

REGIONAL DISTRICT OF NANAIMO  
NANOOSE BAY PARKS AND OPEN SPACE ADVISORY COMMITTEE  
AGENDA

Wednesday, October 2, 2019

6:30 P.M.

Nanoose Place

Pages

1. CALL TO ORDER
2. APPROVAL OF THE AGENDA
3. ADOPTION OF MINUTES
  - 3.1 Nanoose Bay Parks and Open Space Advisory Committee Meeting - June 12, 2019 2

That the minutes of the Nanoose Bay Parks and Open Space Advisory Committee meeting held June 12, 2019 be adopted.
4. DELEGATIONS
5. CORRESPONDENCE
  - 5.1 B. & R. Broda to W. Marshall, re: Area E -Beach Access Inventory -E29 and reply 4
  - 5.2 C. & P. Laws to W. Marshall, re: Area E Beach Access Inventory - E29 and reply 6
6. UNFINISHED BUSINESS
7. REPORTS
  - 7.1 Directors Report
8. BUSINESS ARISING FROM DELEGATIONS
9. NEW BUSINESS
  - 9.1 Expiring Terms (Mitchel, Caskey)
10. ADJOURNMENT

**REGIONAL DISTRICT OF NANAIMO  
MINUTES OF THE NANOOSE BAY PARKS AND OPEN SPACE ADVISORY COMMITTEE  
MEETING**

**Wednesday, June 12, 2019  
6:30 P.M.  
Nanoose Place**

In Attendance:	Director B. Rogers	Chair
	M. Caskey	Member at Large
	V. Swan	Member at Large
	H. Dahn	Member at Large
	J. Ringwald	Member at Large
Regrets:	D. Mitchell	Member at Large
Also in Attendance:	E. McCulloch	Park Planner

**CALL TO ORDER**

The Chair called the meeting to order, welcomed the public, and respectfully acknowledged the Coast Salish Nations on whose traditional territory the meeting took place.

**APPROVAL OF THE AGENDA**

Park Planner E. McCulloch was introduced as she is filling in for K. Cramer in her absence.

It was moved and seconded that the agenda be approved with the addition of Directors Report under Reports.

CARRIED UNANIMOUSLY

**ADOPTION OF MINUTES**

**Nanoose Bay Parks and Open Space Advisory Committee Meeting - February 6, 2019**

It was moved and seconded that the minutes of the Nanoose Bay Parks and Open Space Advisory Committee meeting held February 6, 2019, be adopted.

CARRIED UNANIMOUSLY

**REPORTS**

**Parks Update Report – January to March 2019**

The Nanoose Road Community Park Dog Park is open.

It was noted that POSAC members did not receive an invitation to the Jack Bagley Open House, which took place on June 11, 2019. The Open House organizer will be contacted and asked to arrange for POSAC members to view the three Bagley Park development options and provide input. It was requested that the Jack Bagley Community Park community consultation report be shared with Committee members once complete.

It was moved and seconded that the Parks Update Report – January to March 2019 be received as information.

CARRIED UNANIMOUSLY

### **5-year Project Plan - Electoral Area E Spring 2019**

It was moved and seconded that the 5-year Project Plan: 2020-2024 for Community Parks in Electoral Area E be approved with the addition of 2020 beach access signage and 2020 Nanoose Road Community Park signage.

CARRIED UNANIMOUSLY

### **Director's Report**

Director Rogers provided a verbal report.

The Oceanside Services Committee had their first meeting. The Committee replaces the Northern Community Economic Development Committee, the District 69 Community Justice Select Committee and the D69 Recreation Commission.

The RDN Board approved terms of reference for a new Parks and Trails Strategic Plan. The strategic plan process will include examination and evaluation of parks services, creation of an implementation plan, clarification of goals and action items, development of a service model, and emphasis on financial sustainability. The process will involve consultation and engagement with the public, stakeholders, partners and other government agencies.

The RDN Board Strategic Plan for 2019-2022 has been approved. The Plan includes the board's vision, mission, and goals, and it will serve as the basis for directing policy and regulatory decisions as well as driving RDN staff in the delivery of plans, projects, and services. The vision for the region is to protect natural assets, respect diverse communities, and enhance the well-being of all residents.

A Development Cost Charge (DCC) study for regional parkland acquisitions and improvements for community parks in five of the seven Electoral Areas has been initiated.

Director Rogers attended the Federation of Canadian Municipalities Conference in Quebec City. He was able to network with peers from other BC regional districts and counties from across Canada. All federal political parties addressed the conference.

### **ADJOURNMENT**

It was moved and seconded that the meeting be adjourned.

CARRIED UNANIMOUSLY

TIME: 8:35PM

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CHAIR

**From:** [Marshall, Wendy](#)  
**To:** ["Bernie Broda"](#)  
**Cc:** [McCulloch, Elaine](#); [Cramer, Kelsey](#)  
**Subject:** RE: RDN Parks Work Plan - Area E - Beach Access Inventory- E29  
**Date:** Friday, June 21, 2019 1:38:33 PM

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Hi,

Thank you for your email. The Beach Access Inventory and Priority List was created by members of the Nanoose Parks and Open Space Advisory Committee who visited each site and discussed identification signs and any potential improvements such as benches, trails or stairs. As a group, they then prioritized the sites. The approved action plan for 2019 was to develop a signage plan which would involve selecting 3 to 5 sites for signs and engaging with the neighbours. However, due to the Park staff workload, the signage plan has been put on hold until the fall of 2019. Once the signs are installed, the committee will determine the next priorities for 2020.

The Nanoose Parks and Open Space Advisory Committee meets again in October and I will forward your email for their consideration.

Regards,

Wendy

-----Original Message-----

From: Bernie Broda [REDACTED]  
Sent: Thursday, June 20, 2019 4:58 PM  
To: Marshall, Wendy; RecParks  
Subject: RDN Parks Work Plan - Area E - Beach Access Inventory- E29

Caution: This email is from an external source. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Ms. Marshall,

We are RDN residents residing at 1610 Stewart Road, Nanoose Bay. Our property is adjacent to the subject E29 proposed water access. As long term residents, we feel we can offer some input to this proposed water access.

The public access to the proposed ocean access point would be via an undeveloped road allowance from Stewart Road. This road allowance has been developed by the adjoining residents- ourselves and residents of 1574 Stewart Road. This is a gravel road that requires regular maintenance - last year \$5000 was spent to condition it - the grading and spreading of road chips and then wet compaction to build a stable road. We have inquired in the past to BC Ministry of Highways for them to upgrade and maintain the road and we were advised they were not open to this. So we are left to maintain the road. Vehicles will drive down this road either for checking for beach access or just to see where it goes. This creates dust problems and ongoing maintenance as there is a considerable slope to the road. The comments in the plan mention that parking for this access point would be on Stewart Road - it would then be a quarter of mile walk to the access point. It will be hard to convince users to use Stewart Road parking when a road exists that they can drive down to check out the access. The Moorecroft parking lot is just a short distance down Stewart Road.

The access trail would require significant drainage construction and boardwalks as the majority of it is under water that drains from higher elevations during the winter rains. A major water course forms from this drainage and runs to the ocean. I have seen over 12" of water on this course where the access trail would have to be located.

Additional comments in the plan speak of this access point in providing a double loop walk between Moorecroft and Oak Leaf Parks. The terrain ( steep rocky bluffs) on my neighbour's property at 1574 Stewart Road does not permit beach access to Moorecroft at any tide. To gain access to Moorecroft people would have to scale these rock bluffs

then walk on private property. We have witnessed injuries because of this. As to access to Oak Leaf Park the shore line does connect at lower tides - but there is one bluff that allows access only at lower tides - another place to sustain an injury in trying to get past the bluff. It is easier to judge the crossing of this bluff from the Oak Leaf Park side.

With the recent development at Oak Leaf Estates, a pair of eagles have abandoned their nest there and have built a nest in close proximity to the proposed E29 access. It would certainly be nice to not disturb this nesting pair.

Based on the above, we do not feel that a priority 1 status for this access point, E29 is appropriate. We welcome your response.

Sincerely,  
Bernie and Rae Broda

**From:** [Marshall, Wendy](#)  
**To:** [Harvey, Ann-Marie](#)  
**Subject:** FW: RDN Parks Work Plan - Area E - Beach Access Inventory- E29  
**Date:** Friday, June 21, 2019 1:40:43 PM

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Please add to October POSAC meeting. There is another one that I will send next.

Thanks,

Wendy

-----Original Message-----

From: Marshall, Wendy  
Sent: Friday, June 21, 2019 1:40 PM  
To: 'Carol Laws'  
Cc: McCulloch, Elaine; Cramer, Kelsey  
Subject: RE: RDN Parks Work Plan - Area E - Beach Access Inventory- E29

Hi,

Thank you for your email. The Beach Access Inventory and Priority List was created by members of the Nanoose Parks and Open Space Advisory Committee who visited each site and discussed identification signs and any potential improvements such as benches, trails or stairs. As a group, they then prioritized the sites. The approved action plan for 2019 was to develop a signage plan which would involve selecting 3 to 5 sites for signs and engaging with the neighbours. However, due to the Park staff workload, the signage plan has been put on hold until the fall of 2019. Once the signs are installed, the committee will determine the next priorities for 2020.

The Nanoose Parks and Open Space Advisory Committee meets again in October and I will forward your email for their consideration.

Regards,

Wendy

-----Original Message-----

From: Carol Laws [REDACTED]  
Sent: Thursday, June 20, 2019 6:27 PM  
To: Marshall, Wendy; RecParks  
Subject: Re: RDN Parks Work Plan - Area E - Beach Access Inventory- E29

Caution: This email is from an external source. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Ms Marshall

We are RDN residents at 1640 Stewart Road in Nanoose. We have concerns re the classification of the E29 access point, and feel it should be downgraded from a priority 1 status. Access between Moorecroft and this potential access point is dangerous because of cliffs and would require people to walk across our neighbours property at 1574 Stewart Rd.

Cost to maintain the road access would be high due to water drainage across this area in winter.

A pair of eagles appear to be building a nest in this area and should not be disturbed.

Because of the above, we feel the E29 access point should be downgraded.

We look forward to your response.

Thanks,

Carol and Peter Laws