

REGIONAL DISTRICT OF NANAIMO
MINUTES OF THE REGULAR BOARD MEETING

Tuesday, December 6, 2022

1:04 P.M.

Board Chambers (Webstreamed)

Director V. Craig	Chair
Director T. Brown	Vice Chair
Director J. Stanley	Electoral Area A (joined electronically)
Director L. Melanson	Electoral Area C
Director B. Rogers	Electoral Area E
Director L. Salter	Electoral Area F
Director L. Wallace	Electoral Area G (joined electronically)
Director S. McLean	Electoral Area H (joined electronically)
Director L. Krog	City of Nanaimo
Director S. Armstrong	City of Nanaimo
Director B. Geselbracht	City of Nanaimo (joined electronically)
Director E. Hemmens	City of Nanaimo
Director P. Manly	City of Nanaimo
Director J. Perrino	City of Nanaimo
Director I. W. Thorpe	City of Nanaimo
Director D. O'Brien	City of Parksville
Director S. Wood	City of Parksville
Director M. Swain	District of Lantzville
Director T. Westbroek	Town of Qualicum Beach (joined electronically)

Also in Attendance:

Alternate	
Director B. Wiese	Electoral Area G (joined electronically)
Alternate	
Director H. Eastmure	City of Nanaimo
D. Holmes	Chief Administrative Officer
L. Grant	Gen. Mgr. Development & Emergency Services (joined electronically)
T. Osborne	Gen. Mgr. Recreation & Parks
E. Tian	Gen. Mgr. Engineering & Utilities
T. Moore	Chief Financial Officer
T. Armet	Mgr. Building & Bylaw (joined electronically)
K. Fowler	Mgr. Long Range Planning, Energy & Sustainability (joined electronically)
G. Smith	Deputy Corporate Officer
C. Holt	Zoom Moderator
S. Commentucci	Recording Secretary

CALL TO ORDER

The Chair called the meeting to order.

TERRITORIAL ACKNOWLEDGEMENT

The Chair respectfully acknowledged the Coast Salish Nations on whose traditional territory this meeting took place.

APPROVAL OF THE AGENDA

22-667

It was moved and seconded that the agenda be approved, as amended, to include:

6.1 G. Coford, Gabriola Island resident, Fibre Optic Line Severed

10.1.3.1 Delegation Submission – S. Flannery, G. Flannery, L. Simard, E. Heeps, R. Golson, C. Smiley, C. Gillespie, W. Williams

11.11 Climate Action Technical Advisory Committee - Director Appointments

14.2 Policy D1-01, Adjustment for Water Leak – Amendment

15.1 Request for Community Works Funds Allocation, Electoral Area B – Gabriola’s Environmentally Responsible Trans Island Express (GERTIE)

CARRIED UNANIMOUSLY

ADOPTION OF MINUTES

22-668

It was moved and seconded that the minutes of the Regular Board meeting held November 22, 2022, be adopted.

CARRIED UNANIMOUSLY

DELEGATIONS - ITEMS NOT ON THE AGENDA

Graham Bradley, President, Gabriola Island Chamber of Commerce, re Annual Report

Graham Bradley presented the Gabriola Island Chamber of Commerce’s annual report and requested that the Regional District of Nanaimo Board continue their annual financial support.

CORRESPONDENCE

22-669

It was moved and seconded that the following correspondence be received for information:

G. Coford, Gabriola Island resident, re Fibre Optic Line Severed

CARRIED UNANIMOUSLY

COMMITTEE MINUTES

22-670

It was moved and seconded that the following minutes be received for information:

Electoral Area Services Committee Meeting - November 24, 2022

Oceanside Services Committee Meeting - November 17, 2022

Solid Waste Management Select Committee - November 29, 2022

CARRIED UNANIMOUSLY

CONSENT AGENDA

22-671

It was moved and seconded that the following items on the Consent Agenda be adopted by consent:

- 8.1.1 Future Improvements to Errington Park and Market Discussion
- 8.1.2 Parks Tour Discussion
- 8.1.3 Bike Skills Park
- 8.1.4 Rivers Edge Community Trail Network Plan
- 8.1.5 French Creek Community Park Development
- 8.1.6 Maple Lane Community Park
- 8.1.7 Development Permit Application No. PL2022-146 and Request for Relaxation to the 10% Minimum Frontage Requirement in Relation to Subdivision Application No. PL2022-005, 1077 Schidler Road, Electoral Area F
- 8.1.8 Review of Regional District of Nanaimo Water Leak Bill Adjustment Policy D1-01
- 8.1.9 2022 Funding Allocation for Active Trail User Groups
- 8.1.10 Sunnybeach Crown Land Tenure Application
- 8.1.11 Horne Lake Fire Protection Feasibility Study - Public Consultation Update
- 8.1.12 Nanaimo River Fire Protection Feasibility Study - What We Heard Engagement Summary Report
- 8.1.13 Electoral Area H Parks and Open Space Advisory Committee - Terms of Reference Amendment
- 8.1.14 Feasibility Study – Rainwater Management Electoral Area F
- 8.1.15 Bylaw No. 1062.06 - Inclusion of 1017 Coral Place into the French Creek Village Streetlighting Service Area
- 8.1.16 San Pareil Water Service
- 8.2.1 Oceanside Services Recreation Grant Sub-Committee Grant Recommendations

8.2.2 2022 Oceanside Community Safety Grant

8.2.3 Dunsmuir Community Park Sport Court Booking Report

8.2.4 Arrowsmith Community Recreation Association Recreation Services Agreement
Renewal 2023-2025

8.3.1 Zero Waste Recycling Funding 2023 Application Review

CARRIED UNANIMOUSLY

The items and recommendations referred to above are as follows:

ELECTORAL AREA SERVICES COMMITTEE RECOMMENDATIONS

Future Improvements to Errington Park and Market Discussion

22-672

It was moved and seconded that the proposed improvements to the Errington Community Park Concession Building be prioritized over the Errington Community Park Sport Court Project.

ADOPTED ON CONSENT

Parks Tour Discussion

22-673

It was moved and seconded that the Regional District of Nanaimo approach Crown Land BC to negotiate a land tenure agreement for Lot 1 PID: 026919818 and Lot 2 PID: 026919826 beside Romain Community Park.

ADOPTED ON CONSENT

Bike Skills Park

22-674

It was moved and seconded that a bike skills park be constructed at the French Creek School Community Park or another suitable location in Electoral Area F.

ADOPTED ON CONSENT

Rivers Edge Community Trail Network Plan

22-675

It was moved and seconded that the Rivers Edge Community Trail Network Plan be amended by removing the parking lot and shelter area upgrade.

ADOPTED ON CONSENT

22-676

It was moved and seconded to defer the discussion of the Rivers Edge Community Trail Network Plan to the next Electoral Area G Parks and Open Space Advisory Committee meeting to allow for more input to the plan.

ADOPTED ON CONSENT

French Creek Community Park Development

22-677

It was moved and seconded that the French Creek Community Park improvements proposed in the staff report be included in the 2024 Parks Services workplan.

ADOPTED ON CONSENT

Maple Lane Community Park

22-678

It was moved and seconded that a master plan be developed for Maple Lane Community Park that will include engagement with the neighborhood of San Pareil to guide the planning and placement of future amenities and leverage the Regional District of Nanaimo Parks Amenity Donation Program and application to future applicable grant programs for select features.

ADOPTED ON CONSENT

Development Permit Application No. PL2022-146 and Request for Relaxation to the 10% Minimum Frontage Requirement in Relation to Subdivision Application No. PL2022-005, 1077 Schidler Road, Electoral Area F

22-679

It was moved and seconded that the Board approve Development Permit No. PL2022-146 to permit a two-lot subdivision subject to the terms and conditions outlined in Attachment 3.

ADOPTED ON CONSENT

22-680

It was moved and seconded that the Board approve the request to relax the minimum 10% perimeter frontage requirement for proposed Lots A and B in relation to Subdivision Application No. PL2022-005.

ADOPTED ON CONSENT

Review of Regional District of Nanaimo Water Leak Bill Adjustment Policy D1-01

22-681

It was moved and seconded that the Regional District of Nanaimo Board support the continued use of Policy D1-01, Adjustment for Water Leak in its current form.

ADOPTED ON CONSENT

22-682

It was moved and seconded that the Regional District of Nanaimo Board uphold the decision by staff to not grant an exception to Policy D1-01, Adjustment for Water Leak as requested by Rhonda Leigh and Clark Routledge, and require the payment of their water bill without adjustment.

ADOPTED ON CONSENT

2022 Funding Allocation for Active Trail User Groups

22-683

It was moved and seconded that the proposed community trail projects from the Lighthouse Country Recreation (\$3,000 – Electoral Area H Community Parks Budget) and Gabriola Land and Trails Trust (\$500 – Electoral Area B Community Parks Budget) be approved and that the 2022-2026 Financial Plan be amended accordingly.

ADOPTED ON CONSENT

Sunnybeach Crown Land Tenure Application

22-684

It was moved and seconded that the Board support an application to the Province of British Columbia for Crown Land Tenure to proceed with shoreline restoration works at Sunnybeach Road Beach Access in Electoral Area H.

ADOPTED ON CONSENT

Horne Lake Fire Protection Feasibility Study - Public Consultation Update

22-685

It was moved and seconded that the Board receive the Horne Lake Fire Protection Feasibility Study – Public Consultation Update for information.

ADOPTED ON CONSENT

Nanaimo River Fire Protection Feasibility Study - What We Heard Engagement Summary Report

22-686

It was moved and seconded that the Board receive the Nanaimo River Fire Protection Feasibility Study – What We Heard Engagement Summary Report for information.

ADOPTED ON CONSENT

Electoral Area H Parks and Open Space Advisory Committee - Terms of Reference Amendment

22-687

It was moved and seconded that the Board amend the Terms of Reference for the Electoral Area H Parks and Open Space Advisory Committee to change the quorum of the Committee to be a majority of the current members of the Committee, with a minimum quorum of three members.

ADOPTED ON CONSENT

Feasibility Study – Rainwater Management Electoral Area F

22-688

It was moved and seconded that \$20,000 in Electoral Area F Feasibility Funds be allocated in 2023 to a study of the feasibility of establishing a rainwater management service area in the area of Grafton Avenue and Virginia Estates, and to advise of any available grant funding for this project.

ADOPTED ON CONSENT

Bylaw No. 1062.06 - Inclusion of 1017 Coral Place into the French Creek Village Streetlighting Service Area

22-689

It was moved and seconded that “French Creek Village Streetlighting Local Service Area Conversion and Boundary Amendment Bylaw No. 1062.06, 2022” be introduced and read three times, and that, after having been read three times, be forwarded to the Inspector of Municipalities for Approval.

ADOPTED ON CONSENT

San Pareil Water Service

22-690

It was moved and seconded that staff be directed to prepare a report and recommendations for latecomer agreements (or alternative mechanisms) and review bylaws related to San Pareil Water Service including the capital charge, rates, and reserves bylaws with a specific focus on new connections and additions to the utility and the service area.

ADOPTED ON CONSENT

OCEANSIDE SERVICES COMMITTEE RECOMMENDATIONS

Oceanside Services Recreation Grant Sub-Committee Grant Recommendations

22-691

It was moved and seconded that MAC School for the Creative - Youth Art Lab \$2,500 grant application for art supplies and software be approved.

ADOPTED ON CONSENT

22-692

It was moved and seconded that the Ravensong Aquatic Club's \$2,500 grant application for equipment and rental fees be approved.

ADOPTED ON CONSENT

22-693

It was moved and seconded that The Old School House Arts Centre's Photography Program \$1,500 grant application for supplies and rental fees be approved.

ADOPTED ON CONSENT

22-694

It was moved and seconded that the following Oceanside Recreation Services Community Grant applications be approved for funding:

- Bow Horne Bay Community Club - Community Engagement - Advertising & Signs - \$2,500
- Errington War Memorial Hall Association - Children's Music Program - Rental, equipment - \$1,400
- MAC School for the Creative Arts (OCAC) - The MAC School for the Creative Arts - Materials, marketing & rental - \$2,500
- Oceanside Floor Curling Club - Keeping Seniors Active - Insurance, rental & supplies - \$2,000

- Parksville Community Centre Society - Game nights for adults and youth - Card tables - \$1,800
- Parksville Indoor Slow-pitch League - Seniors and Special Olympics Tournament - Equipment, advertising & awards \$2,000
- VanIsle Walking Soccer - Tournament - Equipment, rental & awards - \$2,500
- Ravensong Waterdancers Synchro Club - AquaGo! - Rental, coaching & reports - \$2,500
- Shorewood San Pareil Owners and Ratepayers Association - Maple Lane Park project - Equipment, supplies, insurance, rental - \$2,500

ADOPTED ON CONSENT

22-695

It was moved and seconded that the Oceanside Track and Field Club Spring application for \$2,500 be approved as they have provided the requested approval letter from School District 69 to install the concrete pad.

ADOPTED ON CONSENT

22-696

It was moved and seconded that the \$9,839.91 grant surplus funds from 2022 be carried over to the 2023 grant budget.

ADOPTED ON CONSENT

2022 Oceanside Community Safety Grant

22-697

It was moved and seconded that a grant in the amount of \$2,500 for the Arrowsmith Independent School for purchase of a generator, be approved.

ADOPTED ON CONSENT

22-698

It was moved and seconded that a grant in the amount of \$1,000 for the Mid Island Air Search and Rescue Society, be approved.

ADOPTED ON CONSENT

Dunsmuir Community Park Sport Court Booking Report

22-699

It was moved and seconded that the Dunsmuir Community Park (Electoral Area H) sport court booking procedure (Attachment 1) be approved to take effect March 31, 2023.

ADOPTED ON CONSENT

Arrowsmith Community Recreation Association Recreation Services Agreement Renewal 2023-2025

22-700

It was moved and seconded that the Recreation Services Delivery Agreement with Arrowsmith Community Recreation Association (Attachment 1) be renewed for a three-year term (January 1, 2023- December 31, 2025).

ADOPTED ON CONSENT

SOLID WASTE MANAGEMENT SELECT COMMITTEE RECOMMENDATIONS

Zero Waste Recycling Funding 2023 Application Review

22-701

It was moved and seconded that the Board award the 2023 Zero Waste Funding as follows:

- a. \$40,000 to Canadians Locally Improving Communities to carry out upcycling activities and workshops that divert waste and involve community members.
- b. \$61,545 to Gabriola Island Recycling Organization for textile recycling.
- c. \$60,000 to Habitat for Humanity to initiate book recycling.
- d. \$22,800 to Island Futures Society for their waste vegetable oil upcycling initiative.
- e. \$85,955 to Loaves and Fishes to carry out infrastructure and facility expansion.
- f. \$29,700 to Ocean Ambassadors to improve recycling, decrease food waste and maximize reuse with 80 businesses and 50 multifamily communities.

ADOPTED ON CONSENT

COMMITTEE RECOMMENDATIONS

ELECTORAL AREA SERVICES COMMITTEE

Development Permit with Variance Application No. PL2022-085, 2794 Sunset Terrace, Electoral Area H

22-702

It was moved and seconded that the Board approve Development Permit with Variance No. PL2022-085 to secure vegetation enhancement of the riparian area and recognize the siting of a series of existing retaining walls and a shed subject to the terms and conditions outlined in Attachment 2.

CARRIED UNANIMOUSLY

Zoning Amendment Application No. PL2022-014, 2875 Craven Close, Electoral Area H, Amendment Bylaw 500.437, 2022 - Introduction

22-703

It was moved and seconded that the Public Hearing on “Regional District of Nanaimo Land Use and Subdivision Amendment Bylaw No. 500.437, 2022” not be held in accordance with Section 464(2) of the *Local Government Act*.

CARRIED UNANIMOUSLY

22-704

It was moved and seconded that the Board direct staff to complete the required notification in accordance with section 467(2) of the *Local Government Act*.

CARRIED UNANIMOUSLY

22-705

It was moved and seconded that the Board receive the Summary Report of the Community Engagement as provided in Attachment 4.

CARRIED UNANIMOUSLY

575 Horne Lake Road - Unsightly Premises

Stephanie Flannery, George Flannery, and Elsa Heeps spoke to the details regarding the unsightly premises at 575 Horne Lake Road.

22-706

It was moved and seconded that the Board, pursuant to "Unsightly Premises Regulatory Bylaw No. 1073, 1996", directs the owner of Lot 8 DD 51006N District Lot 90 Newcastle District Plan 1874 Except Part In Plan VIP63298 (575 Horne Lake Road), to remove the accumulation of derelict vehicles, boats, trailers, discarded automobile parts, assorted garbage, metal, disused construction materials, and pallets from the property within thirty (30) days, or the work will be undertaken by the Regional District of Nanaimo or its agents at the owner's cost.

CARRIED UNANIMOUSLY

SOLID WASTE MANAGEMENT SELECT COMMITTEE

Bylaw 1784 Amendment

22-707

It was moved and seconded that “Regional District of Nanaimo Tipping Fee and Solid Waste Disposal Regulation Amendment Bylaw No. 1784.05, 2022” be introduced and read three times.

CARRIED UNANIMOUSLY

22-708

It was moved and seconded that “Regional District of Nanaimo Tipping Fee and Solid Waste Disposal Regulation Amendment Bylaw No. 1784.05, 2022” be adopted.

CARRIED UNANIMOUSLY

REPORTS

2022 Community Engagement Survey Results

Simon Webb, Consultant, Deloitte, provided a presentation summarizing the 2022 Community Engagement Survey Results.

22-709

It was moved and seconded to accept the presentation and attachment of the 2022 Community Engagement Survey results as information.

CARRIED UNANIMOUSLY

22-710

It was moved and seconded to accept the presentation and attachment for consideration during the 2023-2026 Regional District of Nanaimo Strategic Plan.

CARRIED UNANIMOUSLY

Southern Community Sewer Service Area and Fairwinds Wastewater Treatment Service Area Development Cost Charge Reserve Fund Bylaws No. 1869 and 1870, 2022

22-711

It was moved and seconded that “Southern Community Sewer Service Area Development Cost Charge Reserve Fund Expenditure Bylaw No. 1869, 2022” be introduced and read three times.

CARRIED UNANIMOUSLY

22-712

It was moved and seconded that “Southern Community Sewer Service Area Development Cost Charge Reserve Fund Expenditure Bylaw No. 1869, 2022” be adopted.

CARRIED UNANIMOUSLY

22-713

It was moved and seconded that “Fairwinds Wastewater Treatment Service Area Development Cost Charge Reserve Fund Expenditure Bylaw No. 1870, 2022” be introduced and read three times.

CARRIED UNANIMOUSLY

22-714

It was moved and seconded that “Fairwinds Wastewater Treatment Service Area Development Cost Charge Reserve Fund Expenditure Bylaw No. 1870, 2022” be adopted.

CARRIED UNANIMOUSLY

Northern Community Wastewater Development Cost Charges 2022 Amendment

22-715

It was moved and seconded that the Board rescind third reading of “Northern Community Sewer Service Area Development Cost Charges Amendment Bylaw No. 1442.04, 2022” (Attachment 1).

CARRIED UNANIMOUSLY

22-716

It was moved and seconded that the Board give third reading to “Northern Community Sewer Service Area Development Cost Charges Amendment Bylaw No. 1442.04, 2022” as amended (Attachment 2).

CARRIED UNANIMOUSLY

22-717

It was moved and seconded that Bylaw No. 1442.04 2022 be forwarded to the Inspector of Municipalities for approval following third reading.

CARRIED UNANIMOUSLY

District 68 and District 69 Sports Fields and Recreation Services Agreement Usage Survey 2023

22-718

It was moved and seconded that the District 68 and District 69 Sports Fields and Recreation Services Agreement Usage Survey 2023 report be received for information.

CARRIED UNANIMOUSLY

Electoral Area 'G' Official Community Plan Amendment Bylaw No. 1540.04 - French Creek Active Transportation Plan - Third Reading and Adoption

22-719

It was moved and seconded that the Board receive the report of the Public Hearing held on November 23, 2022 for “Regional District of Nanaimo Electoral Area ‘G’ Official Community Plan Amendment Bylaw No. 1540.04, 2022”.

CARRIED UNANIMOUSLY

22-720

It was moved and seconded that the Board give third reading to “Regional District of Nanaimo Electoral Area ‘G’ Official Community Plan Amendment Bylaw No. 1540.04, 2022”.

CARRIED UNANIMOUSLY

22-721

It was moved and seconded that the Board adopt “Regional District of Nanaimo Electoral Area ‘G’ Official Community Plan Amendment Bylaw No. 1540.04, 2022”.

CARRIED UNANIMOUSLY

Intergovernmental Initiatives Update

22-722

It was moved and seconded that the Board receive the staff report titled “Intergovernmental Initiatives Updates”, dated December 6, 2022, for information.

CARRIED UNANIMOUSLY

2023 - 2027 Financial Plan Staffing, New Service Levels and Capital

22-723

It was moved and seconded that this report of the 2023-2027 Financial Plan Staffing Recommendations, New Service Levels and Capital Projects with total project costs greater than \$500,000 be received for information purposes.

CARRIED UNANIMOUSLY

Regional Growth Strategy 5-Year Review

It was moved and seconded that the Board receive the Regional Growth Strategy 5-Year Review report as provided in Attachment 1.

22-724

It was moved and seconded to defer the Regional Growth Strategy 5-Year Review report as provided in Attachment 1, to a future Regional District of Nanaimo Board meeting for further discussion.

Opposed (4): Director Brown, Director Rogers, Director Krog, and Director Thorpe

CARRIED

Official Community Plan and Zoning Amendment Application No. PL2021-048 1800 & 1810 Galvin Place and PIDs 000441724 and 024585912, Electoral Area 'F' Amendment Bylaw Nos. 1285.38, 2022 and 1152.06, 2022 - Third Reading and Adoption

22-725

It was moved and seconded that the Board receive the Summary Report of Public Engagement, for "Regional District of Nanaimo Electoral Area 'F' Official Community Plan Amendment Bylaw No. 1152.06, 2022" and "Regional District of Nanaimo Electoral Area 'F' Zoning and Subdivision Amendment Bylaw No. 1285.38, 2022".

CARRIED UNANIMOUSLY

22-726

It was moved and seconded that the Board receive the Summary of the Public Hearing held on November 15, 2022, for "Regional District of Nanaimo Electoral Area 'F' Official Community Plan Amendment Bylaw No. 1152.06, 2022" and "Regional District of Nanaimo Electoral Area 'F' Zoning and Subdivision Amendment Bylaw No. 1285.38, 2022".

CARRIED UNANIMOUSLY

22-727

It was moved and seconded that the Board give third reading to "Regional District of Nanaimo Electoral Area 'F' Official Community Plan Amendment Bylaw No. 1152.06, 2022".

CARRIED UNANIMOUSLY

22-728

It was moved and seconded that the Board give third reading to "Regional District of Nanaimo Electoral Area 'F' Zoning and Subdivision Amendment Bylaw No. 1285.38, 2022".

CARRIED UNANIMOUSLY

22-729

It was moved and seconded that the Board adopt "Regional District of Nanaimo Electoral Area 'F' Official Community Plan Amendment Bylaw No. 1152.06, 2022".

CARRIED UNANIMOUSLY

22-730

It was moved and seconded that the Board adopt "Regional District of Nanaimo Electoral Area 'F' Zoning and Subdivision Amendment Bylaw No. 1285.38, 2022".

CARRIED UNANIMOUSLY

Little Qualicum River Regional Park Land Exchange Alternative Approval Process Results

22-731

It was moved and seconded that "Regional District of Nanaimo Little Qualicum River Regional Park Exchange Bylaw No. 1859, 2022" be adopted.

CARRIED UNANIMOUSLY

Climate Action Technical Advisory Committee - Director Appointments

22-732

It was moved and seconded that the Board endorse the recommendation to appoint Director Ben Geselbracht, Director Stuart McLean, and Director Jessica Stanley to the Climate Action Technical Advisory Committee.

CARRIED UNANIMOUSLY

BYLAWS - WITH NO ACCOMPANYING REPORT

Southern Community Sewer Service Area Development Cost Charges Amendment Bylaw No. 1547.02, 2022

22-733

It was moved and seconded that "Southern Community Sewer Service Area Development Cost Charges Amendment Bylaw No. 1547.02, 2022" be adopted.

CARRIED UNANIMOUSLY

MOTIONS FOR WHICH NOTICE HAS BEEN GIVEN

Formation of an Advisory Committee to Provide Recommendations Related to Park User Pressures at the Benson Creek Falls Regional Park Parking Lot and Staging Area

22-734

It was moved and seconded that a Terms of Reference be developed for Board approval for an advisory committee that will collaboratively review and provide recommendations to the Regional Parks and Trails Select Committee related to park user pressures at the Benson Creek Falls Regional Park parking lot and staging area in the Creekside Place neighbourhood and for the committee be comprised of the Electoral Area C Director, Senior Regional District of Nanaimo Parks Division staff, the Vancouver Island University woodlot manager and representatives from Creekside Place neighbourhood.

CARRIED UNANIMOUSLY

Policy D1-01, Adjustment for Water Leak - Amendment

22-735

It was moved and seconded that staff prepare a report on options for amending Policy D1-01, Adjustment for Water Leak, to include a water bill repayment plan for Regional District of Nanaimo Water Service Area residents who experience a leak in the potable water system on their property but are not eligible for a water leak adjustment to their Regional District of Nanaimo water bill.

CARRIED UNANIMOUSLY

NEW BUSINESS

Request for Community Works Funds Allocation, Electoral Area B – Gabriola’s Environmentally Responsible Trans Island Express (GERTIE)

22-736

It was moved and seconded that up to \$30,000 in Area B Community Works Funds is provided immediately to undertake capital bus repairs to Gabriola’s Environmentally Responsible Trans Island Express (GERTIE), and that the 2022 to 2026 Financial Plan be amended accordingly.

CARRIED UNANIMOUSLY

IN CAMERA

22-737

It was moved and seconded that pursuant to the following sections of the *Community Charter* the Board proceed to an In Camera meeting:

- 90(1)(a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality;
- 90(1)(k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public;
- 90(1)(m) a matter that, under another enactment, is such that the public may be excluded from the meeting;
- 90(1)(n) the consideration of whether a council meeting should be closed under a provision of this subsection or subsection (2); and
- 90(1)(o) the consideration of whether the authority under section 91 [other persons attending closed meetings] should be exercised in relation to a council meeting.

CARRIED UNANIMOUSLY

TIME: 3:23 P.M.

RISE AND REPORT

2023 Board Appointments to Advisory Committee

Electoral Area B Parks & Open Space Advisory Committee

22-738

It was moved and seconded that Derek Kilbourn and Lisa Webster be appointed to the Electoral Area B Parks and Open Space Advisory Committee for a 2-year term ending December 31, 2024.

CARRIED UNANIMOUSLY

Electoral Area E Parks & Open Space Advisory Committee

22-739

It was moved and seconded that Kim Rasmussen be appointed to the Electoral Area E Parks and Open Space Advisory Committee for a 1-year term ending December 31, 2023.

CARRIED UNANIMOUSLY

ADJOURNMENT

It was moved and seconded that the meeting be adjourned.

TIME: 4:34 P.M.

CHAIR

CORPORATE OFFICER