

REGIONAL DISTRICT OF NANAIMO  
SPECIAL BOARD MEETING  
AGENDA

Tuesday, October 8, 2019

3:00 P.M.

Board Chambers

*This meeting will be recorded*

Pages

1. CALL TO ORDER

2. MOTION TO WAIVE NOTICE

(All Directors - One Vote / Unanimous)

That the Special Board meeting notice requirements be waived.

3. APPROVAL OF THE AGENDA

4. COMMITTEE RECOMMENDATIONS

4.1 Transit Select Committee

4.1.1 Free Transit on Federal Election Day – October 21, 2019

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(All Directors, except Electoral Areas B and F - Weighted Vote)

That free transit be provided on General Voting Day for the Federal Election on October 21, 2019.

5. BYLAWS - WITH NO ACCOMPANYING REPORT

5.1 Pacific Shores Sewer Local Service Area Amendment Bylaw No. 1021.13, 2019

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(All Directors - One Vote)

That "Pacific Shores Sewer Local Service Area Amendment Bylaw No. 1021.13, 2019" be adopted.

6. ADJOURNMENT

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**TO:** Transit Select Committee                      **MEETING:** September 19, 2019  
**FROM:** Darren Marshall  
                 Manager, Transit Operations                      **FILE:** 1470-01-EL  
**SUBJECT:** Free Transit on Federal Election Day – October 21, 2019

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## **RECOMMENDATION**

That free transit be provided on General Voting Day for the Federal Election on October 21, 2019.

## **SUMMARY**

BC Transit requested confirmation if the Regional District of Nanaimo (RDN) plans to offer free service for the Federal election Monday, October 21, 2019. Offering free transit makes it easier for voters to get to the polls on the general election day. Many voting locations in the RDN are on or near conventional bus routes, making election day a opportunity for riders to try transit free.

Based on the statistical fare revenue data and amount of total revenue that was lost on October 19, 2015, the cost of offering free conventional and custom transit service for future election days is approximately \$5,500. By offering free transit service, all residents within the Regional District of Nanaimo will have an opportunity to reach a voter station without incurring travel expenses. Additionally, this incentive will assist in voter turnout, reduce the number of vehicles on the roadway.

## **BACKGROUND**

In 2015 the Board decided to provide free conventional and custom transit service to the public on the Canadian Federal Election Day, which was held on Monday, October 19, 2015. Providing free transit service offered all the residents within the Regional District of Nanaimo the opportunity to reach a voter station without incurring travel expenses.

BC Transit has requested confirmation if the RDN plans to offer free service for the Federal election Monday, October 21, 2019.

There are many local governments<sup>1</sup> that participate in offering complimentary transit on election days; however, this is not mandated.

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<sup>1</sup> Provincial Election: Cowichan Valley Regional District, City of Quesnel, Chilliwack, Fort St. John, Penticton. Federal Election: Victoria, Prince George, Dawson Creek, Penticton, Cowichan Valley, Williams Lake, Port Alberni, Fort St John

## ALTERNATIVES

1. That free transit be provided on General Voting Day for the Federal Election on October 21, 2019.

## FINANCIAL IMPLICATIONS

### Conventional Transit

Transit revenue is separated into three main categories; cash fares, monthly fares, and ticket fares. Providing free transit on any one day will result in cash and ticket fares being waved, which represents approximately 30% of daily total revenue. Based on this information, the amount of conventional transit revenue lost on October 19, 2015, was approximately \$4,500.

Since 2015 to 2018 the RDN Transit System has increased 10.4%. Based on this increase, the total amount of lost revenue in conventional transit for Monday, October 21, 2019, could be an estimated \$5,000.

### Custom Transit

The average amount of trips performed by handyDART on a typical Monday in October 2015 was 212. On October 19, 2015, the actual amount of trips handyDART performed was slightly higher at 222 trips. At \$3.25 per trip, the amount of lost handyDART revenue on October 19, 2015, was \$722.

It is estimated, based on the average ridership data for Monday's in October 2018 – 207 average Custom Rides at \$2.50 per ride – that there will be a \$518 revenue loss.

## STRATEGIC PLAN IMPLICATIONS

Transportation and Transit - Provide opportunities for residents to move effectively through and around the Region.



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Darren Marshall  
[dmarshall@rdn.bc.ca](mailto:dmarshall@rdn.bc.ca)  
September 13, 2019

Reviewed by:

- D. Pearce, General Manager, Transportation and Emergency Services
- P. Carlyle, Chief Administrative Officer

**REGIONAL DISTRICT OF NANAIMO**

**BYLAW NO. 1021.13**

**A BYLAW TO AMEND THE BOUNDARIES OF THE  
PACIFIC SHORES SEWER LOCAL SERVICE**

WHEREAS the Regional District of Nanaimo established the Pacific Shores Sewer Service pursuant to Bylaw No. 1021, cited as “Pacific Shores Sewer Local Service Area Establishment Bylaw No. 1021, 1996”;

AND WHEREAS the Board of the Regional District of Nanaimo has been petitioned by the property owners to extend the boundaries of the service area to include the land shown outlined in black on Schedule ‘A’ of this bylaw and legally described as:

- Lot 1, District Lot 122, Nanoose District, Plan 26956;

AND WHEREAS at least 2/3 of the service participants have consented to the adoption of this bylaw in accordance with the *Local Government Act*;

NOW THEREFORE the Board of the Regional District of Nanaimo, in open meeting assembled, enacts as follows:

**1. Amendment**

“Pacific Shores Sewer Local Service Area Establishment Bylaw No. 1021, 1996” is amended as follows:

By amending Schedule ‘A’ to include the property shown outlined on Schedule ‘A’ attached to and forming part of this bylaw.

**2. Citation**

This Bylaw may be cited as “Pacific Shores Sewer Local Service Area Amendment Bylaw No. 1021.13, 2019”

Introduced and read three times this 23rd day of July, 2019.

Adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2019.

\_\_\_\_\_  
CHAIR

\_\_\_\_\_  
CORPORATE OFFICER

Schedule 'A' to accompany "Pacific Shores Sewer Local  
Service Area Amendment Bylaw No. 1021.13, 2019"

Chair

Corporate Officer

