

**REGIONAL DISTRICT OF NANAIMO  
MINUTES OF THE REGULAR BOARD MEETING**

**Tuesday, March 26, 2024  
1:00 P.M.**

**Board Chambers (Webstreamed)**

In Attendance:	Director S. McLean	Vice Chair
	Director J. Stanley	Electoral Area A
	Alternate	
	Director L. Webster	Electoral Area B
	Director L. Melanson*	Electoral Area C
	Director B. Rogers	Electoral Area E
	Director L. Salter	Electoral Area F
	Director L. Wallace	Electoral Area G
	Director L. Krog	City of Nanaimo
	Director T. Brown*	City of Nanaimo
	Director B. Geselbracht*	City of Nanaimo
	Alternate	
	Director H. Eastmure	City of Nanaimo
	Director P. Manly	City of Nanaimo
	Director J. Perrino	City of Nanaimo
	Director I. W. Thorpe*	City of Nanaimo
	Director D. O'Brien	City of Parksville
Director S. Wood	City of Parksville	
Director M. Swain	District of Lantzville	
Director T. Westbroek*	Town of Qualicum Beach	
Regrets:	Director V. Craig	Chair
	Director S. Armstrong	City of Nanaimo
	Director E. Hemmens	City of Nanaimo
Also in Attendance	Alternate	
	Director J. Ringwald	Electoral Area E
	T. Osborne	A/Chief Administrative Officer
	C. Crabtree	Gen. Mgr. Corporate Services
	L. Grant	Gen. Mgr. Development & Emergency Services
	M. Walters	A/Gen. Mgr. Regional & Community Utilities
	J. Haddou	Mgr. Capital Project Delivery
	B. Routledge	Mgr. Solid Waste Services
	P. Thompson	Mgr. Current Planning
	S. Snelgrove	Deputy Corporate Officer
	S. Commentucci	Zoom Moderator
S. Syme	Recording Secretary	

\* Denotes electronic meeting participation as authorized by Section 10 of "Regional District of Nanaimo Board Procedure Bylaw No. 1862, 2022".

**CALL TO ORDER**

The Chair called the meeting to order.

**TERRITORIAL ACKNOWLEDGEMENT**

The Chair respectfully acknowledged the Coast Salish Nations on whose traditional territory this meeting took place.

**APPROVAL OF THE AGENDA**

24-158

It was moved and seconded that the agenda be approved as presented.

CARRIED UNANIMOUSLY

**ADOPTION OF MINUTES**

24-159

It was moved and seconded that the following minutes be adopted:

Regular Board Meeting - March 12, 2024

CARRIED UNANIMOUSLY

Director O'Brien joined the meeting at 1:01 P.M.

**CORRESPONDENCE**

24-160

It was moved and seconded that the following correspondence be received for information:

- David Quigg, Organizer, Sierra Club re Fund for Biodiversity: Model Recommendation and Report

CARRIED UNANIMOUSLY

Director Westbrook joined the meeting at 1:02 P.M.

**UNFINISHED BUSINESS**

**Amendment Bylaw 1802.03 - 2024 Curbside Utility Fees**

Ben Routledge, Manager of Solid Waste Services, introduced the report.

24-161

It was moved and seconded that the “Residential Curbside Collection of Garbage, Food Waste and Recyclables Regulation and Charges Amendment Bylaw No. 1802.03, 2024” be introduced and read three times.

Opposed (2): Director Salter, and Director Webster

CARRIED

24-162

It was moved and seconded that the “Residential Curbside Collection of Garbage, Food Waste and Recyclables Regulation and Charges Amendment Bylaw No. 1802.03, 2024” be adopted.

Opposed (1): Director Salter

CARRIED

**Official Community Plan and Zoning Amendment Application No. PL2023-045, 1236 Island Highway West & 957 Lee Road West, Electoral Area G Official Community Plan Amendment Bylaw 1540.05 - Third Reading & Zoning Amendment Bylaw 500.441, 2023 - Third Reading**

Lisa Grant, General Manager, Development and Emergency Services, introduced the report.

24-163

It was moved and seconded that the Board receive the report of the Public Hearing held on February 15, 2024 for “Regional District of Nanaimo Electoral Area ‘G’ Official Community Plan Amendment Bylaw No. 1540.05, 2023” and “Regional District of Nanaimo Land Use and Subdivision Amendment Bylaw No. 500.441, 2023”.

CARRIED UNANIMOUSLY

24-164

It was moved and seconded that the Board read “Regional District of Nanaimo Electoral Area ‘G’ Official Community Plan Amendment Bylaw No. 1540.05, 2023” a third time.

CARRIED UNANIMOUSLY

24-165

It was moved and seconded that the Board read “Regional District of Nanaimo Land Use and Subdivision Amendment Bylaw No. 500.441, 2023” a third time.

CARRIED UNANIMOUSLY

## **COMMITTEE MINUTES**

24-166

It was moved and seconded that the following minutes be received for information:

Electoral Area Services Committee Meeting - March 7, 2024

District 69 Swimming Pool Service Select Committee - March 7, 2024

CARRIED UNANIMOUSLY

## **CONSENT AGENDA**

24-167

It was moved and seconded that the following items on the Consent Agenda be adopted by consent:

8.1.1 - Classification of Community Park Land

8.1.2 - Request for Comment on Non-Farm Use in the Agricultural Land Reserve, Application No. PL2023-146 - 950 Clarke Road, Electoral Area F

8.1.3 - 2024 Agricultural Area Plan Implementation Project Terms of Reference

8.1.4 - Bills 44 and 46 Requirements and Implementation Status

8.2.1 - Expansion Options for Ravensong Aquatic Centre

CARRIED UNANIMOUSLY

The items and recommendations referred to above are as follows:

## **ELECTORAL AREA SERVICES COMMITTEE RECOMMENDATIONS**

### **Classification of Community Park Land**

24-168

That the classification of community park land be considered during the parks and trails master planning process for Electoral Area G.

ADOPTED ON CONSENT

**Request for Comment on Non-Farm Use in the Agricultural Land Reserve, Application No. PL2023-146 - 950 Clarke Road, Electoral Area F**

24-169

That the Board recommend that the Agricultural Land Commission not approve Non-Farm Use Application No. PL2023-146 (ALC File No. 69818) to permit the mining of a quarry of sand and gravel, and the placement of topsoil fill for agricultural use.

ADOPTED ON CONSENT

**2024 Agricultural Area Plan Implementation Project Terms of Reference**

24-170

That the Board endorse the proposed 2024 Agricultural Area Plan Implementation Project Terms of Reference included as Attachment 1 and direct staff to proceed with the project.

ADOPTED ON CONSENT

**Bills 44 and 46 Requirements and Implementation Status**

24-171

That the Board receive the report on Bills 44 and 46 Requirements and Implementation Status for information.

ADOPTED ON CONSENT

**DISTRICT 69 SWIMMING POOL SERVICE SELECT COMMITTEE RECOMMENDATIONS**

**Expansion Options for Ravensong Aquatic Centre**

24-172

That the Ravensong Aquatic Centre Expansion Project proceed with Class B costing for the Original Option (OO) ref # 21-628 for advancement to an Elector Approval process to secure the required funds for the project.

ADOPTED ON CONSENT

**ITEMS REMOVED FROM THE CONSENT AGENDA**

**8.1.5 - River's Edge Water Quality Improvement Project - Seeking Board Direction for Type of Participating Area Approval**

24-173

It was moved and seconded that the Board of the Regional District of Nanaimo endorse the use of a petition process to obtain participating area approval for the borrowing required for the River's Edge Water Quality Improvement Project; and that staff work with the Area G Director to identify 2024-2028 Area G Community Works Fund reallocation recommendations to reduce the borrowing amount for the River's Edge Water Service that is proposed to be authorized by petition, utilizing evaluation tools including the Growing Communities multi-criteria evaluation tool.

Opposed (2): Director Brown, and Director Webster

CARRIED

**COMMITTEE RECOMMENDATIONS**

**ELECTORAL AREA SERVICES COMMITTEE RECOMMENDATIONS**

**Request for Comment on Non-Farm Use in the Agricultural Land Reserve, Application No. PL2024-006 - 2946 Palmer Road, Electoral Area F**

24-174

It was moved and seconded that the Board support the Non-Farm Use Application No. PL2024-006 (ALC File No. 70240) to allow a dog training facility outdoors and within an existing building; and recommend that the Agricultural Land Commission consider the potential impact that the proposed non-farm use would have on existing and potential farm operations.

CARRIED UNANIMOUSLY

**Development Variance Permit Application No. PL2023-114, 416 Grovehill Road, Electoral Area H**

The Chair called for members of the public wishing to speak. There were no members in attendance that wished to speak to Development Variance Permit Application No. PL2023-114, 416 Grovehill Road, Electoral Area H.

24-175

It was moved and seconded that the Board approve Development Variance Permit No. PL2023-114 to increase the permitted parcel depth of Lot A in relation to subdivision application No. PL2022-102, and subject to the terms and conditions outlined in Attachment 2.

CARRIED UNANIMOUSLY

## REPORTS

### **French Creek Pollution Control Centre - Alternate Septage Receiving Options**

24-176

It was moved and seconded that the Board endorse staff's intention to provide septage haulers with a minimum of two months' notice of septage receiving interruption, limit the complete shut down of the septage receiving service to a two-week period, and offer a discount of 10% on the septage disposal user-rate to discharge loads originating in the Northern Communities to the Chase River Pump Station septage receiving site during the shut down period required to support the French Creek Pollution Control Influent Pipe Repair Project.

CARRIED UNANIMOUSLY

### **2024 - 2028 Financial Plan Amendment Bylaw 1902.02**

24-177

It was moved and seconded that "Regional District of Nanaimo Financial Plan 2024 to 2028 Amendment Bylaw No. 1902.02, 2024" be introduced and read three times.

Opposed (1): Director Rogers

CARRIED

24-178

It was moved and seconded that "Regional District of Nanaimo Financial Plan 2024 to 2028 Amendment Bylaw No. 1902.02, 2024" be adopted.

Opposed (2): Director Rogers, and Director Wallace

CARRIED

### **Invitation to Host the 2025 AVICC AGM and Convention**

24-179

It was moved and seconded that the Regional District of Nanaimo agree to co-host the 2025 AVICC AGM and Convention.

CARRIED UNANIMOUSLY

## **BUSINESS ARISING FROM DELEGATIONS AND CORRESPONDENCE**

24-180

It was moved and seconded:

That the Board request that the Chair write to the Premier, copying the Minister of Environment and Climate Change Strategy and the Minister of Water, Land and Resource Stewardship, as well as Members of the Legislative Assembly representing constituencies in this Regional District:

1. Indicating the Board's appreciation for the Province moving forward with establishment of the Conservation Financing Mechanism to facilitate Indigenous-led conservation measures, and the Tripartite Framework Agreement on Nature Conservation between Canada, British Columbia, and the First Nations Leadership Council;
2. Stating the Board's support for establishment of a Local Natural Areas Protection Fund and enactment of a provincial law for Biodiversity and Ecosystem Health — consistent with Resolutions EB32 and NR38 adopted at the 2022 and 2023 UBCM conventions; and
3. Requesting an update on Provincial actions to implement these resolutions in partnership with local governments.

And that the Board direct the staff to forward the adopted resolution to local governments in the Regional District for their consideration.

CARRIED UNANIMOUSLY

Director Melanson joined the meeting at 1:50 P.M.

## **MOTIONS FOR WHICH NOTICE HAS BEEN GIVEN**

### **Request to the Federal and Provincial Governments re Harewood Plains**

Paul Chapman, Nanaimo Area Land Trust, presented a PowerPoint Presentation on the benefits on the preservation of the Harewood Plains and the endangered plant species, *Hosackia Pinnata*, that grows there.

24-181

It was moved and seconded:

1. That the Regional District of Nanaimo request that the Province of British Columbia work with the City of Nanaimo, the Regional District of Nanaimo, Snuneymuxw First Nation, Nanaimo and Area Land Trust and the Federal Government to protect the ecologically and culturally sensitive areas within the area known as the Harewood Plains including the protection of identified species at risk.
2. That the Regional District of Nanaimo request that the Federal Government work with the City of Nanaimo, the Regional District of Nanaimo, Snuneymuxw First Nation, Nanaimo and Area Land Trust and the Province of British Columbia to protect the ecologically and culturally sensitive areas within the area known as the Harewood Plains including the protection of identified species at risk.

CARRIED UNANIMOUSLY



**IN CAMERA**

24-182

It was moved and seconded that pursuant to the following sections of the *Community Charter* the Board proceed to an In Camera meeting:

- 90(1)(e) the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality;
- 90(1)(k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public;
- 90(1)(m) a matter that, under another enactment, is such that the public may be excluded from the meeting; and
- 90(2)(b) the consideration of information received and held in confidence relating to negotiations between the municipality and a provincial government or the federal government or both, or between a provincial government or the federal government or both and a third party.

CARRIED UNANIMOUSLY

TIME: 2:05 P.M.

**ADJOURNMENT**

It was moved and seconded that the meeting be adjourned.

CARRIED UNANIMOUSLY

TIME: 2:48 P.M.

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VICE CHAIR

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DEPUTY CORPORATE OFFICER