMOUSLY

Development Variance Permit Application No. PL2018-142 - 6425 Island Highway West, Electoral Area H

It was moved and seconded that the Board approve Development Variance Permit No. PL2018-142 to increase the maximum floor area for accessory buildings and reduce the setback to the Other Lot Line for an accessory building addition subject to the terms and conditions outlined in Attachments 2 to 4.

CARRIED UNANIMOUSLY

It was moved and seconded that the Board direct staff to complete the required notification for Development Variance Permit No. PL2018-142.

CARRIED UNANIMOUSLY

EMERGENCY PREPAREDNESS

Emergency Services Update

That the Emergency Services Update be received for information.

CARRIED UNANIMOUSLY

NEW BUSINESS

Directors' Forum

The Directors' Forum included discussions related to Electoral Area matters.

ADJOURNMENT

It was moved and seconded that the meeting be adjourned.

TIME: 2:11 PM

CARRIED UNANIMOUSLY

CHAIR